



## Memorandum of Understanding

Between Sapulpa Public Schools and Youth Medical Mentorship, Inc.

Effective Date: 07/01/2026

Sites & Grades:	Sapulpa Middle School - 7th grade
Formats:	Classroom Talk
Cadence:	5-7 per semester
Duration/Capacity:	25 students per class; three sections from 8:40-11:35am (55 minutes each)

## 1) Purpose

This Memorandum of Understanding ("MOU") sets forth the terms by which Youth Medical Mentorship, Inc. ("YMM") will coordinate local healthcare professionals to speak with students at District high schools and middle schools, support career exploration, and promote student awareness of health professions and pathways. Programming may include classroom talks, assemblies, panels, skills demonstrations, and Q&A sessions.

## 2) Scope of Services

YMM will:

- Recruit, screen, and schedule local healthcare professionals to deliver presentations aligned to District curriculum goals and age-appropriate standards.
- Provide speakers with topic guidance, expectations, and school-site procedures (arrival, check-in, conduct standards, media rules).
- Supply presentation outlines and materials to educators in advance when feasible.
- Coordinate logistics (dates, times, room needs, A/V, any hands-on demo materials).
- Provide post-session follow-up, including student/educator survey links and optional resources for further exploration.
- Ensure student safety and professional conduct requirements are met for all YMM staff, volunteers, and speakers.

The District/Schools will:

- Identify school sites, target classes/grades, and preferred dates.
- Ensure an educator is present in the room at all times during programming.
- Provide access to facilities, check-in procedures and site rules, and necessary A/V support.
- Assist with student recruitment (e.g., flyers, announcements), administer surveys, and support reasonable continued correspondence with interested students.
- Designate a School Site Educator ("Site Educator") to coordinate on-site logistics and serve as the point of contact.

## 3) Program Model & Scheduling

Sites & Grades: Sapulpa Middle School - 7th grade

Formats:

Classroom talk

Panel

Assembly

Skills demo

Career fair booth

Other: <describe>

Cadence: 5-7 per semesters (fall)

Duration: three sections from 8:40-11:35am (55 minutes each)

Class Size/Capacity: 25 students per section

Content Fit: Sessions will align with District standards and age-appropriate content; clinical demonstrations will exclude any invasive procedures or biohazards.

#### **4) Educator Presence & Roles**

- An educator must be in the room for the entirety of each session.
- Educators retain authority for classroom management and student discipline consistent with District policy.

#### **5) Student Safety, Screening & Site Access**

- YMM will not place any staff, volunteer, contractor, or speaker on District property who fails required background checks or who is ineligible under applicable law or District policy. All YMM representatives must comply with District check-in and identification requirements while on site.
- Principals or their designees may deny or revoke access to any individual whose conduct is disruptive or inappropriate.

#### **6) Student Privacy & Media**

- YMM and its representatives will comply with FERPA and District student data/privacy policies.
- No photographs, audio/video recordings, collection of student work, or personally identifiable information will be captured without prior written consent from a parent/guardian (if under 18) or from the student (if 18+), using District-approved forms.

#### **7) Compensation & Costs**

District Fees:  None  As follows: <terms>

- Other Costs: Each party covers its own ordinary costs unless otherwise agreed in writing.

## **8) Insurance & Indemnification**

- Insurance. Prior to services, YMM will maintain Commercial General Liability, Professional Liability, and (if applicable) Commercial Auto Liability coverage, and name the District as an additional insured with waiver of subrogation, maintaining limits consistent with District requirements or relevant state tort claims limits. Certificates of insurance will be provided upon request and maintained during the term.
- Indemnification. YMM will indemnify, defend, and hold harmless the District from claims arising from the acts or omissions of YMM and its personnel, subject to law.

## **9) Staff/Volunteer Status; Independent Contractors**

YMM is solely responsible for its personnel, including hiring, compensation, and taxes; YMM personnel are not District employees. The parties are independent contractors, and this MOU does not create a partnership or joint venture.

## **10) Surveys, Data, and Follow-Up**

- Surveys. YMM may administer short student and educator surveys regarding program quality and career interest, using District-approved instruments and opt-in processes consistent with FERPA and District policy (§6). Aggregate, de-identified results may be shared with the District.
- Continued Correspondence. With educator presence and opt-in consent, YMM may provide students with approved informational resources (e.g., career pathway links, local shadowing opportunities) via educator-facilitated channels. No direct student contact outside District-approved methods will occur without appropriate consents.

## **11) Conduct, Non-Discrimination, and Accessibility**

- All activities will comply with District codes of conduct and non-discrimination policies.
- YMM will collaborate with schools to ensure accessibility and accommodations as required by law.

## **12) Health & Safety Protocols**

- Parties will follow current school health/safety protocols (e.g., visitor procedures, emergency drills).
- Any hands-on demonstrations will use only non-hazardous, age-appropriate materials and observe universal precautions where applicable.

## **13) Term, Renewal, and Termination**

- Term: From 07/01/2026 through 06/30/2027
- Renewal: May be renewed by written agreement.
- Termination: Either party may terminate without cause with <30> days' written notice; material breaches may be grounds for immediate termination per District policy.

**14) Publicity & Logos**

Use of names or logos requires prior written consent of the other party. Any press or publicity will comply with §6 (privacy/FERPA).

**15) Entire Agreement; Governing Law; Venue; Amendments**

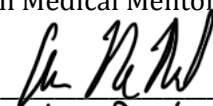
This MOU is the entire agreement and supersedes prior understandings on the subject. Amendments must be in writing and signed by both parties. Governing law and venue will follow the state and county of the District's principal office unless otherwise required by law.

**Signatures**

School District

Youth Medical Mentorship, Inc.

By: \_\_\_\_\_ Title:

By:  Title:

\_\_\_\_\_  
Name: \_\_\_\_\_ Date:

Executive Director  
Name: Chris McNeil Date:

\_\_\_\_\_

4/1/26