

Joy Hoffmeister, State Superintendent
Oklahoma State Department of Education

McClain
(County)

Mid-America Technology Center
(School)

PROFESSIONAL DEVELOPMENT ANNUAL UPDATE 2022-2023

President, Local Board of Education

Date Approved by Local Board

Superintendent



Professional Development Chairperson

PROFESSIONAL DEVELOPMENT INSERVICE ACTIVITY FORM
2022-2023

A. Identified Need

Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff, need to identify certain professional development areas where they are competent and other areas requiring additional professional development activities.

B. Specific Training Objectives for the Above Identified Need

To update and improve, Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff members will identify professional development goals, and develop a plan to achieve the identified professional development goals.

C. Training Date – Length – Clock hours, days, etc.

Continuously during the 2022-2023 School Year.

D. Personnel To Be Trained

Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff

E. Training Agencies, i.e., the person providing the instruction

Mid-America Technology Center staff, Technology Centers, Colleges & Universities, Business & Industry, Public or Private training agencies or self-directed study

PROFESSIONAL DEVELOPMENT INSERVICE ACTIVITY FORM
2022-2023

A. Identified Need

Teachers, Administrators, Licensed and Certified Personnel need to increase their repertoire of teaching and testing methods.

B. Specific Training Objectives for the Above Identified Need

Licensed and certified staff will discuss and expand teaching and testing techniques utilized by successful educators.

C. Training Date – Length – Clock hours, days, etc.

Approximately fifteen or more (15) hours during the 2022-2023 In-service Training with continuous implementation during the 2022-2023 school year.

D. Personnel To Be Trained

Teachers, Administrators, Licensed and Certified Personnel

E. Training Agencies, i.e., the person providing the instruction

Mid-America Technology Center staff, Technology Centers, Colleges & Universities, Business & Industry, Public or Private training agencies or self-directed study

PROFESSIONAL DEVELOPMENT INSERVICE ACTIVITY FORM
2022-2023

A. Identified Need

Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff need encouragement and inspiration at the start of and during the 2022-2023 School Year.

B. Specific Training Objectives for the Above Identified Need

Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff will participate in motivational workshops.

C. Training Date – Length – Clock hours, days, etc.

Approximately twelve or more (12) hours during the 2022-2023 School Year.

D. Personnel To Be Trained

Teachers, Administrators, Support Staff, Licensed and Certified Personnel, and Non-Instructional Staff

E. Training Agencies, i.e., the person providing the instruction

Mid-America Technology Center staff, Technology Centers, Colleges & Universities, Business & Industry, Public or Private training agencies or self-directed study

PROFESSIONAL DEVELOPMENT INSERVICE ACTIVITY FORM
2022-2023

A. Identified Need

Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff need a plan to stay current with new and developing trends in their area of expertise.

B. Specific Training Objectives for the Above Identified Need

Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff will develop individual strategic plans using professional literature, technological resources, and periodically participating in business and industry experiences.

C. Training Date – Length – Clock hours, days, etc.

Continuously during the 2022-2023 School Year.

D. Personnel To Be Trained

Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff

E. Training Agencies, i.e., the person providing the instruction

Mid-America Technology Center staff, Technology Centers, Colleges & Universities, Business & Industry, Public or Private training agencies, Publications, or self-directed study

PROFESSIONAL DEVELOPMENT INSERVICE ACTIVITY FORM
2022-2023

A. Identified Need

Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff need to stay current with CPR and AED procedures.

B. Specific Training Objectives for the Above Identified Need

Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff may participate in a CPR/Basic First Aid class to renew or obtain certification.

C. Training Date – Length – Clock hours, days, etc.

Continuously during the 2022-2023 School Year.

D. Personnel To Be Trained

Teachers, Administrators, Support Staff, Licensed and Certified Personnel, and Non-Instructional Staff

E. Training Agencies, i.e., the person providing the instruction

Mid-America Technology Center staff, Technology Centers, Colleges & Universities, Business & Industry, Public or Private training agencies

PROFESSIONAL DEVELOPMENT INSERVICE ACTIVITY FORM
2022-2023

A. Identified Need

Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff need to know how to identify and prevent bullying.

B. Specific Training Objectives for the Above Identified Need

Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff will receive training on the identification and prevention of bullying.

C. Training Date – Length – Clock hours, days, etc.

Continuously during the 2022-2023 School Year.

D. Personnel To Be Trained

Teachers, Administrators, Support Staff, Licensed and Certified Personnel, and Non-Instructional_Staff

E. Training Agencies, i.e., the person providing the instruction

Mid-America Technology Center staff, Technology Centers, Colleges & Universities, Business & Industry, Public or Private training agencies or self-directed study

PROFESSIONAL DEVELOPMENT INSERVICE ACTIVITY FORM
2022-2023

A. Identified Need

Teachers, Administrators, Licensed and Certified Personnel and Non-Instructional Staff need to continue increase their awareness of the dangers of drug abuse and marijuana.

B. Specific Training Objectives for the Above Identified Need

Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff will review dangers of drug abuse and marijuana, indicators, and talking points to educate students about the dangers of drug abuse and marijuana to help guide students to make healthy decisions.

C. Training Date – Length – Clock hours, days, etc.

Continuously during the 2022-2023 School Year.

D. Personnel To Be Trained

Teachers, Administrators, Support Staff, Licensed and Certified Personnel, and Non-Instructional Staff

E. Training Agencies, i.e., the person providing the instruction

Mid-America Technology Center staff, Technology Centers, Colleges & Universities, Business & Industry, Public or Private training agencies and Professional publications.

PROFESSIONAL DEVELOPMENT INSERVICE ACTIVITY FORM
2022-2023

A. Identified Need

Teachers, Administrators, Licensed and Certified Personnel and Teacher Assistants need to add to their tools for Classroom Management

B. Specific Training Objectives for the Above Identified Need

Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff will receive techniques and innovative strategies for classroom management to ensure safety and maximize learning in the classroom

C. Training Date – Length – Clock hours, days, etc.

Continuously during the 2022-2023 School Year.

D. Personnel To Be Trained

Teachers, Administrators, Support Staff, Licensed and Certified Personnel, and Teach Assistants.

E. Training Agencies, i.e., the person providing the instruction

Mid-America Technology Center staff, Technology Centers, Colleges & Universities, Business & Industry, Public or Private training agencies and Professional publications

PROFESSIONAL DEVELOPMENT INSERVICE ACTIVITY FORM
2022-2023

A. Identified Need

Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff need to know how to identify potential child abuse, neglect, and reporting procedures

B. Specific Training Objectives for the Above Identified Need

Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff will receive training on the identification and reporting of child maltreatment

C. Training Date – Length – Clock hours, days, etc.

Continuously during the 2022-2023 School Year.

D. Personnel To Be Trained

Teachers, Administrators, Support Staff, Licensed and Certified Personnel, and Non-Instructional Staff

E. Training Agencies, i.e., the person providing the instruction

Mid-America Technology Center staff, Technology Centers, Colleges & Universities, Business & Industry, Public or Private training agencies and Professional publications

PROFESSIONAL DEVELOPMENT INSERVICE ACTIVITY FORM
2022-2023

A. Identified Need

Non-Instructional Staff need to stay current on techniques, trends, and tools to enhance job performance and to gain a broader knowledge of skills that can assist in their job duties.

B. Specific Training Objectives for the Above Identified Need

Non-Instructional Staff will receive training on the skills for their particular job duties to ensure skill advancement and safety.

C. Training Date – Length – Clock hours, days, etc.

Continuously during the 2022-2023 School Year.

D. Personnel To Be Trained

Non-Instructional Staff.

E. Training Agencies, i.e., the person providing the instruction

Mid-America Technology Center staff, Technology Centers, Colleges & Universities, Business & Industry, Public or Private training agencies and Professional publications

PROFESSIONAL DEVELOPMENT INSERVICE ACTIVITY FORM
2022-2023

A. Identified Need

Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff need to stay current on techniques, trends, and tools via a professional learning community (PLC) through MATC Lunch & Learn activities.

B. Specific Training Objectives for the Above Identified Need

Teachers, Administrators, Licensed and Certified Personnel, and Non-Instructional Staff will continue to meet in a professional learning community to receive training on the identified tools for teaching pedagogies enhance students experience and knowledge retention

C. Training Date – Length – Clock hours, days, etc.

Continuously during the 2022-2023 School Year.

D. Personnel To Be Trained

Teachers, Administrators, Support Staff, Licensed and Certified Personnel, and Non-Instructional Staff

E. Training Agencies, i.e., the person providing the instruction

Mid-America Technology Center staff, Technology Centers, and partner high schools.

PROFESIONAL DEVELOPMENT COMMITTEE MEETING
2:30 PM, May 9, 2022 – MATC Student Services

I. Call to order

II. Roll Call

III. New Business

A. Review Committee Membership

B. Elect Chairperson

C. Review committee member makeup of members.

D. Review past and possible future professional development topics

E. Discuss and review GCN Global Compliance Network for state mandated topics.

F. Identify objectives for 2022-2023 Professional Development Plan

IV. Adjourn



Karen Hemmerling

PROFESSIONAL DEVELOPMENT COMMITTEE MEETING

2:30 pm, May 9, 2022

Karen Hemmerling called the meeting to order at 2:30 pm.

A sign-in sheet was circulated for roll call. The following members were present.

Randy Henderson	Director of Fulltime Programs
Quinton Knighten	Transportation
Parker Murphy	Maintenance
Amy Cornforth	Assessment
Michael Gustafson	Recruiter & CTSO
Amanda Schneringer	Recruiter & Job Placement
Christi Potter	Counselor
Nicki Miller	Teacher
Kris Miller	Parent & Teacher Assistant
Caitlin Collett	Registrar
Karen Hemmerling	Administration (ex-officio, non-voting)

- A) Committee is comprised of teachers, parent, teacher's assistant, counselor, and support staff.
 - a. Motion made by Gustafson to keep current "makeup" of members.
 - b. Motion seconded by Henderson.
 - c. Motion Carried
- B) Motion made by Henderson to elect Karen Hemmerling as Chairman of committee
 - a. Gustafson seconds motion
 - b. No other nominations
 - c. Karen Hemmerling is elected by acclamation.
- C) The committee reviewed the success of how the staff development points are currently counted and "turned in" by staff and asked for input.
 - a. Non-Instructional staff need to enter in their hours as well.
 - b. Non-instructional staff need to be trained on how to enter in points by the IT Applications person.
- D) The committee were given recent and requested staff development topics for input and review.
- E) GNC was discussed next, the committee stated that GCN was a great tool to replaced state required professional development, it was easy to use, do it at your own pace and better than sitting in a meeting. The consensus was drawn to keep using GCN.
- F) Discussion for new types of training moving forward to next year
 - a. Classroom management was suggested to be added to the PD plan.
 - b. Drug abuse and marijuana training should be added to next year's PD plan.
 - c. Non-Instructional staff has been attending PD, but putting in a specific page to indicated that was suggested.
- G) New topics for Professional Development
 - a. Classroom management
- H) Caitlin Collet makes motion to adjourn meeting, seconded by Amy Cornforth
 - a. Meeting adjourned at 3:00 PM.

Respectfully recorded and submitted by,
Nicki Miller, Recorder