

Boise City
WILDCATS



Parent & Student Handbook
2026-2027

Policy Acknowledgment Form

I have read, understand and have explained to my child the policies (including, but not limited to the Code of Student Conduct, Cell Phone Use Policy, and Internet Policy for Acceptable Use and Safety) contained in this Parent and Student Handbook.

Student Name: (Please print) _____

Parent/Guardian Name: (Please print) _____

Parent/Guardian Signature: _____ Date: _____

Student Signature (Grade 9 through 12): _____ Date: _____

Student Handbook

2026—2027

MISSION AND PURPOSE

Boise City Schools have the responsibility to meet the educational needs of all students by providing an equal opportunity, fostering lifelong learning, and preparing students to participate in a democratic society.

The purpose of this handbook is to provide student information concerning Boise City Public Schools. Read and carefully study this handbook as it contains policies and procedures to follow this year. This handbook was designed to provide information that will help you, as a student, appreciate your school and understand the various phases of your school life.

Many of the problems that might occur daily in your school routine can be answered by referencing this handbook therefore, you will become better oriented and do a better job while in attendance at Boise City Schools. Your teachers and administrators are prepared at all times to counsel with you on any problem, should one arise. Please feel free to call upon them.

ACCREDITATION

Boise City Public School is a fully accredited institution, being accredited with the Oklahoma State Department of Education.

FOREWARD

This booklet is not intended as a legal document, but rather is an attempt to provide students with guidelines. These guidelines will provide for the maximum operational efficiency of our school. This booklet is not all-inclusive in that it does not contain a complete list of policies and procedures of Boise City Public Schools. The complete official book of policies and procedures is available in the district offices.

NONDISCRIMINATION

The Boise City School District is committed to a policy of nondiscrimination in relation to race, national origin, religion, age, gender, marital status, or physical handicap under the provisions of Titles VI and IX of the 1972 Educational Amendments, Section 504 of the Rehabilitation Act, the Americans with Disabilities Act (PL 101-336), the Individuals with Disabilities Act (PL 101-476), the Education of the Handicapped Act Amendments of 1990, and the Family Rights and Privacy Act of 1994.

Any complaint pertaining to nondiscrimination should follow procedures outlined in Boise City Board of Education Policy DAA-P and should utilize the form found in Boise City Board of Education Policy DAA-E. Both the procedures and the form can be obtained from any district office.

Inquiries concerning the application of nondiscrimination policies may be referred to the Office of Superintendent.

PROHIBITION OF RACE AND SEX DISCRIMINATION IN CURRICULUM AND COMPLAINT PROCESS

The board of education hereby directs that neither the district, nor any employee of the district shall teach or include in a course for students or employees the following discriminatory principles:

- (1) One race or sex is inherently superior to another race or sex,
- (2) An individual, by virtue of his or her race or sex, is inherently racist, sexist or oppressive, whether consciously or unconsciously,
- (3) An individual should be discriminated against or receive adverse treatment solely or partly because of his or her race or sex,
- (4) Members of one race or sex cannot and should not attempt to treat others without respect to race or sex,
- (5) An individual's moral character is necessarily determined by his or her race or sex,
- (6) An individual, by virtue of his or her race or sex, bears responsibility for actions committed in the past by other members of the same race or sex,
- (7) Any individual should feel discomfort, guilt, anguish or any other form of psychological distress on account of his or her race or sex, or
- (8) Meritocracy or traits such as a hard work ethic are racist or sexist or were created by members of a particular race to oppress members of another race.

A "course" shall include any program or activity where instruction or activities tied to the instruction are provided by or within a public school, including courses, programs, instructional activities, lessons, training sessions, seminars, professional development, lectures, coaching, tutoring, or any other classes.

Any individual may file a complaint alleging that a violation has occurred of enumerated items 1-8 above. In order for a complaint to be accepted for investigation, it must:

- (A) Be submitted in writing, signed and dated by the complainant, including complaints submitted through electronic mail that include electronic signatures;
- (B) Identify the dates the alleged discriminatory act occurred;
- (C) Explain the alleged violation and/or discriminatory conduct and how enumerated items 1-8 above have been violated;
- (D) Include relevant information that would enable a public school to investigate the alleged violation; and
- (E) Identify witnesses the school may interview. The school will not dismiss a complaint for failure to identify witnesses.

The district hereby designates the Superintendent as the employee responsible for receiving complaints. The district will ensure that the employee is unbiased and free of any conflicts of interest. Complaints may be provided via telephone at 580-544-3110 and via email to cory.smith@bcpsd.org. This contact information shall also be accessible on the school district's website.

PARENTS RIGHT-TO-KNOW

PARENT NOTIFICATION LETTER

July 1, 2026

Dear Parents and Guardians:

In accordance with the *Elementary and Secondary Education Act* (ESEA) Section 111(h)(6) PARENTS RIGHT-TO KNOW, this is a notification from the Boise City School District to every parent of a student in a Title I school that you have the right to request and receive information in a timely manner regarding the professional qualifications of your student's classroom teachers. The information regarding the professional qualifications of your students' classroom teachers shall include the following:

- If the teacher has met state qualification and licensing criteria for the grade level and subject areas taught;
- If the teacher is teaching under emergency or temporary status in which the state qualifications and licensing criteria are waived;
- The teacher's baccalaureate degree major, graduate certification, and fields of discipline; and
- Whether the student is provided services by paraprofessionals, and if so, their qualifications

In addition to the above information you will be notified if your student has been taught for four or more consecutive weeks by a teacher that is not highly qualified.

If you have any questions or concerns, please feel free to contact the Elementary School Principal, Mrs. Teresa Craiker (580)544-3161, or the High School Principal, Mr. Chance Baker at (580)544-3111.

Sincerely,

Mr. Cory Smith
Superintendent
Boise City Schools

ANNUAL NOTIFICATION OF RIGHTS FERPA & AHERA

STUDENT PRIVACY RIGHTS

The Boise City Public School System is notifying parents and eligible students of the following rights under the Family Education Rights and Privacy Act (FERPA) of 1964 and this policy. All rights and protections given parents under the FERPA and this policy transfer to the student when he or she reaches age 18 or enrolls in a post-secondary school. The student then becomes an "eligible student".

Parent Bill of Rights

Boise City Public Schools

1. Parent participation in the schools is encouraged to improve parent and teacher cooperation in such areas as homework, attendance and discipline. At the beginning of each school year each teacher shall provide parents with contact information so that a parent has the opportunity to contact the teacher or administration to address concerns related to homework, attendance and discipline.
2. Parents may request additional information from the administration to learn about the course of study for their children and review learning materials, including the source of any supplemental educational materials.
3. Parents who object to any learning material or activity on the basis that it is harmful may withdraw their children from the activity or from the class or program in which the material is used. Objection to a learning material or activity on the basis that it is harmful includes objection to a material or activity because it questions beliefs or practices in sex, morality or religion. Parents are hereby informed that the withdrawal of a child from any state mandated courses could prevent their child from being eligible to receive a high school diploma.
4. If the school district offers any sex education curricula pursuant to Section 11-105.1 of Title 70 of the Oklahoma Statutes or pursuant to any rules adopted by the State Board of Education, parents may opt their child out of sex education instruction if the child's parent provides written objection to the child's participation in the sex education curricula.
5. Parents are hereby notified and given the opportunity to withdraw their children from any instruction or presentations regarding sexuality in courses other than formal sex education curricula pursuant to Section 11-105.1 of Title 70 of the Oklahoma Statutes;
6. Parents may learn about the nature and purpose of clubs and activities that are part of the school curriculum, as well as extracurricular clubs and activities that have been approved by the school. A list of school clubs that have been approved by the board of education is available from the administration upon request.
7. Specific parent rights and responsibilities provided under the laws of this state, include the following:

- a. The right to opt out of a sex education curriculum if one is provided by the school district.
- b. Open enrollment rights.
- c. The right to opt out of assignments.
- d. the right to be exempt from the immunization laws of the state pursuant to Section 1210.192 of Title 70 of the Oklahoma Statutes,
- e. the promotion requirements prescribed in Section 1210.508E of Title 70 of the Oklahoma Statutes,
- f. the minimum course of study and competency requirements for graduation from high school prescribed in Section 11-103.6 of Title 70 of the Oklahoma Statutes,
- g. the right to opt out of instruction on the acquired immune deficiency syndrome pursuant to Section 11-103.3 of Title 70 of the Oklahoma Statutes,
- h. the right to review test results,
- i. the right to participate in gifted programs pursuant to Sections 1210.301 through 1210.308 of Title 70 of the Oklahoma Statutes,
- j. the right to inspect instructional materials used in connection with any research or experimentation program or project pursuant to Section 11-106 of Title 70 of the Oklahoma Statutes,
- k. the right to receive a school report card,
- l. the attendance requirements prescribed in Section 10-106 of Title 70 of the Oklahoma Statutes,
- m. the right to public review of courses of study and textbooks,
- n. the right to be excused from school attendance for religious purposes,
- o. policies related to parental involvement pursuant to this section,
- p. the right to participate in parent-teacher associations and organizations that are sanctioned by the board of education of a school district, and
- q. the right to opt out of any data collection instrument at the district level that would capture data for inclusion in the state longitudinal student data system except what is necessary and essential for establishing a student's public school record.

Parents may submit a written request for information during regular business hours to either the school principal at the school site or the superintendent at the office of the school district. Within ten (10) days of receiving the request for information, the school principal or superintendent, shall deliver the requested information to the parent or provide a written explanation of the reasons for the denial of the requested information. If the request is denied or the parent does not receive the requested information within fifteen (15) days after submitting the request, the parent may submit a written request for the information to the board of education. The board of education shall formally consider the request at the next scheduled public meeting if the request can be properly noticed on the agenda. If the request cannot be properly noticed on the agenda, the board of education shall formally consider the request at the next subsequent meeting of the board of education.

NOTES FROM THE ADMINISTRATION

The public school in America is a learning and teaching institution. Very little teaching can occur unless there is a desire for learning on the part of the student. Self-discipline is a first step toward learning and a very necessary one to gaining knowledge. Each student should discipline himself/herself to the task of obtaining the best education possible.

Self-discipline, honesty, and strength of character should be instilled in a person so that when the person is called upon to defend these principles, that person will not disgrace the school, the person, or the person's country.

The rules and regulations in this handbook have been developed over the past several years by input from the students, State Department of Education, school personnel, parents, and the Boise City School Board of Education. The purpose of preparing the handbook is to make Boise City Public Schools a better place to prepare for life's work.

We are confident that this will be accomplished if you will follow the guidelines written and established in the handbook. We hope that you have a pleasant and productive school year.

Chance Baker, High School Principal	580-544-3111
Tangee Cayton, School Counselor	580-544-3111
Cory Smith, Superintendent	580-544-3110

Staff

Kim Alexander	Maintenance/Electricity Teacher
Chance Baker	Principal
Lacy Baker	Paraprofessional
Gannen Braddock	Coach
Tangee Cayton	Counselor
Samantha Foust	Mathematics
Britton Gabriele	Social Studies/Coach/AD
Kim Gibson	Art
Ruby Hernandez	Paraprofessional
Justin House	Construction Teacher/Coach/AD
Misty Hughes	Band/Choir
Ryan Lechner	Social Studies/Coach
Becky James	Science
Sherry James	Paraprofessional
Jessi James-Powers	English/Coach
Melissa McGaughy	Computers/Stuco/Robotics
Evelynn Moore	High School Secretary
Elizabeth Ratzlaff	ELL
Melissa Wiley	Home EC/Yearbook/School Photographer
Kelly Embry	FFA

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ACT

The ACT is the college entrance examination that is used by Oklahoma colleges and in many other states. The exam includes four subareas – English, Mathematics, Reading, and Science Reasoning. Admittance to college and numerous scholarship grants are dependent upon ACT scores. The curriculum at Boise City High School is designed to prepare students for success on the ACT. ALL JUNIORS are required to take the ACT and must be taken to meet state graduation requirements. The Boise City High School ACT Code is **371-840**.

More information at

<http://www.act.org/content/act/en/products-and-services/state-and-district-solutions/oklahoma.html>

Test Date	Registration Deadline	Photo Upload/ Standby	Score Release
Sep 19, 2026	Aug 14, 2026	Sept. 14, 2026	www.myact.org
Oct 17, 2026	Sep 11, 2026	Oct. 12, 2026	www.myact.org
Dec 12, 2026	Nov 6, 2026	Dec. 7, 2026	www.myact.org
Feb 27, 2027	Jan 22, 2027	Feb. 22, 2027	www.myact.org
Apr 10, 2027	Mar 5, 2027	Apr. 5, 2027	www.myact.org
June 12, 2027	May 7, 2027	June 7, 2027	www.myact.org

ACTIVITIES PARTICIPATION

A student who has not attended classes ninety percent (90%) of the current semester is not eligible to compete in any interscholastic competition governed by the association, e.g. athletics, band, FFA, or FHA. The principal may make exceptions for illness, injury, death in the immediate family, or valid reasons for late enrollment with the beginning of attendance. Students must also be in attendance the day prior to, day of, and the following school day after an activity. Students that are absent from school for any part of the day an activity is held, regardless if the activity is held at home or away, will not be permitted to take part in the activity or attend the activity. Any exceptions must be approved by the principal. Doctor's notes will be required to be presented when deemed necessary. Rationale: If the activity is important enough for the student to attend then attending school should also be important. If a student is too sick to attend school, they are likely to sick to attend the activity.

Athletics

Boise City Public Schools sees athletics as an integral part of the total educational package and will continuously strive to maintain a competitive, well-balanced athletic program. For those who desire to be a part of the program, stringent rules involving hard work, discipline and academic achievement are invoked. Boise City athletics is a dynamic program that fosters total growth of the young persons who participate. It is set up to teach student-athletes about winning effort, loyalty, and character. The life lessons that can be developed as a part of an athletic program are invaluable and can contribute to the student-athlete's overall development physically, mentally, emotionally and socially. Every student will be given an opportunity to participate in a highly competitive interscholastic atmosphere where athletics is viewed as a "privilege", not a right and therefore carries with it the responsibility for the student-athlete to represent himself/herself, the student body, team, school, and community in a positive manner at all times. The coach and administration have the authority to revoke this privilege when the student-athlete is unable to comply with the rules/standards set forth. See also Athletics Handbook.

Attendance

The Boise City Board of Education believes that in order for students to realize their fullest potential from educational efforts, they should attend all classes if possible. Realizing that some absences may be beyond a student's control, the board has adopted a policy requiring students to be in attendance a minimum of 90% each semester to receive credit for any course in which the student is enrolled. Exceptions to this requirement will be considered by the administration on an individual, case by case basis.

Students are allowed up to ten (10) ***activity absences per class during the school year***. Requests for additional days may be made to the building principal. An internal review committee made up of at least three faculty/administrative members will decide whether or not to grant additional activity absences based on attendance and academic performance. This same committee will also review at the end of each semester, each student who has (9) or more absences in any one class. The committee will determine if course credit will be granted or denied for each of these students. The criteria for the committee decision will be based on the extenuating circumstances outlined previously (hospital stays, death of immediate family members, court mandates or documented medical absences). Proper

documentation must be provided to school staff within five days of returning to school or prior to the absences. The decision of this committee is final.

STATE STATUTES FOR MANDATORY ATTENDANCE : It shall be unlawful for a parent, guardian, or other person having custody of a child who is over the age of five (5) years, and under the age of eighteen (18) years, to neglect or refuse to cause or compel such child to attend and comply with the rules of some public, private or other school, unless such child has been screened as provided for in Section 1210.282 of this title and such child is determined not to be ready for kindergarten, or a parent, guardian, or other person having custody of the child, provides by certified mail prior to enrollment or at any time during that first year, notification of election to withhold the child from kindergarten until the next school year after the child is six (6) years of age, or unless other means of education are provided for the full term the schools of the district are in session. A full day of kindergarten shall be required of all children five (5) years of age or older as appropriately provided for by Section 1210.282 of this title, or as otherwise excepted from same by this section.

BULLYING PREVENTION

It is the policy of this school district that bullying of students by other students, personnel, or the public will not be tolerated. Students are expected to be civil, polite, and fully engaged in the learning process. Students who act inappropriately are not fully engaged in the learning process. This policy is in effect while the students are on school grounds, in school vehicles, at designated bus stops, at school-sponsored activities, or at school-sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district. Bullying of students by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school.

As used in the School Safety and Bullying Prevention Act, "bullying" means any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or , electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Such behavior is specifically prohibited.

In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

BUS REGULATIONS

All school buses will leave the high school building five minutes after the dismissal bell. Buses will start their routes at such a time in the morning so that they will arrive at the school building 15 to 30 minutes prior to the first bell.

In order to protect all students riding Boise City School buses, safety precautions are a must. All students are to understand that the bus driver is in charge of the bus at all times. Any student who

repeatedly violates the safety precautions and/or conduct rules may be denied the privilege of riding the bus and is subject to other disciplinary action to be determined by the principal and/or other staff.

It is the school's responsibility to transport students to after-school activities that are school related such as athletic events, etc. Please note that bus drivers will not drop students off at stops other than their regular stops without signed authorization to do so.

General bus regulations:

- 1) Students should remain seated during the movement of the bus. NO STANDING or CHANGING SEATS.
- 2) There will be no vandalism on the bus.
- 3) There will be no arms, heads, or body parts out of the windows.
- 4) There will be no objects thrown inside or outside of the bus.
- 5) There will be no fighting or inappropriate language.
- 6) School rules apply on the school bus.

Cellphone Policy

Devices that fall under this policy are the following: **Cellphone, Smartwatch, AirPods, Earbuds, Ipad, Headphones or any type of listening device.**

Cell phones and other devices must be turned off completely and out of sight after the first bell and must remain out of sight throughout the school day until the last bell at 3:30 p.m. No device may be out during the time between classes. If a student brings a cell phone or other devices to school, it is the student's responsibility to keep the item turned off and secure. The school will not be responsible for cell phones and or other electronic devices that are damaged, lost, or stolen. Students will be allowed to use the student office phone between classes to make calls as needed.

Penalties for having device out

1. Device taken to office, pick up after school
2. Device taken, pu after school, 2 days lunch detention
3. Device taken, parent called, 5 days lunch detention
4. Device taken, parent called, 2 days suspension

Check Out Procedure

No student will be allowed to leave the school during the school day without checking out through the attendance office. A parent/guardian or an adult authorized by the parent/guardian to pick up the student on school records may check a student out of school through the attendance office. Photo identification may be required to verify the identity of those checking a student out of school. The student must be signed out. If the student returns during the school day, he/she must sign back in and get a note from the office if it is during the middle of a class. Students are not allowed to check themselves unless special consideration has been given. This procedure is meant to protect the safety of students. A student that has reached the age of 18 may check themselves out without parent consent. Only in house siblings that are 18 will be allowed to check another student out.

CLOSING OF SCHOOL

The official announcement of the closing of school due to inclement weather or other emergencies will be announced over as many local and social media outlets as possible. All parents should leave directions with the principal as to where to send children in case of school closing due to emergencies.

Concurrent College Enrollment

Junior and senior students in good standing are encouraged to enroll in concurrent college courses for which they receive both high school and college credit. Part of the cost for senior students is paid by the Oklahoma Regents. In order to enroll in concurrent college courses, students must meet the enrollment requirements. It is the student's responsibility to provide a transcript from the college they attend to the high school at the end of each semester. For detailed information, see the counselor.

Conferences

We recognize that educating a child requires a partnership between parents, teachers, and many others and that good communication is a key to this partnership. Parents who wish to schedule an appointment are to call the office. The teacher with whom a parent wants to have a conference will be notified and the teacher will schedule the conference with the parent. Conferences will not be scheduled during class time.

Contact with Students

The school may let those other than parents/guardians have contact with students at school, but only in the presence of school officials and only to discuss school functions or emergencies.

Commencement (Graduation) Policy

Students who have completed the graduation requirements will be allowed to participate in commencement ceremonies. As soon as possible, student diplomas and official transcripts will be made available to students who have completed the graduation requirements. This typically takes two weeks. Foreign exchange students are given official transcripts for the classes they complete at Boise City High School, but they are not issued a Boise City High School Diploma. Senior foreign exchange students are allowed to participate in the commencement ceremonies.

Competition Philosophy

The coaches and sponsors of competitive events at Boise City High School recognize that in all forms of competition, working toward winning by planning highly organized practice sessions, preparing realistic game plans, and putting young people in a position to succeed through hard work, dedication, and teamwork is essential. At the same time, we understand that winning depends upon numerous variables including available talent, scheduling, the absence of injuries, and often some good fortune. We consider our foremost task to be the development of strong character in the young people of Boise City Public Schools.

Disciplinary Records

Disciplinary records will be maintained by the school for every student and may be forwarded to schools to which students transfer. These records will be used as a basis for deciding proper consequences for misbehavior, keeping in mind that the goal of disciplinary action is to protect the physical and psychological safety of all students and to deter future misbehavior.

Dress Code for School

To maintain a setting that is most conducive to the educational process, it is necessary to establish minimum standards for dress. Students are expected to dress in a manner that is appropriate for school. If you arrive to school or school activity inappropriately dressed, you will be asked to call home for a change of clothes. If this happens a second time then other disciplinary actions will be given. If you are unsure about your attire do not wear it. Documented medical conditions and religious beliefs may require exceptions to the dress code. In order to obtain exceptions, students must contact the building principal. Alerts will be added to student records for all exceptions.

- Clothing that directly or indirectly pictures, names, mentions, or insinuates alcohol, tobacco, drugs, sex, profanity, gang symbols, or any inappropriate expressions may not be worn.
- No sunglasses may be worn inside the school buildings.
- Shoes must be worn at all times. No house shoes or slippers allowed.
- Undergarments, blankets, and pajamas may not be worn as outer clothing.
- Shirts must have a neckline and sleeves.
- No see-through clothing may be worn.
- Shirts must cover the top of a student's pants, so the bare midriff does not show when sitting or standing at normal resting position.
- Shorts, skirts, dresses, and garments worn over leggings, jeggings, and spandex must no shorter than fingertips with arms down at a person side.
- Holes in jeans and pants must also comply with fingertip rule.
- Sagging is not allowed.
- Accessories such as chains and spiked necklaces that may be used as weapons may not be worn.
- All school uniforms must comply with the dress code during the school day.
- Any other items, not specifically listed that is deemed not to be school appropriate, are subject to this policy.

Driving Policy – Students

Student drivers are to park in the student parking lot in the front of the school. Students may purchase a spot in the parking lot for the current school year. This will be down on a first come first serve basis, starting with seniors. To purchase a spot, you must pay \$5.00 and provide a valid drivers license and proof of insurance.

Campus is closed for breakfast but is open campus for lunch, meaning students who wish to leave for lunch are permitted to do so. Students are allowed to drive to the elementary for any classes on that campus.

Drug and Weapon Free Zone

The Boise City High School Campus (including adjacent roadways) is a drug and weapon free zone. Vehicles driven onto campus are subject to search. Students arriving on campus in vehicles are required to park in **student parking** and to **leave their vehicles immediately upon arrival**.

Due Process Rights – Students

When students are sent to office for disciplinary matters, they will be told what violation they have been reported to have committed. They will be given an opportunity to explain the situation. A decision will be made by the administrator who handles the matter as to whether the violation occurred and, if so, what the consequence should be. When a student is suspended, the administrator will make a reasonable attempt to contact a parent/guardian and to hold a conference (may be over the telephone). Students and parents/guardians will be informed of their right to appeal the suspension decision.

Eligibility

Eligibility to participate in extracurricular activities will be determined using the Oklahoma Secondary Schools Activity Association (OSSAA) Guidelines. No student who is ineligible will be allowed to participate in any extracurricular activity whether sanctioned by OSSAA or not. It is the responsibility of all coaches/sponsors to verify that a student is eligible before allowing him/her to participate in any extracurricular activity. To be eligible at the beginning of a school semester, students must have passed at least five subjects during the past semester. A student who drops a class after three weeks of the start of each school semester shall be ineligible for at least three weeks. Eligibility ongoing grade checks will begin during the fourth week of each school semester and continue until the end of each semester. Teachers will calculate eligibility on Friday and the list will be generated Monday morning. The first time that a student appears on the list in any particular subject, he/she will be on probation and will be required to attend a study hall during athletics period until they become passing, they may attend practice after they complete the study hall period. At any point during the week of probation they become passing they will be released from the study hall period. While on probation a student remains eligible to participate but he/she will not be allowed to miss any class time to participate. The second time that a student appears on the list in any particular subject, he/she will not be eligible to participate and will have to remain in study hall during athletics until a passing grade is achieved. The probationary/ineligibility period will run from the Monday following the generation of the list until Sunday.

Enrollment Requirements

Any student wishing to enroll at Boise City High School must meet the guidelines set forth in the Boise City Board of Education Policy which state, "It is the policy of the Boise City Board of Education that the residence of any child for school purposes shall be the legal residence of the parents, guardian, person having legal custody, or person who is a relative within the fourth degree of the child and who has assumed permanent care and custody of the child and holds legal residence within the district as defined in 70 O.S. 1-113. Upon enrollment, person(s) having legal custody of the student being enrolled will be asked to complete the student residency affidavit, emergency contact form, and various other enrollment forms.

The McKinney Act of 1987, or P.L. 100-77, ensures that each child of a homeless individual, and each homeless youth shall have equal access to the same free, appropriate public education as provided to other children and youth. The act has been amended and is considered the McKinney-Vento Act

currently. Under the Act, schools are prohibited from delaying a homeless child's entry into school due to delays in obtaining school records. Rules regarding guardianship must be waived for homeless students living with foster parents or relatives other than their legal guardians. Individuals who would be considered McKinney-Vento students would be in housing temporarily and due to hardship, the housing is substandard or considered inadequate or a student is not living with a parent or guardian.

Evacuation Drills

In our efforts to protect the safety of students, faculty, and staff, the school will conduct various evacuation drills. Students will proceed to the predetermined locations during these drills and remain under the direction and supervision of their teacher. Evacuation procedures are posted in every classroom.

Food and Drinks

Food and drinks are not allowed in the classrooms or halls except for certain celebratory events approved by the building principal. Students are welcome to bring their lunch from home, but must eat it in the cafeteria.

Flower and Gift Deliveries

When flowers or gifts are delivered to the school for students, the items will be kept in the office. Students will be notified and allowed to pick up the items as they leave the school after classes are over for the day. Prohibited items include balloons, glass containers/items, wooden or plastic picks in flower arrangements. Each item delivered must have the recipient's full name clearly marked on the item.

Field Trips

Students will be allowed to go on school-sponsored trips with a written permission slip signed by a parent/guardian.

Grade Reporting

Official grades for high school students are those semester grades posted to transcripts. Report cards are available to the student, parent or guardian upon request. Progress reports will be issued during the fifth, ninth, and fourteenth weeks of each semester. Teachers will regularly keep students informed of their grades and attendance. A 5.0 grading scale will be used for all A.P. and concurrent classes or any other classes to be determined by building principal or their designee.

Grading Scale

Grades 9-12 Regular Placement	Grades 9-12 Honors	Grades 9-12 Advanced Placement	Grades 9-12 Concurrent Enrollment
A 100-90 4.0	A 100-90 5.0	A 100-90 5.0	A 100-90 5.0
B 89-80 3.0	B 89-80 4.0	B 89-80 4.0	B 89-80 4.0
C 79-70 2.0	C 79-70 3.0	C 79-70 3.0	C 79-70 3.0
D 69-60 1.0	D 69-60 2.0	D 69-60 2.0	D 69-60 2.0
F 59-0 0.0	F 59-0 0.0	F 59-0 0.0	F 59-0 0.0

Graduation Requirements

The curriculum at Boise City High School is focused on preparing students for college preparatory/work ready graduation requirements and meets the State Graduation Requirements and the Oklahoma's Promise Requirements. To graduate from Boise City High School, students must satisfactorily complete the following coursework:

- 4 units of English
- 3 units of mathematics (Algebra I, Geometry, Algebra II)
- 3 units of laboratory science (including Biology I and Physical Science)
- 3 units of social studies (including Oklahoma History, U.S. Government-Senior, World and U.S. History)
- 2 units of computer
- 1 unit of fine arts
- 1 unit of an additional core subject (social studies, math, science, computers, or foreign language)
- Personal Financial Literacy (including CPR)
- Enough electives to add up to **23 total units**.
- NOTE: Concurrent college courses may take the place of certain requirements, for example, College Composition I and College Composition II can take the place of English IV (students receive both high school and college credit). Other substitutions will be on an individual basis.

Health, Wellness, and Medications

During the school day and when possible and needed, students are to report to the office for emergency medical care. Minor care items will be provided for students in the office when available. All student injuries are to be reported to the office and students are to seek care in the office for these injuries. A parent/guardian will be notified immediately in the event of a serious injury or sudden illness. When necessary, transportation to a care facility, such as a hospital, will be arranged. All of the coaches on staff have been trained in the care and prevention of athletic injuries and will provide assistance to students during athletic practice and competition.

In an attempt to stop the spread of infections and communicable diseases, guidelines recommended by the State Health Department will be followed. All open or draining wounds must be medicated and covered with a bandage in order for a student to attend school. When a child has a temperature of 100°F or more, the child will not be allowed to attend school.

Medicine will be given to a student by school personnel only if it is necessary for him/her to take during school hours and only if the guidelines required by state law are followed.

All medicine including over the counter medications must be brought from home by a parent/guardian to the office. At no time while at school or while participating in a school activity are students allowed to possess medication or have medication in their lockers or backpacks except those that the law allows because of the necessity of rapid administration such as inhalers and EpiPen's. (must have a doctor's authorization to carry) Over-the-counter medications must be in the original container with the label intact and the name legible. Prescription medication must have a pharmacy label that includes the name of the pharmacy, the name of the medicine, the prescription number, the name of the student to whom the medicine is being administered, and directions for giving the medicine. All medicines, prescription and non-prescription, must be accompanied by an Administration of Medication Form completed by the student's parent/guardian requesting that the medicine be given by school personnel. Forms are available in the office.

Homecoming– Football

Homecoming activities will be planned by the cheerleaders and sponsors. The student council, cheerleaders, and sponsors shall be in charge of conducting balloting and the selecting of the court members. Student council and cheerleading will share the responsibilities of Homecoming. Homecoming celebrations should be seen as for the benefit and enjoyment of the student body as a whole.

Football Sweetheart

Football sweetheart shall be chosen by the football team. Candidates will be chosen from the senior cheerleaders, and any senior football team managers. If at the time of selection there are no available senior candidates that meet this criteria, the principal, cheer sponsor, and head football coach will determine eligible candidates. Nominations for this honor will be by team members and voting will be by secret ballot at a time agreed upon by the coaches and STUCO sponsors. The football sweetheart will be announced before the homecoming candidates are chosen. Football Sweetheart is not eligible for any other court position.

Crowning Captain

An escort for the sweetheart will be chosen by the football team. Crowning Captain will be elected from the senior football players by secret ballot by the football team. In the event there are no senior players, the football coaches will determine what candidates, if any, are eligible. Crowning Captain is not eligible for any other court position.

Homecoming Queen

The Senior class shall elect four candidates from the Senior class to serve as Homecoming Queen candidates. The student body will then vote by secret ballot to determine the Homecoming Queen from the four elected candidates. Voting for the Homecoming Queen will be by secret ballot of the entire student body at a time designated by the Student Council.

Homecoming King

The Senior class shall elect four candidates from the Senior class to serve as Homecoming King candidates. The student body will then vote by secret ballot to determine the Homecoming King from the four elected candidates. Voting for the Homecoming King will be by secret ballot of the entire student body at a time designated by the Student Council.

Class Princesses and Escorts

Freshman, Sophomore, and Junior classes will elect by secret ballot, one girl from each of the respective classes to serve as class Princess. Any girl enrolled at Boise City High School is eligible for nomination with the exception of the Football Sweetheart. (This activity will be done at the September or October class meeting, depending upon the date selected for Homecoming.)

Escorts for Football Homecoming will be elected from each of the respective classes by their classmates. Any boy enrolled is eligible for nomination. Classes can give preference for this honor to football players, but they are not required to do so, and may honor any member of their class this way.

Homecoming– Basketball

Basketball Queen shall be chosen by the members of the boys' basketball team. Any junior or senior girl who is a member of the girls' varsity team and is in good standing as a team member is eligible to be a queen candidate. Four candidates will be chosen and the team will elect the Basketball Queen by secret ballot.

Basketball King shall be chosen by the members of the girls' basketball team. Any junior or senior boy who is a member of the boys' varsity team and is in good standing as a team member is eligible to be a king candidate. Four candidates will be chosen and the team will elect the Basketball King by secret ballot.

Immunizations

Oklahoma state law requires that children be properly immunized in order to attend school. Students must have proof up-to-date immunizations including DPT/DT, Polio, MMR, Hepatitis B, Hepatitis A, and Varicella in order to attend school.

Internet Policy

The use of the Internet has become an integral part of education and will be utilized regularly by students at Boise City High School. Due to the nature of the Internet, the school makes no guarantees of the accuracy of the information or the appropriateness of material which a student may encounter. Students will be under teacher supervision and safeguards such as firewalls are utilized; however, it is not possible to constantly monitor individual students and what they are accessing. Students and other users will refrain from accessing and/or downloading any text, picture, or online conferring that includes material which is considered to be obscene, libelous, indecent, vulgar, profane, or lewd; advertises any product or service to minors prohibited by law; presents a clear and present danger; or will cause the commission of unlawful acts or the violation of lawful school regulations. Users will be courteous and polite. Messages will not be abusive in content or language. Personal information should not be revealed. Users must be aware that any message or information posted on the Internet may be accessed by other than those for whom the message was intended. Users will respect all copyright and license agreements. Copyrighted software, pictures, or music will not be downloaded for uses that violate copyrights. Violations of the Internet Policy will result in disciplinary action. There shall be no expectation of privacy when using the school districts technology.

Insurance

The school assumes no financial responsibility for the medical costs of an accident occurring to a student while participating in a sport or other school activity. An accident insurance program is offered for your convenience. Student insurance may be purchased. The school provides no insurance. Information and applications for student insurance are available in the office. All athletes must have this insurance or the parent/guardian must provide the school with the name and policy number of their family medical insurance. The coaches are responsible for verifying that each athlete has proper insurance and physicals on file.

Lock Down Procedure/Active Shooter

It may be necessary to lock down the school in the event of an intruder or other circumstance requiring students and staff to be separated from potential danger. The lockdown procedures will be reviewed and practiced. Active shooters are very unpredictable and create chaos and panic and this makes it difficult to establish one specific plan of action. The necessary procedures are in place to ensure a safe course of action should the need arise. If the situation arises teachers and staff will use the A.L.I.C.E. procedure and utilize the best course of action.

National Honor Society

The name of this organization shall be the Boise City High School Chapter of the National Honor Society. The purpose of this organization shall be to encourage higher scholastic achievement and to promote leadership and to develop strong character among chapter members. To be eligible for membership, a student must be a sophomore, junior, or a senior with a grade average of 3.5 or higher. Candidates shall then be evaluated on service, leadership, and character. This shall be done by a written application submitted to the BCHS NHS Faculty Council.

NCAA Eligibility

See the NCAA Website: www.eligibilitycenter.org for a Quick Reference Guide. Students wishing to achieve NCAA eligibility must contact the counselor for assistance.

Oklahoma Honor Society

The top ten percent (10%) of the student body will be eligible for membership in the Oklahoma Honor Society. Membership is based on grades earned from the last semester of the previous year and the first semester of the current year. The standing of students enrolled in the first year of high school will be based on grades earned only from the first semester.

Schedule Changes

Schedule changes will only be done for good reasons during the first **3 days of each semester** and at the discretion of the counselor or the administration.

Semester Test Exemptions

In accordance with the policy of the board of education, the following regulation shall govern exemptions from semester examinations:

1. All classes, solid and activities, shall carry equal status as to the exemption of students from semester examinations.
2. Basic exemption factor on semester examinations only:

Scholarship

A

B

Unexcused Absences

3

2

Absences will be counted up until the day before the test.

No examination exemptions will be allowed for grades below a B.

Note: Three tardies constitute one absence.

3. Other factors:
 - A. School-sponsored activities will be recorded as excused absences.
 - B. Students will only be required to take test for periods they are not exempt from.
 - C. Students who are on the library overdue book list shall not be exempted.
 - D. If a student is present in a class, he/she was deemed exempt from test in they will be required to take the test but the grade of that test shall not affect his/her grade negatively.

State Law Section 1041.1

Felony charges may be filed against any person(s) committing an aggravated assault or battery upon any school employee.

Student Searches

Pupils - Searches. The superintendent, principal, teacher, or security personnel of any public school in the State of Oklahoma, upon reasonable suspicion, shall have the authority to detain and search or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school, for dangerous weapons, controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee or the school during school activities. The search shall be conducted by a person of the same sex as the person being searched and shall be witnessed by at least one other authorized person, said person to be of the same sex if practicable. The extent of any search conducted pursuant to this section shall be reasonably related to the objective of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction. In no event shall a strip search of a student be allowed. No student's clothing, except cold weather outerwear, shall be removed prior to or during the conduct of any warrantless search. The superintendent, principal, teacher, or security personnel searching or authorizing the search shall have authority to detain the pupil to be searched and to preserve any dangerous weapons, controlled dangerous substances, intoxicating beverages, low-point beer, or missing or stolen property that might be in the pupil's possession including the authority to authorize any other persons they deem necessary to restrain such pupil or to preserve any dangerous weapons, controlled dangerous substances, intoxicating beverages, low-point beer, or missing or stolen property. Students found to be in possession of such an item shall be subject to the provisions of Section 24-101.3 of this title. Pupils shall not have any reasonable expectation of privacy towards school administrators or teachers in the contents of a school locker, desk, or other school property. School personnel shall have access to school lockers, desks, and other school property in order to properly supervise the welfare of pupils. School lockers, desks, and other areas of school facilities may be opened and examined by school officials at any time and no reason shall be necessary for such search. Schools shall inform pupils in the student discipline code that they have no reasonable expectation of privacy rights towards school officials in school lockers, desks, or other school property.

Suicide Prevention

Protecting the health and well-being of all students is of utmost importance to the school district. The school board has adopted a suicide prevention policy which will help to protect all students through the following steps:

1. Students will learn about recognizing and responding to warning signs of suicide in friends, using coping skills, using support systems, and seeking help for themselves and friends. This will occur through trainings by counselors, nurse, or other professional designated by the school.
2. Each school site will designate a suicide prevention coordinator to serve as a point of contact for students in crisis and to refer students to appropriate resources.
3. When a student is identified as being at risk, they will be assessed by a school employed student advocate team member who will work with the student and help connect them to appropriate local resources.
4. Students will have access to national resources which they can contact for additional support, such as:
 - The National Suicide Prevention Lifeline – 1.800.273.8255 (TALK), www.suicidepreventionlifeline.org
 - The Trevor Lifeline – 1.866.488.7386, www.thetrevorproject.org
5. All students will be expected to help create a school culture of respect and support in which students feel comfortable seeking help for themselves or friends. Students are encouraged to tell any staff member if they, or a friend, are feeling suicidal or in need of help.
6. Students should also know that because of the life-or-death nature of these matters, confidentiality or privacy concerns are secondary to seeking help for students in crisis.
7. For a more detailed review of policy changes, please see the district's full suicide prevention policy.

Textbooks

Education today is increasingly using more and more electronic resources including Internet-based materials. While we continue to utilize hard-copy textbooks in many classes, they are not used as curriculum guides and may or may not be used in day-to-day lessons. In many classes, we utilize only classroom sets of textbooks and students may not necessarily be issued a personal copy of a textbook. When students are issued textbooks, it is the student's responsibility to keep up with the book. Lost or damaged textbooks will be paid for by the student.

Tobacco-Free Policy

As required by Oklahoma State Law, Boise City Public Schools maintains smoke-free facilities. Smoking and the use of tobacco of any kind is strictly prohibited on all school property by anyone at any time. This includes vapor/electronic cigarettes. It is illegal for minors to buy or possess tobacco. Those students found to be in possession of tobacco are subject to disciplinary action as well as referral to the police.

Visitors

All visitors must report to the Office located in the main high school building, sign in, and receive a Visitor's Pass. Proper identification may be required. Unauthorized people on campus will be considered to be trespassing and may be subject to arrest. This policy is aimed at protecting the safety of our students, faculty, and staff.

Weapons-Free School

Boise City Public Schools maintains weapons-free facilities, except for those weapons carried by law enforcement personnel and other board approved employees. Weapons include, but are not limited to: firearms, knives of any kind, and objects purposed to harm others.

Withdrawal from School

A student withdrawing from school will notify the Attendance Office Administrative Assistant. The student will be given a form for each teacher and the librarian. The Administrative Assistant will give a copy of the form to the student. When a student enrolls in a new school, the new school will fax a Request for Records signed by a parent/guardian to 580-308-0851 and the records will be faxed to the new school.

Student Disciplinary Guidelines

The table below is a guideline of possible consequences students may face for various violations of the school's code of conduct. This table is not intended to provide absolute specific consequences for specific violations. The administration will consider the totality of circumstances for each individual incident. The school administration may impose consequences for violations of the school's code of conduct including, but not limited to detention, community service, corporal punishment, in-school placement, short term suspension, long term suspension, and referral to law enforcement.

VIOLATION	FIRST OFFENCE	SUBSEQUENT OFFENCES
Alcohol	ST Suspension; Possible Referral	LT Suspension; Possible Referral
Arson	Referral to Police; LT Suspension	Referral to Police; LT Suspension
Bomb Threat	Referral to Police; LT Suspension	Referral to Police; LT Suspension
Battery Against Staff	LT Suspension (Sem and Next)	LT Suspension (Sem and Next)
Bullying	ISP, ST Suspension, Possible Referral	ST, LT suspension Possible referral
Bus Rules Violation	Detention or ISP, Loss of Bus Privilege	Loss of Bus Privilege; ST Suspension
Cell Phone Violation	See policy within handbook	See policy within handbook
Cheating	ISP, Zero on assignment (s)	ISP, (Zero on assignments (s) ST Suspension
Classroom Rules Violation	Detention (Assigned by Teacher)	Detention (Assigned by Teacher)
Trespassing	ISP; Possible Referral	ST or LT Suspension; Possible Referral
Disorderly Conduct , <i>failure to leave scene of fight/disturbance, leaving classroom during fight/disturbance</i>	Detention, ISP, ST or LT Suspension (leaving class to interject oneself into fight)	ISP, ST or LT Suspension (leaving class to interject oneself into fight)
Disrespectful	ISP or ST Suspension	ST or LT Suspension
Dress Code Violation	ISP	ISP
Electronic Device Misuse	ISP or ST Suspension	ST or LT Suspension
Failure to Serve Detention	ISP	ISP
Fighting (Premeditated fighting may result in increased punishment)	5 days Suspension; 5 days ISP Upon Return	LT Suspension
Fire Alarm	ST Suspension; ISP Upon Return	LT Suspension
Harassment (<i>includes social media</i>)	ISP, ST Suspension, Possible Referral	ST Suspension, LT Suspension, Possible Referral
Horseplay	Detention	ISP
Illicit Drugs	Referral to Police; ST or LT Suspension	Referral to Police; LT Suspension
Internet Misuse	Detention, ISP, Loss of Privilege	ISP, ST Suspension, Loss of Privilege
Insubordination	Detention, ISP, ST Suspension	ISP, ST Suspension
ISP Rules Violation	Additional ISP, ST suspension	ST Suspension
Medication Misuse	ISP; Possible Referral	ST Suspension; Possible Referral
Obscene Behavior	Detention or ISP,	ISP, ST or LT Suspension
Other	Determined by Situation	Determined by Situation
Parking or Driving Violations	ISP, Loss of Parking Privileges, Referral	ISP, Loss of Parking Privilege, Referral
Privacy Violation (<i>images, videos, or audio recordings</i>)	ISP, Loss of Parking Privileges, Referral	ISP and or ST/LT Suspension (photos and or videos of fights included)
Possession of Banned Materials	Detention or ISP	ISP or ST Suspension
Profanity	Detention or ISP	ST or LT Suspension
Public Display of Affection	Detention or ISP	ISP or ST Suspension
Theft	ISP; Possible Referral	LT Suspension; Possible Referral
Threat	ISP, ST, LT Suspension (see policy)	ST or LT Suspension (see policy)
Tobacco	ISP; Possible Referral	ST Suspension; Possible Referral
Trespassing/Refusing to leave	ISP, ST Suspension, Possible Referral	ST Suspension, Possible Referral
Vandalism	ISP or ST Suspension; Payment for Damages	LT Suspension; Payment for Damages
Vaping	Automatic 10 day suspension	Doubles from last offense
Weapons	Referral to Police; LT Suspension (Year)	Referral to Police; LT Suspension (Year)

ST – Short Term

LT – Long Term

ISP – In-School Placement