



POSTED AGENDA
Regular Board of Education Meeting
Ponca City Board Of Education
Ponca City Public Schools
Administration Center, Seminar Room-2nd Floor, 613 East Grand Ave., Ponca City,
Oklahoma 74601
Monday, October 12, 2020
6:00 PM

1. CALL TO ORDER

1. **Call Meeting to Order** *(President)*
2. **Flag Salute**
3. **Roll Call** *(Minutes Clerk of the Board)*

2. RECOGNITIONS

1. Recognition of the Employee of the Month and Friend of Education Awards

The President of the Board will preside over recognition of the October Employee of the Month and Friend of Education Awards to the following employees.

Certified Employee of the MonthMary James PoHi Tech Coach
Support Employee of the MonthKyle Albee District Courier
Friend of Education.....Ponca City Aviation

3. PUBLIC COMMENT

1. Comments From the Public

The Ponca City Public School Board of Education recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in board meetings. The board has established guidelines to govern public participation in board meetings necessary to conduct its meetings and to maintain order. After checking in with the board clerk, individuals or groups wishing to speak during the public comment period must provide the following information, in writing, in order to speak before the board:

- Name and address of the individual
- The agenda action item(s) the individual wishes to address
- The organization the individual represents or is affiliated with, if applicable

Anyone who would like to speak to the board during public comment period of the meeting must check in with the board clerk at least 15 minutes prior to the start of the board meeting. There will be a form available they will need to fill out and return to the board clerk before they can be heard by the board.

Participants must be recognized by the president or other presiding officer and must preface their comments by an announcement of their name and group affiliation, if applicable. Comments of the speaker must relate to an item on the meeting agenda. Generally, participants shall be limited to comment of a maximum of three (3) minutes duration unless altered by the presiding officer, with the approval of the board. All public comments during any one regular meeting shall be limited to no more than fifteen (15) minutes. No participant may speak more than once during a single meeting. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

For more information regarding Speaking Privileges of the Public, please refer to Board Policy 2.4 Speaking Privileges of the Public, that is available at the board meeting, or in the board policy manual located on the district website, www.pcps.us, under Board of Education.

4. REPORTS WITH POTENTIAL BOARD DISCUSSION

1. ACT Testing Spring 2021 *(Betsy Easley)*

5. SUPERINTENDENT'S REPORT WITH POTENTIAL BOARD DISCUSSION

1. Proposed New and Revised Board Policies

6. CONSENT AGENDA

Motion required for the approval of the Consent Agenda as printed or as amended. Board members may, however, call for a separate vote on any or all items listed on the Consent Agenda.

1. Agenda with Commentary

2. Minutes from September 14, 2020 Regular Board Meeting

3. Contracts/Agreements under \$10,000

7. ACTION ITEMS (MOTION REQUIRED)

1. Consider and Take Action on the Following District Financial Reports:

A. FY21 Budget Amendments

B. FY21 General Fund 11 Encumbrances #461 - #548 in the amount of \$216,115.84.

C. FY21 Building Fund 21 Encumbrances #33 - #36 in the amount of \$19,097.60.

D. FY21 Child Nutrition Fund 22 Encumbrances #92 - #97 in the amount of \$5,364.85.

E. FY21 Gifts and Endowment Fund 81 Encumbrances #32 - #42 in the amount of \$17,139.94.

F. Change Order Listing as of 10/5/2020 for Funds 11, 21 and 22.

- G. Budget Analysis Reports
- H. Bond Fund Reports
- I. Sanctioning Requests
- J. Activity Fund Reports/Requests
- K. Treasurer's Reports
- L. Ratification & Approval of Payrolls

2. Consider and Take Action on Resolution to Kay County Election Board Calling for the Annual Election of Board of Education Member in Ward #1

3. Consider and Take Action on the 2020-2021 Ponca City Public Schools District and Site Improvement/Title I Plans

4. Consider and Take Action on Revisions to Board Policy 5.11 Procurement Plan for Child Nutrition Programs

5. Consider and Take Action on Recognition of the following Events:

- A. American Education Week
- B. National Education Support Personnel Day
- C. National Native American Heritage Month
- D. Celebrate Freedom Week

6. Consider and Take Action on the following Contracts/Agreements:

- A. Agreement with BSN Sports for Backstop Netting at Po Hi Baseball Field
- B. Agreement with Catapult Learning for Virtual Coaching to St. Mary's Catholic School Staff
- C. Agreement with Hiland Dairy Foods to Provide Child Nutrition Beverages for the 2020-2021 School Year

7. Motion and Vote to Convene in Executive Session for the Following Purposes: to Discuss the Possible Termination, Reassignment, Resignation, and Employment of Personnel on the Attached Detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to Discuss the Purchase or Appraisal of Real Property [Authority for Executive Session: 25 O.S. Section 307 (B) (3)]; and to Discuss Confidential Conversations with the Board's Attorney Concerning Pending Claims and Litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]

8. Return to Open Session.

9. Recital by Board President that Minutes of Executive Session Were Kept by the Board Minutes Clerk and Will Remain Confidential

10. Consider and Take Action on Recommendations for Termination, Reassignment, Resignation, and Employment of Personnel

8. NEW BUSINESS

9. ADJOURNMENT (Motion required)

This agenda was posted on the inside of the front east window of the Administration Building located at 613 E. Grand Avenue and on the District's website, www.pcps.us, on the 8th day of October, 2020 at 3:00 o'clock PM.



KATHY CONRAD, DEPUTY CLERK
BOARD OF EDUCATION

CONSENT AGENDA ITEMS (Contracts/Agreement Under \$10,000) Board of Education Meeting - October 12, 2020			
	COMPANY NAME	AMOUNT OF CONTRACT	CONTRACT DATE
1	A+ Printing	General Fund \$3,359.00	October 1, 2020
2	American Telephone	Building Fund \$2,585.00	November 15, 2020- November 15, 2021
3	CDW-G, LLC	Project 412 \$1,280.00	October 13, 2020- June 30, 2021
4	Certiport, a Business of NCS Pearson, Inc.	Project 412 \$1,800.00	2020-2021
5	CollegeBoard	General Fund/ Textbooks \$7,650.00	May 4, 2020- May 3, 2025
6	Enduro Group, LLC	Activity Fund/ Athletics \$1,000.00	September 29, 2020
7	Great Minds PBC	General Fund/ Title II \$5,000.00	September 24, 2020
8	Jostens	Activity Fund	2020-2021
9	Kansas Maid, Inc. dba Kansas Maid Pastries	Activity Fund	November 9, 2020- November 27, 2020
10	Kuta Software LLC	General Fund \$262.00	November 2020- November 2023
11	N2Y, LLC	Project 789 \$516.68	November 2, 2020- June 30, 2021
12	N2Y, LLC	Project 789 \$1,485.69	November 12, 2020- June 30, 2021
13	Pee Jay's Fresh Fruit	Activity Fund	October 13, 2020- November 20, 2020

14	Ponca City Takedown Club	Activity Fund \$1,000.00	September 4, 2020- November 6, 2020
15	Sim's Refrigeration LLC	Child Nutrition \$5,000.00	July 1, 2020- June 30, 2021
16	Tobii Dynavox	Project 789 \$955.52	November 1, 2020- June 30, 2021
17	Total Com, Inc.	General Fund \$3,917.83	September 24, 2020
18	United Community Action Program Head Start	No Cost to The District	2020-2021
19	United Turf and Track	Building Fund \$4,040.00	2020-2021
20	Whitebox Learning	Project 412 \$1,997.50	December 2020- June 30, 2021
PONCA CITY PUBLIC SCHOOLS LOGO AGREEMENTS			
1	323 Whatever Boutique, LLC	Royalty Fee \$100.00	2020-2021
2	Flink Customs LLC	Royalty Fee \$100.00	2020-2021
RESCINDED CONTRACTS			
1	Kara M. Smith, MCP	No Cost to District	August 10, 2020- July 31, 2021
2	Whitebox Learning	Project 412 \$3,925.00	December 13, 2020- December 12, 2021

**PONCA CITY SCHOOLS
PERSONNEL REPORT**

October 12, 2020

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PROJ. #</u>	<u>SALARY</u>
<u>EMPLOYMENTS</u>				
<u>CERTIFIED PERSONNEL</u>				
Lansdowne-Peebles, E	World History Teacher	9/28/20	000	Salary Schedule
Stephens, Rebecca	Title I TA @ Lutheran	20-21	511	\$27.60 up to 590 hrs
<u>SUPPORT PERSONNEL</u>				
Ailey, Jean	SpEd TA @ West	9/21/2020	028	Salary Schedule
Colson, Laura	ISD Monitor @ East	9/28/2020	000	Salary Schedule
Gregory, Amanda	SpEd TA @ Garfield	9/30/2020	028	Salary Schedule
Jones, Kwanza	Class Size TA @ Sr. High	9/23/2020	000	Salary Schedule
Lytle, Megan	SpEd TA @ West	9/23/2020	000	Salary Schedule
McClelland, Karee	Title I TA @ Liberty	9/22/2020	511	Salary Schedule
McDonald, Debra	CNP Stocker @ West	10/12/2020	CNP	Salary Schedule
McMillan, Nikkie	SpEd TA @ PKC	10/14/2020	028	Salary Schedule
Mesa, Ethan	Bus Assistant 4.25 hr	10/6/2020	000	Salary Schedule
Moore, Heather	Class Size TA @ West	10/12/2020	000	Salary Schedule
Ochoa, Mily	SpEd TA @ PKC	10/12/2020	000	Salary Schedule
Roberts, Cody	Title I TA @ Lincoln	9/23/2020	511	Salary Schedule
Roland, Justin	Class Size TA @ Sr High	10/12/2020	000	Salary Schedule
Salter, Kenneth	Custodian 6 Hr/ 12 Month @ Union	10/12/2020	CNP	Salary Schedule
Smith, Kara	District Therapist	10/12/2020	028	Salary Schedule
Summitt, Clinton	CNP 3 Hrs @ Union	9/28/2020	CNP	Salary Schedule
Tebow, Tanya	Title I TA	9/28/2020	511	Salary Schedule
Westbrook, Kyla	Title I TA @ East	9/22/2020	511	Salary Schedule
Wood, Shawn	.75 Bus Driver 6 hr / .25 Custodian 2 Hr	9/24/2020	000	Salary Schedule
Young, Shelby	Title I TA @ Lincoln	9/22/2020	511	Salary Schedule

SENIOR HIGH WORK STUDY STUDENTS 2020-2021

Jajo, Leilani

SEPARATIONS

CERTIFIED PERSONNEL

Cathey, Glenn	Social Studies @ Sr. High	9/25/2020
Rice, Victoria	7th Gr Girls Basketball assistant	20-21
Wynn, Jared	Computer Apps @ Sr. High	10/6/2020
Wynn, Jared	Head Wrestling Coach	9/24/2020

SUPPORT PERSONNEL

Guess, Lee	8th Gr Girls Basketball only	20-21
Lantz, Ramona	Bus Assistant	9/18/2020
Magin, Shelli	District Therapist	9/18/2020
McClelland, Karee	Title I TA @ Liberty	10/15/2020
Rosendale, Claire	SpEd TA @ PKC	9/23/2020
Shea, Terri	ISD Monitor @ Sr. High	10/7/2020
Shelton, Alexis	CNP 3 Hr @ Union	9/22/2020

CHANGE OF STATUS

CERTIFIED PERSONNEL

Swanson, Gineta	.5/.5 Spch Path/Hring Imp to SP .83 UN/.05 TR/.02 EMS/.06 PoHi/.04 GF	9/17/2020	028	Salary Schedule
Vanzandt, Nancy	Speech Path Woodlands to .58 WO/.42 GF	9/17/2020	028	Salary Schedule
Young, Michael	.60 Virtual Academy Inst to .60 WCA Inst.	10/5/2020	000	Salary Schedule

SUPPORT PERSONNEL

Dugan, Tonya	SLPA - Cert .50 TR/.50 UN to .20 TR/.80 UN	9/17/2020	028	Salary Schedule
Mendenhall, Taylor	SLPA-Cert WMS to .91 WMS/.09 WMS	9/17/2020	028	Salary Schedule
Mora, Jacqueline	CNP 7.5 Hr @ West to 6.5 Hr @ Lincoln	9/14/2020	CNP	Salary Schedule
Powelson, Amanda	Site Secretary 10 mo @ East to West	9/28/2020	000	Salary Schedule
Tarver, Elizabeth	ISD Monitor @ East to Site Secretary	9/28/2020	000	Salary Schedule

PONCA CITY SCHOOLS PERSONNEL REPORT

October 12, 2020

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<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u> <u>DATE</u>	<u>PROJ. #</u>	<u>SALARY</u>
<u>EXTRA DUTY</u>				
<u>CERTIFIED PERSONNEL</u>				<u>NON-CONTRACT DUTY</u>
Brown, Megan	After School Title I Tutoring	10/27-4/8	511	\$27.60/hr up to 38 hrs
Burkett, Cory	Athletics	20-21	Athletics	\$14.40/hr
Hasenfratz, Sandy	Gifted and Talented Teacher	20-21	162	\$27.60/hr up to 14 hrs
Hasenfratz, Sandy	Tutoring	9/29-4/1	511	\$27.60/hr up to 42 hrs
King, Karl	Tutoring	9/29-4/1	511	\$27.60/hr up to 42 hrs
Markle, Chrisa	Cert Fingerprint Reimbursement	9/24/2020	000	\$57.25
May, Sandy	Tutoring	9/29-4/1	511	\$27.60/hr up to 42 hrs
McClelland, Alisha	Gifted and Talented Teacher	20-21	162	\$27.60/hr up to 11 hrs
Mears, Dori	After School Title I Tutoring	10/27-4/8	511	\$27.60/hr up to 38 hrs
Neilson, Ann	Gifted and Talented Teacher	20-21	162	\$27.60/hr up to 11 hrs
Sherman, Lexi	Gifted and Talented Teacher	20-21	162	\$27.60/hr up to 14 hrs
Sherman, Lexi	Tutoring	9/29-4/1	511	\$27.60/hr up to 42 hrs
Taylor, Ryan	Athletics	20-21	Athletics	\$14.40/hr
Waters, Nicole	After School Title I Tutoring	10/27-4/8	511	\$27.60/hr up to 38 hrs
Winterhalter, Michelle	Gifted and Talented Teacher	20-21	162	\$27.60/hr up to 11 hrs
<u>CERTIFIED PERSONNEL</u>				<u>CONTRACT DUTY</u>
Agee, Richard	JH Head Wrestling Coach	20-21	Athletics	\$4,000.00
Green, Eric	New Teacher Mentor	20-21	541	\$700.00
Landes, Wendy	8th GR Girls Basketball	20-21	Athletics	\$2,700.00
Sherman, Alexis	Degree Preparation stipend	20-21	000	\$1500 one time
<u>SUPPORT PERSONNEL</u>				<u>NON-CONTRACT DUTY</u>
Amaya, Denise	EL Parent meetings/Conference	10/1-5/21/21	042	Reg Pay up to 16 hrs
Burkett, Christine	Athletics	20-21	Athletics	\$14.40/Hr
Chavez, Kandy	EL Parent meetings/Conference	10/1-5/21/21	042	Reg Pay up to 16 hrs
Colson, Laura	Before & After school bus duty	20-21	098	Reg pay up to 62.5 hrs
Fonseca, Milly	EL Parent meetings/Conference	10/1-5/21/21	042	Reg Pay up to 16 hrs
Fortenberry, Alaina	Meet the Teacher Night	8/17/2020	CNP	Reg pay up to 3hrs
Iniguez, Andrea	EL Parent meetings/Conference	10/1-5/21/21	042	Reg Pay up to 16 hrs
Ortiz, Betty	EL Parent meetings/Conference	10/1-5/21/21	042	Reg Pay up to 16 hrs
Raulston, Tamra	Registration CNP Application Processing	8/3/20-8/14/20	CNP	Reg pay to 80 hrs
Rowe, Doris	Meet the Teacher Night	17-Aug	CNP	Reg pay up to 3 hrs
Zimmerschied, Tracy	Meet the Teacher Night	8/17/2020	CNP	Reg pay up to 2 hrs
<u>SUPPORT PERSONNEL</u>				<u>CONTRACT DUTY</u>
Foxworthy, Marlene	Morning Bus Duty @ Trout	20-21	000	Reg Rate to 69 hrs
Jones, Kwanza	7th Gr Girls Basketball	20-21	Athletics	\$2,160
<u>SUBSTITUTES</u>				
<u>ADDITIONS FOR THE 2020-2021 SCHOOL YEAR</u>				
(Teacher Substitute: \$60/day, Teacher Asst. Substitute: \$50/day)				
Bush, Pat	CNP Sub	20-21	CNP	Salary Schedule
Eatherly, Hailey	CNP Sub	10/2/2020	CNP	Salary Schedule
Forbes, Mary	CNP Sub	20-21	CNP	Salary Schedule
Gooch, Deb	Substitute	10/6/2020	000	Salary Schedule
Parker, David	Contract Substitute 60%	20-21	000	Salary Schedule
Randall, Deb	Crossing Guard Sub @ Trout	20-21	000	Regular Rate of Pay
Soutter, Tracie	Contract Substitute	9/14/2020	000	Salary Schedule
Stephenson, Roger	Contract Substitute	9/22/2020	000	Salary Schedule