STILLWATER PUBLIC SCHOOLS

STILLWATER BOARD OF EDUCATION

PREPARED BY: Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
APPROVED BY: Tyler Bridges, Superintendent
DATE: July 14, 2026

AGENDA ITEM:
Sanctioned Accounts for FY 2026-2027

BOARD ACTION REQUESTED:
Motion to Approve Annual Sanctioned Accounts for FY 2026-2027

BACKGROUND INFORMATION:
Sanctioned Accounts contribute to the funding and well-being of Stillwater Public Schools Booster Clubs by allowing them to use our organizations tax ID. The Boosters act on their own behalf by raising money via donations or sales. The Boosters will have their own bank account, separate from the Stillwater Public Schools account. They will purchase goods/services with their own funds. Goods and services purchased will be made in the best interest of the Stillwater Public Schools Booster Club that they represent. Sanctioned accounts are subject to audit.

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APPLICATION FOR SANCTIONING
Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 05/04/26 Select One: Initial Application X Renewal ______

Name of Sanctioned Organization: Stillwater Pioneer Robotics Program Booster Club

Official Mailing Address for the organization: 601 S Washington St. - Box 135; Stillwater, OK 74074

Organization's Taxpayer I.D. Number: 42-2230041

Organization President

Name: Angela Scott

Phone: 512-709-3914

Email: scottangela11@gmail.com

Organization Treasurer

Name: Stacy Laxton

Phone: 918-399-0109

Email: sbergman01@hotmail.com

Organization's Purpose, Goals, and the Benefit to District Students:

Fundraising and Volunteer Support for Stillwater Pioneer Robotics Program

Organizations's Website and/or Social Media Accounts:

www.facebook.com/groups/34695916732108480 www.instagram.com/pioneerroboticsbooster

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year thast covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

   Chief Financial Officer
   314 S. Lewis
   Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Stacy Laxton TREASURER
Organization Representative/Office Name and Position (printed)

Stacy Laxton
Signature

05/12/26
Date

Leah Dollar
School Faculty Sponsor / Athletic Coach Name (printed)

Leah Dollar
Signature

5/12/26
Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: Stillwater Pioneer Robotics Program Booster Club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026 START-UP

Beginning Cash Balance, July 1, 2025		$ 0
Collections:		
Fundraiser, Merchandise Sales, Etc.	$	
Donations	$	
Parent/Student Contributions	$ 629	
Other (list):		
	$	
	$	
	$	
Total Collections		$ 629
Expenditures:		
Fundraising Expenses	$	
Other (list):		
Post Office Box Rental	$ 209	
Insurance	$ 370	
	$	
	$	
	$	
	$	
	$	
	$	
Total Expenditures		$ 579
Ending Cash Balance, June 30, 2026		$ 50

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-2026 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Stacy Laxton Date: 05/12/26

Title: TREASURER

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________ Date: ______________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**

Name of Organization/Association: Stillwater Pioneer Robotics Program Booster Club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027 FIRST YEAR ESTIMATE

Beginning Cash Balance, July 1, 2026		$ 50
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 1000	
Donations	$	
Parent/Student Contributions	$ 500	
Other (list):		
Fall Large Fundraiser	$ 3000	
Spring Large Fundraiser	$ 3000	
	$	
Total Collections		$ 7500
Expenditures:		
Fundraising Expenses	$ 1000	
Other (list):		
Insurance	$ 370	
Post Office Box Rental	$ 200	
Robotics Teams Support	$ 5000	
	$	
	$	
	$	
	$	
	$	
Total Expenditures		$ 6570
Ending Cash Balance, June 30, 2027		$ 980

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the _______________ school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Stacy Lawton Date: 05/12/26

Title: TREASURER

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________ Date: ______________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the _______________ school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: ____ Date: __________________________

Representative: ____ Date: __________________________

Representative: ____ Date: __________________________

Representative: ____ Date: __________________________

Representative: ____ Date: __________________________

New club
- no financials yet.

APPLICATION FOR SANCTIONING

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Date Submitted: 7·1·26 Select One: Initial Application ______ Renewal X

Name of Sanctioned Organization: Stillwater High School PTO

Official Mailing Address for the organization: 2712 S. Mar Vista St Stillwater OK 74074

Organization's Taxpayer I.D. Number: EIN 92-3716873

Organization President

Name: Stacy Watkins

Phone: 405·612·6547

Email: Stacy@dupreesports.com

Organization Treasurer

Name: Maria Clark

Phone: 405·640·5889

Email: mrsmariaclark@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: Our purpose is to enhance + support the educational experience at SHS, develop closer connections between school + home, + improve the environment at SHS through volunteer + financial support.

Organizations's Website and/or Social Media Accounts: ______

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year thast covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

   Chief Financial Officer
   314 S. Lewis
   Stillwater, OK 74074
7. Signing this form certifies that you agree to attend mandatory district training.

Maria Clark, Treasurer
Organization Representative/Office Name and Position (printed)

Maria Clark
Signature

6-30-26
Date

Walter R. Howell IV
School Faculty Sponsor / Athletic Coach Name (printed)

Walter Howell
Signature

07/01/2026
Date

STILLWATER BOARD OF EDUCATION	**CFBB-E**

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: SHS PTO

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-26

Beginning Cash Balance, July 1, 2025		$ 2,628.67
Collections:		
Fundraiser, Merchandise Sales, Etc.	$	
Donations	$ 3,759.48	
Parent/Student Contributions	$ 3,831.66	
Other (list):		
bank payouts	$ 15.65	
	$	
	$	
Total Collections		$ 7,606.79
Expenditures:		
Fundraising Expenses	$	
Other (list):		
Insurance	$ 150.00	
Teacher Appreciation	$ 6,805.29	
Teacher Grants	$ 600.00	
IRS form (501c3)	$ 275.00	
Project Grad	$ 1,225.55	
	$	
	$	
	$	
Total Expenditures		$ 8,955.84
Ending Cash Balance, June 30, 2026		$ 1,279.62

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the ______________ school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Maria Clark Date: 6.30.26

Title: PTO treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: ____________________ Date: __________

STILLWATER BOARD OF EDUCATION	CFBB-E

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**

Name of Organization/Association: SHS PTO

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-27

Beginning Cash Balance, July 1, 2026		$ 1,279.42
Collections:		
Fundraiser, Merchandise Sales, Etc.	$	
Donations	$ 3,000.00	
Parent/Student Contributions	$ 3,000.00	
Other (list):		
	$	
	$	
	$	
Total Collections		$ 6,000.00
Expenditures:		
Fundraising Expenses	$	
Other (list):		
Insurance	$ 150.00	
Teacher Appreciation	$ 5000 00	
Teacher Grants	$ 500.00	
Project Graduation	$ 300.00	
	$	
	$	
	$	
	$	
Total Expenditures		$ 5950.00
Ending Cash Balance, June 30, 2027		$ 1,329.42

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the _______________ school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Maria Clarr Date: 6·30·26

Title: PTO Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________________ Date: ______________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the ______________ school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: ______________________ Date: 7-1-26

Representative: ______________________ Date: 7-1-26

Representative: ______________________ Date: ______________

Representative: ______________________ Date: ______________

Representative: ______________________ Date: ______________

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7/2/2026 Select One: Initial Application ______ Renewal X

Name of Sanctioned Organization: Highland Park elementary PTA

Official Mailing Address for the organization: 400 S. Drury St. Stillwater, OK 74074

Organization's Taxpayer I.D. Number: 23-7123935

Organization President

Name: Sarah Milligan

Phone: 502-314-3699

Email: sarahsuzanne@hotmail.com

Organization Treasurer

Name: Emilee Onstott

Phone: 405-612-6660

Email: pokesfan2488@hotmail.com

Organization's Purpose, Goals, and the Benefit to District Students: TO advocate for all children by building relationships between teachers, staff and families. And to support the education & over-all well being of students and their families.

Organizations's Website and/or Social Media Accounts: Givebacks and Facebook.

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.

2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).

3. Attach proof of insurance for the corresponding year thast covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.

4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.

5. Sign and date this application and have the school faculty sponsor review and sign (required).

6. Email or deliver the application and attachments to:

   Chief Financial Officer
   314 S. Lewis
   Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training. - This has not been offered, to my knowledge.

Emilee Onstott, Treasurer

Organization Representative/Office Name and Position (printed)

Emilee Onstott

Signature

6/29/26

Date

Brooke Todhunter

School Faculty Sponsor / Athletic Coach Name (printed)

Brooke [signature]

Signature

7/2/26

Date

STILLWATER BOARD OF EDUCATION	CFBB-E

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: Highland Park Elementary PTA

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026

Beginning Cash Balance, July 1, June 13, 2025		$ 3,666.19 OK
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 16,567.93	
Donations	$ 10.00	
Parent/Student Contributions	$ 600.00	
Other (list):		
	$	
	$	
	$	
Total Collections		$ 17,177.93
Expenditures:		
Fundraising Expenses	$ 11,474.63	
Other (list):		
Dues	$ 339.00	
Liability Insurance	$ 340.00	
State PTA Convention	$ 250.00	
	$	
	$	
	$	
	$	
	$	
Total Expenditures		$ 12,403.63
Ending Cash Balance, June 30, June 12, 2026		$ 8,440.49 OK

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-2026 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Emilee Onstott Date: 6/29/2026

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________ Date: ______________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**

Name of Organization/Association: Highland Park Elementary

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027

Beginning Cash Balance, July 1, 2026		$ 8,440.49
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 7,050.00	
Donations	$ —	
Parent/Student Contributions	$ 390.00	
Other (list):		
	$	
	$	
	$	
Total Collections		$ 7,440.00
Expenditures:		
Fundraising Expenses	$ 9,770.00	
Other (list):		
Dues	$ 235.00	
Liability Insurance	$ 340.00	
State PTA Convention	$ 125.00	
	$	
	$	
	$	
	$	
	$	
Total Expenditures		$ 10,470.00
Ending Cash Balance, June 30, 2027		$ 5,410.49

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Emilee Onstott Date: 6/29/2026

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: ____________________ Date: ____________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

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*Representative: Bailey Balcer Date: 7-01-2026

*Representative: Bri Ozment Date: 7-01-2026

*Representative: J Ozment Date: 7-01-2026

Representative: ______________________ Date: ______________

Representative: ______________________ Date: ______________

STILLWATER BOARD OF EDUCATION	CFBB-E

APPLICATION FOR SANCTIONING
Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 6/29/2026 Select One: Initial Application ______ Renewal X

Name of Sanctioned Organization: Stillwater Soccer Booster Club

Official Mailing Address for the organization: 1612 South Dublin Drive, Stillwater, OK 74074

Organization's Taxpayer I.D. Number: ________

Organization President

Name: Dayna Collett

Phone: (405) 338-8979

Email: daynacollett12@gmail.com

Organization Treasurer

Name: Nathan Cragun

Phone: (405) 612-3165

Email: nathan.cragun@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: Support coaches and players with training gear, away meals, equipment, uniforms. (Each player only has to supply their own cleats and shinguards, this allows all players equal opportunity.)

Organizations's Website and/or Social Media Accounts: Facebook: Stillwater High School Soccer

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

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APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.

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3. Attach proof of insurance for the corresponding year thast covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.

4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.

5. Sign and date this application and have the school faculty sponsor review and sign (required).

6. Email or deliver the application and attachments to:

   Chief Financial Officer
   314 S. Lewis
   Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Nathan Cragun / Treasurer
Organization Representative/Office Name and Position (printed)

Signature | Date: 6/29/2026

Tanner Rivera
School Faculty Sponsor / Athletic Coach Name (printed)

Signature | Date: 7/2/26

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: Stillwater High School Booster Club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026

Beginning Cash Balance, July 1, 2025		$ 27,910.61 √ OK
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 32,756.97	
Donations	$ 5,330.00	
Parent/Student Contributions	$ 9,573.00	
Other (list):		
Concession Stand	$ 9,692.18	
Tournament Fees	$ 1,025.00	
Gate Fees	$ 4,757.00	
Total Collections		$ 63,134.15
Expenditures:		
Fundraising Expenses	$ 10,381.77	
Other (list):		
Away Meals	$ 2,356.94	
Banquet	$ 6,508.73	
Soccer Gear and Equipment	$ 12,017.05	
Referee	$ 4,510.00	
Tournament Fees	$ 1,925.00	
Screen Printing	$ 9,510.64	
Scholarships	$ 2,500.00	
Misc	$ 6,185.53	
Total Expenditures		$ 55,895.66
Ending Cash Balance, June 30, 2026		$ 35,149.10 √ OK

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-2026 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Nathan Cragun   Date: July 1, 2026

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: ____________________   Date: ____________

STILLWATER BOARD OF EDUCATION	CFBB-E

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**

Name of Organization/Association: Stillwater High School Soccer Booster Club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027

Beginning Cash Balance, July 1, 2026		$ 35,149.10
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 30,000	
Donations	$ 5,500	
Parent/Student Contributions	$ 9,500	
Other (list):		
Concession Stand	$ 8,000	
Tournament Fees	$ 1,000	
Gate Fees	$ 3,000	
Total Collections		$ 57,000
Expenditures:		
Fundraising Expenses	$ 11,000	
Other (list):		
Away Meals	$ 2,500	
Banquet	$ 7,000	
Soccer Gear and Equipment	$ 15,000	
Referee	$ 5,000	
Tournament Fees	$ 2,000	
Screen Printing	$ 10,000	
Scholarships	$ 3,000	
Misc	$ 5,000	
Total Expenditures		$ 60,500
Ending Cash Balance, June 30, 2027		$ 31,649.10

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Nathan Cragun Date: July 1, 2026

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________ Date: ______________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Shelby Koehn — Date: 7/2/26

Representative: Am Tassett — Date: 7/2/26

Representative: ______________________ — Date: ______________

Representative: ______________________ — Date: ______________

Representative: ______________________ — Date: ______________

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 07/02/2026 Select One: Initial Application ☐ Renewal ☑

Name of Sanctioned Organization: Stillwater Pioneers Volleyball Boosters Inc.

Official Mailing Address for the organization: PO Box 562, Stillwater, OK 74076

Organization's Taxpayer I.D. Number: 41-3070562

Organization President	**Organization Treasurer**
Name: Jake Fahlenkamp	Name: Jake Fahlenkamp
Phone: 918-407-5166	Phone: 918-407-5166
Email: stwvolleyball.treasurer@gmail.com	Email: stwvolleyball.treasurer@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: Provide support and fundraising for use by SHS and SJHS Volleyball teams. Structure is to provide financial support as needed.

Organizations's Website and/or Social Media Accounts: www.stillwaterschools.com/volleyball www.facebook.com/stillwatervolleyball, www.instagram.com/stillwatervolleyball/

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.

2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).

3. Attach proof of insurance for the corresponding year thast covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.

4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.

5. Sign and date this application and have the school faculty sponsor review and sign (required).

6. Email or deliver the application and attachments to:

   Chief Financial Officer
   314 S. Lewis
   Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Jake Fahlenkamp / President and Treasurer

Organization Representative/Office Name and Position (printed)

Signature — Date: 07/02/2026

Andrue Brown

School Faculty Sponsor / Athletic Coach Name (printed)

Signature — Date: 07/02/2026

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: Stillwater Pioneers Volleyball Boosters Inc.

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026

Beginning Cash Balance, July 1, 2025		$ 14,275.36 ok
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 28,884.14	
Donations	$ 3,615.00	
Parent/Student Contributions	$ 0.00	
Other (list):		
Concessions	$ 4,712.21	
Banquet	$ 932.59	
Travel Meals and Pictures	$ 9,890.81	
Total Collections		$ 48,034.75
Expenditures:		
Fundraising Expenses	$ 0.00	
Other (list):		
Administrative	$ 1,751.00	
Camp and Tournament Expenses	$ 11,868.16	
Coaches Development	$ 1,582.88	
Concessions	$ 1,714.20	
End of Season Banquet and Sr. Night	$ 11,317.73	
Travel Meals and Team Experiences	$ 9,743.99	
Promotion and Pink Out	$ 3,409.11	
Gear and Equipment	$ 3,409.21	
Total Expenditures		$ 44,796.28
Ending Cash Balance, June 30, 2026		$ 17,513.83 ok

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-2026 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Jake Fahlenkamp Date: 07/02/2026

Title: President / Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________ Date: ______________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**

Name of Organization/Association: Stillwater Pioneers Volleyball Boosters Inc.

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027

Beginning Cash Balance, July 1, 2026		$ 17,513.83
Collections:		
Fundraiser, Merchandise Sales, Etc.	$ 25,000	
Donations	$ 0	
Parent/Student Contributions	$ 0	
Other (list):		
Concessions	$ 5,000	
Clinics	$ 2,000	
Travel Meals	$ 5,000	
Total Collections		$ 37,000
Expenditures:		
Fundraising Expenses	$ 0.00	
Other (list):		
Administrative	$ 1,800	
Camp and Tournaments	$ 12,000	
Concessions	$ 2,500	
Meals and Pictures	$ 9,000	
Team Experiences (Banquet, Locker Room, Awards)	$ 10,000	
Gear and Equipment	$ 4,000	
Other	$ 1,000	
Coaches Development	$ 3,000	
Total Expenditures		$ 43,300
Ending Cash Balance, June 30, 2027		$ 11,213.83

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Jake Fahlenkamp Date: 07/03/2026

Title: President / Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: ______________________ Date: ______________

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

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Representative: Johnnie L. Loen Date: 6/30/26

Representative: Date: 6/30/26

Representative: ________ Date: ________

Representative: ________ Date: ________

Representative: ________ Date: ________