

Dana Rico

Full Name Dana A. Rico

Address 18342 Tombstone Trail
Norman, OK 73072

Phone 1 (405) 204-2323

Email danarico86@gmail.com

Finance/Activity Fund Custodian

Location Mid-America Technology Center

Category Support Staff

Position Type Full Time

Remote/Hybrid Not Available

Pay Type Salary \$0 per year

School Year

Welcome!

Your answers will be automatically saved. You can pause and return to complete this application at any time. To begin, click "Next" below. All items marked with a red label are required and must be completed to submit your application.

Mid-America Technology Center considers all applicants for employment without regard to race, color, religion, gender, national origin, age or disability, or status as a Vietnam-era or special disabled veteran in accordance with federal law. This includes, but is not limited to, admissions, employment, financial aid, and educational services. In addition, Mid-America Technology Center complies with applicable state and local laws prohibiting discrimination in employment in every jurisdiction in which it maintains facilities. Mid-America Technology Center also provides "reasonable accommodations" to qualified individuals with disabilities, in accordance with the Americans with Disabilities Act and applicable state and local laws. Mike Eubank is the coordinator of the Mid-America Technology Center's effort to assure nondiscrimination.

Resume

Share Your Resume

 Dana Rico Resume.pdf

MATC Questions

Are you over the age of 18?

Yes

Date you can begin to work

Jul 1, 2025

Salary desired

Negotiable

Are you willing to work overtime?

Yes

Are you able to perform the essential functions of the position for which you have applied, with or without reasonable accommodation?

Yes

Are you authorized to work for all employers in the United States on a full-time basis, or only for your current employer?

All Employers

Current employer only

Have you ever been employed by Mid-America?

No

State the name(s) of any relative(s) at MATC employ and your relationship to them.

Ginger Smeltzer - Cousin

Have you ever been convicted of a crime?

No

If yes to have you ever been convicted of a crime?

N/A

Have you ever served in the U.S. Armed Forces?

No

If yes to have you ever served in the U.S. Armed Forces?

N/A

Education

Education

Mid America Christian University

Degree	Bachelors of Science - Business Administration and Ethics	Graduate?	Yes
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Dates	Aug 1, 2014 - May 31, 2016
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GPA	3.83
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Oklahoma City Community College

Degree	Associates - Diversified Studies	Graduate?	Yes
Dates	May 1, 2013 - Dec 31, 2013		
GPA	3.79		

Oklahoma City Community College

Degree	Associates - Business/Accounting	Graduate?	Yes
Dates	Jul 1, 2003 - May 31, 2005		
GPA	3.70		

Prior Work History

Employment History

Accounts Payable/Receivable Specialist

Employer	Landers Chevrolet of Norman
Dates	May 12, 2025 - CURRENT
Location	Norman OK, 73072
Salary	37,000
Reason For Leaving	I'm seeking a role more aligned with my long-term goals. Mid-America was highly recommended as a great place to grow and contribute.
Supervisor Name	Shawna Teekat
Supervisor Phone	405-701-7238
Supervisor Email	shawna.teekat@landrs.com
Can Contact?	Yes

Staff Accountant

Employer	Gray Blodgett and Company
Dates	Apr 1, 2024 - Feb 17, 2025
Location	Norman OK, 73069
Salary	52,000
Reason For Leaving	I was looking to transition from public accounting to an internal role where I could focus more on day-to-day financial operations and process improvement within a single organization.
Supervisor Name	Ted Blodgett
Supervisor Phone	405-360-5533
Supervisor Email	amyr@cpagray.com
Can Contact?	Yes

Financial Assistant

Employer	Pioneer Library System
Dates	Nov 1, 2010 - Mar 31, 2024
Location	Norman OK, 73072
Salary	53,000
Reason For Leaving	I wanted to expand my accounting experience in a more technical, firm-based environment and gain broader exposure to clients and financial reporting.
Supervisor Name	Doug Buck
Supervisor Phone	405-801-4506
Supervisor Email	efox@pioneerlibrarysystem.org
Can Contact?	Yes

References

References

Ginger Smeltzer

Relationship	Cousin
Time Known	50+ years
Email	gsmeltzer@gmail.com
Phone	(405) 207-0899

Cheryl Raney

Relationship	Ex-Coworker
Email	craney@pioneerlibrarysystem.org
Phone	(405) 850-7174

Additional Applicant Information

Memberships, awards, and additional training.

Certificate in IMPACT Leadership, Certificate in Human Resources Professional, & Certificate in Quality Services

Skills, licenses, and/or trade/professional certifications.

Certificate in IMPACT Leadership, Certificate in Human Resources Professional, and Certificate in Quality Services

Additional information about yourself that you believe would be helpful in appraising your qualifications for the position for which you are applying:

I bring a strong background in AP, AR, reconciliation, audit preparation, and process improvement. I'm proficient with financial systems such as Microsoft Dynamics GP, and QuickBooks. I have over 13 years in financial operations. My cousin, Ginger Smeltzer, who works at MATC recommended the position as she believes I would be able to contribute and grow at MATC. I believe my skill set aligns well with the mission and needs of the Finance/Activity Fund Custodian role.

Digital Signature

Digital Signature

Dana Ann Rico

Electronically signed by Dana Ann Rico at 06/16/2025 11:35 pm
