



**Minutes of the Meeting of the Board of Education
of Mid-America Technology Center
Monday, June 6, 2022 6:30 PM**

**Conference Room #125 - Administration Building, 27438 State Highway 59, Wayne, OK
73095**

Attendance Taken at 6:30 PM.

Michael Dillinger: Present

Doyle Greteman: Present

Mike Hancock: Present

Joe Ray: Absent

Donna Stokes: Present

Present: 4, Absent: 1.

I. Opening

I.A. Meeting Called to Order

President Mike Hancock called the meeting to order at 6:30 p.m.

I.B. Establishment of a Quorum

The President noted that a quorum was present and asked for the invocation.

I.C. Invocation

Superintendent Mike Eubank gave the invocation.

I.D. Agenda Posted

It was noted that the agenda for the current month had been properly posted and was posted on the website matech.edu.

I.E. Discussion and possible action to approve the minutes of the May 9, 2022, regular board meeting- vote to approve/disapprove

Approve the minutes of the May 9, 2022, regular board meeting. This motion, made by Michael Dillinger and seconded by Doyle Greteman, passed.

Michael Dillinger: Yea

Doyle Greteman: Yea

Mike Hancock: Yea

Joe Ray: Absent

Donna Stokes: Yea

Yea: 4, Nay: 0, Absent: 1

II. Approval Docket

The following Superintendent's recommendations which concern items of a routine and/or continuing nature will be approved/disapproved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The approval docket consists of the discussion, consideration, and approval/disapproval of the following items:

II.A. Income/Expense Reports

II.B. Treasurer's Report

II.C. General Fund

II.C.1. Encumbrances 41593 - 41687 & 70411 - 70476 - approve

II.D. Building Fund

II.D.1. Encumbrances - approve

II.E. Activity Fund - approve

II.F. Transfer Refund Account Balance to General Fund - approve

II.G. Transfer from Sub of Miscellaneous Account and Health Certification Project to General Funds - approve

II.H. BIS Instructors and Part-time Employees - approve

II.I. Declare books, small hand tools, equipment, and other items as described on the attached schedule surplus and dispose of in a commercially reasonable manner - approve

II.J. Suspend Participation in the Stafford/Guaranteed Loan Program for the 2022-2023 School Year - approve

II.K. School Activity Fund Accounts, Fund Raising Activities, and Purpose for Revenue for 2022-2023 School Year - approve

II.L. Appointments for 2022-2023:

II.L.1. Carol Abernathy - Encumbrance Clerk, Deputy Minute Clerk, and Assistant Activity Fund Custodian - approve

II.L.2. Terri Hays - Minute Clerk and Mid-America Technology Center School Treasurer - approve

II.L.3. Shelia Wilkey - Activity Fund Custodian and Deputy Encumbrance Clerk - approve

II.M. American Fidelity Insurance as third party administrator for Annuities and Section 125 Plans for Year 2022-2023 - approve

II.N. Motion, discussion and possible action to approve the Oklahoma Teacher & Leader Effectiveness - Tulsa Model Career Tech Instructor Rubric for evaluation of certified teachers - vote to approve/disapprove

II.O. Motion, discussion and possible action to approve the Oklahoma Teacher & Leader Effectiveness - Tulsa Model Career Tech Counselor Rubric for evaluation of counselors - vote to approve/disapprove

II.P. Motion, discussion and possible action to approve the Oklahoma Teacher & Leader Effectiveness - Tulsa Model Deans Rubric for evaluation of administrators supervising full-time programs - approve

II.Q. Resignation Diane Wilson, Bis Secretary - approve

Approve the docket as presented. This motion, made by Doyle Greteman and seconded by Donna Stokes, passed.

Michael Dillinger: Yea

Doyle Greteman: Yea

Mike Hancock: Yea

Joe Ray: Absent

Donna Stokes: Yea

Yea: 4, Nay: 0, Absent: 1

III. Superintendent's Report

III.A. Due process hearing for Don Craft and Daniel Ellis on the Superintendent's Recommendation for a reduction in force and the nonreemployment of Don Craft and Daniel Ellis for the 2022-2023 school year due to the reduction in force:

III.A.1. The board president shall convene the hearing and state the purpose of the hearing. Board President Mike Hancock made the following statement: The reason for this meeting is to conduct a hearing for Don Craft and Daniel Ellis on the Superintendent's Recommendation for a reduction in force and the nonreemployment of Mr. Craft and Mr. Ellis for the 2022-2023 school year due to a reduction in force. Both the administration and Mr. Craft and Mr. Ellis will be given the opportunity to make an opening statement; the administration will then call its witnesses, with Mr. Craft and Mr. Ellis having the opportunity for cross-examination; Mr. Craft and Mr. Ellis will then call their witnesses which are subject to cross-examination; both sides will be allowed to call rebuttal witnesses; and then both sides will have time to make closing arguments to the Board.

The Board will then convene in executive session to deliberate on the reemployment or nonreemployment of Mr. Craft and Mr. Ellis. The Board will then return to open session and: (1) vote to accept or reject the Superintendent's Recommendation for a reduction in force and the nonreemployment of each of the affected individuals; and (2) vote to reemploy or nonreemploy Mr. Craft and Mr. Ellis for the 2022-2023 school year and on a recitation of Findings of Fact upon which the decision is based.

This hearing is to be an informal administrative hearing that will not be governed by strict rules of evidence such as would be used in a court proceeding. Thus, the Board may hear hearsay evidence that it finds to have some merit in establishing facts. The Board President will make any rulings needed regarding testimony. Only witnesses and legal counsel or other representatives, if any, will be addressing the Board, and thus, no statements from anyone in the audience will be heard. Witnesses are to be sworn to tell the truth during the testimony, which oath will be administered by the minutes clerk.

The minutes clerk, Terri Hays administered the oath to witnesses Mike Eubank, Dallas Krout, Don Craft, Donia Craft and Daniel Ellis .

III.A.2. Opening statement by superintendent or representative.
Superintendent Mike Eubank gave the opening statement.

III.A.3. Opening statement by Mr. Craft or Mr. Ellis or their designees or representatives.
Don Craft gave an opening statement.

III.A.4. Presentation of superintendent's evidence, followed by cross-examination of witnesses by Mr. Craft or Mr. Ellis or their designees or representatives.
Director of Student Services, Dallas Krout presented enrollment numbers and Superintendent Mike Eubank presented other benchmark and retention evidence. Don Craft and his attorney Matt Failing followed with a cross-examination.

III.A.5. Questions by board members.
Board members asked questions directed to Mr. Eubank and Mr. Craft concerning enrollment, retention and classroom space.

III.A.6. Presentation of Mr. Craft or Mr. Ellis's evidence followed by cross-examination of witnesses by superintendent or superintendent's representative.
Don Craft and his attorney Matt Failing presented his evidence.

III.A.7. Questions by board members.
Board members asked about jobs available for students and enrollment for second year students.

III.A.8. Presentation of rebuttal and surrebuttal evidence as necessary.
Mr. Don Craft presented his rebuttal and surrebuttle evidence.

III.A.9. Closing argument by superintendent or his representative.
Attorney Samantha Marshall from Rosenstien, Fist & Ringold presented the closing argument for the superintendent.

III.A.10. Closing argument by Mr. Craft or Mr. Ellis or their designees or representatives.
Mr. Craft and his attorney Matt Failing, presented Mr. Craft's closing argument.

III.A.11. Consideration and vote to go into executive session pursuant to Title 25, Section 307 (B) (1) & (7) to deliberate on the reemployment or nonreemployment of Don Craft and Daniel Ellis. vote to approve/disapprove

At 10:39 p.m. a motion was made to go into executive session pursuant to Title 25, Section 307 (B) (1) & (7) to deliberate on the reemployment or nonreemployment of Don Craft and Daniel Ellis. This motion, made by Doyle Greteman and seconded by Michael Dillinger, passed.

Michael Dillinger: Yea
Doyle Greteman: Yea
Mike Hancock: Yea
Joe Ray: Absent
Donna Stokes: Yea
Yea: 4, Nay: 0, Absent: 1

III.A.12. Vote to acknowledge return to open session. vote to approve/disapprove
At 11:44 p.m. a motion was made to return to open session. This motion, made by Doyle Greteman and seconded by Michael Dillinger, passed.

Michael Dillinger: Yea
Doyle Greteman: Yea

Mike Hancock: Yea
Joe Ray: Absent
Donna Stokes: Yea
Yea: 4, Nay: 0, Absent: 1

III.A.13. Board president's statement of executive session minutes.

While in executive session, the Board deliberated on the reemployment or nonreemployment of Don Craft and Daniel Ellis, pursuant to Oklahoma Statutes, Title 25, Section 307(B)(1) & (7). No votes were taken and no other matters were discussed.

III.A.14. Vote by board to accept or reject the superintendent's recommendation for a reduction in force and the nonreemployment of Don Craft and Daniel Ellis, and recitation of Findings of Fact upon which the decision is based. vote to approve/disapprove

Based upon the testimony and evidence presented at this due process hearing, I move that the Superintendent's Recommendation for the closing of the Network Systems Technician Program and the Audio Visual Integration Program, the Reduction in Force and the nonreemployment of Don Craft and Daniel Ellis be accepted, and that Mr. Craft and Mr. Ellis be nonreemployed from their employment with Mid-America Technology Center based on the following findings of facts: Don Craft and Daniel Ellis are career teachers who have employed with Mid-America for more than three (3) consecutive complete school years. Mr. Craft has been employed as a teacher with Mid-America since 2010 and Mr. Ellis since 2013. Mr. Craft has been assigned during the 2021-2022 and prior school years to the Network Systems Technician Program since the program's inception and Daniel Ellis to the Audio Visual Integration Program. On May 9, 2022, Superintendent Mike Eubank presented the Board with a Recommendation for the closing of the Network Systems Technician Program and Audio Visual Integration Programs pursuant to MATC's Reduction in Force Policy, a reduction in force, which was necessitated by the elimination of the NST and AVI teaching positions, and the nonreemployment of Mr. Craft and Mr. Ellis for the 2022-2023 school year due to the reduction in force. By notice letters dated May 10, 2022, Mr. Craft and Mr. Ellis were advised of the Superintendent's Recommendation. Mr. Craft and Mr. Ellis were also advised that the Board would hold a hearing on June 6, 2022, regarding the Superintendent's Recommendation. NST and AVI have had unacceptably low enrollment and low retention for more than three (3) consecutive school years. Despite efforts to improve enrollment and retention for these programs, there has been a consistent decline in enrollment and retention. As other programs have waiting lists, and NST and AVI have declining enrolling and retention, maintaining NST and AVI is not best for the district or its students. For these reasons, the Superintendent has recommended that MATC close the NST and AVI for the 2022-2023 school year. Only one NST teacher and one AVI teacher exist within MATC. The closing of NST and AVI and the elimination of the associated teaching positions necessitate the nonreemployment of the persons assigned to these positions. Mr. Craft holds the NST teaching position and Mr. Ellis holds the AVI teaching position being eliminated. Neither Mr. Craft nor Mr. Ellis are entitled to displace any other instructor under State law or Board Policy. Accordingly, Mr. Craft and Mr. Ellis should be nonreemployed due to the reduction in force. Before deciding to initiate the action regarding Mr. Craft and Mr. Ellis, the Superintendent considered the curriculum, the

needs of MATC students, and the program needs of MATC. The Superintendent's Recommendation is not based on the performance of Mr. Craft or Mr. Ellis. The Superintendent's Recommendation for the elimination of the NST and AVI, a reduction in force, and the nonreemployment of Don Craft and Daniel Ellis for the 2022-2023 school year is supported by a preponderance of the evidence and should be accepted and implemented in full. This motion, made by Doyle Greteman and seconded by Michael Dillinger, passed.

Michael Dillinger: Yea
Doyle Greteman: Yea
Mike Hancock: Yea
Joe Ray: Absent
Donna Stokes: Yea
Yea: 4, Nay: 0, Absent: 1

III.A.15. Vote to reemploy or nonreemploy Don Craft and Daniel Ellis for the 2022-2023 school year. vote to approve/disapprove

Nonreemploy Don Craft and Daniel Ellis for the 2022-2023 school year. This motion, made by Michael Dillinger and seconded by Donna Stokes, passed.

Michael Dillinger: Yea
Doyle Greteman: Yea
Mike Hancock: Yea
Joe Ray: Absent
Donna Stokes: Yea
Yea: 4, Nay: 0, Absent: 1

III.B. Discussion and vote to accept any resignations submitted since the posting of the Agenda - vote to approve/disapprove

No resignations were submitted no action to be taken.

III.C. Motion, discussion and possible board action to approve a Memorandum of Understanding with McClain County to provide a Deputy Sheriff for on-campus law enforcement services for Year 2022-2023 - vote to approve/disapprove

Approve a Memorandum of Understanding with McClain County to provide a Deputy Sheriff for on-campus law enforcement services for Year 2022-2023. This motion, made by Doyle Greteman and seconded by Donna Stokes, passed.

Michael Dillinger: Yea
Doyle Greteman: Yea
Mike Hancock: Yea
Joe Ray: Absent
Donna Stokes: Yea
Yea: 4, Nay: 0, Absent: 1

III.D. Review, discussion, and possible board action to approve insurance quotes for Workers Compensation Insurance for Year 2022-2023 - vote to approve/disapprove

Approve insurance quotes for Workers Compensation Insurance for Year 2022-2023. This motion, made by Michael Dillinger and seconded by Donna Stokes, passed.

Michael Dillinger: Yea

Doyle Greteman: Yea
Mike Hancock: Yea
Joe Ray: Absent
Donna Stokes: Yea
Yea: 4, Nay: 0, Absent: 1

III.E. Review, discussion, and possible board action to approve insurance quotes for Property, Casualty and Liability Insurance Package for Year 2022-2023 - vote to approve/disapprove
Approve insurance quotes for Property, Casualty and Liability Insurance Package from OSAG and OSIG for Year 2022-2023. This motion, made by Michael Dillinger and seconded by Doyle Greteman, passed.

Michael Dillinger: Yea
Doyle Greteman: Yea
Mike Hancock: Yea
Joe Ray: Absent
Donna Stokes: Yea
Yea: 4, Nay: 0, Absent: 1

III.F. Motion, discussion and possible action to approve the purchase of (27) twenty-seven Dell Latitude 3310 Laptops for the Practical Nursing Program - vote to approve/disapprove
Approve the purchase of (27) twenty-seven Dell Latitude 3310 Laptops for the Practical Nursing Program from Conexient. This motion, made by Michael Dillinger and seconded by Doyle Greteman, passed.

Michael Dillinger: Yea
Doyle Greteman: Yea
Mike Hancock: Yea
Joe Ray: Absent
Donna Stokes: Yea
Yea: 4, Nay: 0, Absent: 1

III.G. Motion, discussion and possible board action to purchase (15) fifteen standing height tables, (30) thirty mesh drafting stools, (5) five quad lockers, (4) four workbenches, (2) two standing desks, (54) fifty-four chairs. - vote to approve/disapprove
Approve the purchase of (15) fifteen standing height tables, (30) thirty mesh drafting stools, (5) five quad lockers, (4) four workbenches, (2) two standing desks, (54) fifty-four chairs from Hinkle's Office Supply. This motion, made by Doyle Greteman and seconded by Donna Stokes, passed.

Michael Dillinger: Yea
Doyle Greteman: Yea
Mike Hancock: Yea
Joe Ray: Absent
Donna Stokes: Yea
Yea: 4, Nay: 0, Absent: 1

III.H. Motion, discussion and possible action to approve the reassignment of Laryssa Couch from Practical Nursing Instructor to Practical Nursing Director - vote to approve/disapprove

Approve the reassignment of Laryssa Couch from Practical Nursing Instructor to Practical Nursing Director. This motion, made by Michael Dillinger and seconded by Doyle Greteman, passed.

Michael Dillinger: Yea
Doyle Greteman: Yea
Mike Hancock: Yea
Joe Ray: Absent
Donna Stokes: Yea
Yea: 4, Nay: 0, Absent: 1

III.I. Motion, discussion and possible board action to reassign Manuella Chavez from Health Careers Instructor to Practical Nursing Instructor - vote to approve/disapprove

Reassign Manuella Chavez from Health Careers Instructor to Practical Nursing Instructor. This motion, made by Michael Dillinger and seconded by Donna Stokes, passed.

Michael Dillinger: Yea
Doyle Greteman: Yea
Mike Hancock: Yea
Joe Ray: Absent
Donna Stokes: Yea
Yea: 4, Nay: 0, Absent: 1

III.J. Capital Improvement Projects Update

Deputy Superintendent Denny Prince updated the board on capital improvement projects.

IV. Positions to Fill:

IV.A. Applied Science Instructor - approve

Approve the employment of Jenny Thompson as Applied Science Instructor. This motion, made by Doyle Greteman and seconded by Donna Stokes, passed.

Michael Dillinger: Yea
Doyle Greteman: Yea
Mike Hancock: Yea
Joe Ray: Absent
Donna Stokes: Yea
Yea: 4, Nay: 0, Absent: 1

IV.B. CNC Machinist Instructor - approve

Approve the employment of Falcon McDoulett as CNC Instructor. This motion, made by Doyle Greteman and seconded by Michael Dillinger, passed.

Michael Dillinger: Yea
Doyle Greteman: Yea
Mike Hancock: Yea
Joe Ray: Absent
Donna Stokes: Yea
Yea: 4, Nay: 0, Absent: 1

IV.C. Part-time Security Guard - approve

Approve Dawson Ammons and Chris Koerner as part-time Security Guards. This motion, made by Michael Dillinger and seconded by Doyle Greteman, passed.

Michael Dillinger: Yea

Doyle Greteman: Yea

Mike Hancock: Yea

Joe Ray: Absent

Donna Stokes: Yea

Yea: 4, Nay: 0, Absent: 1

IV.D. Health Careers Instructor

IV.E. Bis Secretary

V. Conventions and Workshops:

V.A. Career Tech Oklahoma Summit Conference - August 1-2, 2022 - Oklahoma City, OK

V.B. 2021 Education Leadership Conference - August 26-29, 2021 - Oklahoma City, OK

VI. Next Board Meeting - June 29, 2022 - 12:00 Noon

VII. New Business:

In accordance with Oklahoma Statutes, Title 25, Section 311 (1)(9), new business is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

No new business was presented

VIII. Adjournment

President Mike Hancock adjourned the meeting at 12:03 a.m.

Mike Hancock, President

Doyle Greteman, Clerk

Terri Hays, Minutes Clerk