CLG Annual Report – 2025

Each CLG shall submit an annual report of commission activities during the previous calendar year.

Please submit completed reports by March 31, 2026 to:
Kelli Bacon, Certified Local Government Coordinator, kelli.bacon@nebraska.gov
Nebraska State Historical Society
State Historic Preservation Office

Municipality: City of Crete Date:

Please answer the following questions based on commission activities during calendar year 2025 (January 1, 2025 through December 31, 2025.

Ordinance and Commission

Yes ☑ No ☐ Were amendments made to the local ordinance? If so, please describe the changes and attach a copy of the amendment.

Yes ☑ No ☐ Did the commission have at least five (5) members (full membership)? If not, please explain.

Amendments were made to local ordinance to be in compliance with federal requirements for CLGs. Specifically, CMC 2-1810 (3) was changed so there will always be a public hearing for every certificate of appropriateness request.

List all current commission members. Identify members who meet professional qualification standards and in what area they qualify (history, architectural history, architecture, landscape architecture, archeology, planning, urban design, folklore, curation, conservation, American studies, American civilization, cultural geography or cultural anthropology or related disciplines).

Dr. Thomas King - History
Janet Jeffries - Architectural History
Scott Kuncl - Planning
Jennifer Robison - Conservation
Thom Reeves - Architectural History

Yes ☑ No ☐ Were any new members added to the commission? If yes, please attach resume(s).

How many meetings did the commision hold during the previous calendar year? What were the dates of the meetings?

8 meetings
February 25, 2025

Yes ☑ No ☐ Did the commission meetings comply with open meeting act requirements?

Yes ☑ No ☐ Did the commission prepare agendas and minutes of the meeting?

Yes ☐ No ☑ Did the commission/staff send meeting minutes sent to SHPO in a timely manner? If not, please attach.

Yes ☐ No ☑ Did any commission members attend educational trainings pertaining to historic preservation as it relates to CLG program activities, duties, and requirements? If yes, please list the commission member(s), program(s, date(s), and location(s).

Members have sought out information independently, no one attended formal educational trainings.

Staff

Who within local government provides staffing to the commission? Please list name and title.

Tom Ourada - City Administrator/Director of Historic Preservation

What are the duties and responsibilities of this person?

The City Administrator or their designee shall be the Director of Historic Preservation and shall participate in all meetings of the Commission as a non-voting member.
The City Administrator shall designate a city officer or employee to serve as secretary to the

Yes ☐ No ☑ Did any staff members attend educational trainings pertaining to historic preservation as it relates to CLG program activities, duties, and requirements? If yes, please list the staff member(s), program(s), date(s), and location(s).

Survey/Evaluation

Yes ☐ No ☑ Did the commission or staff conduct any survey activities? If yes, list the number of contributing or individual properties added to the local government's survey and inventory. Please attach any updated surveys/inventories.

No formal surveys or inventories were completed. Members are continually conducting

Local Landmark Designation / National Register of Historic Places

How many properties were locally landmarked? Please list.

None

How many landmarks were delisted? Please list.

None

How many requests did the CLG receive for National Register nominations and/or technical assistance from property owners or their representative? Please list the type of request and name of properties.

None

Yes ☐ No ☑ Did the commission/staff prepare any National Register nominations? If yes, please list the name of each nomination.

Yes ☐ No ☑ Did the commission/staff review or act upon any National Register nominations from other sources? if yes, please list the name of each nomination.

Yes ☐ No ☑ Did the commission/staff prepare any "Part 1" applications for tax certification? If yes, please list each property.

Planning

Yes ☐ No ☑ Did the commission/staff develop or initiate any local plans including comprehensive planning elements, preservation plans, zoning regulations, etc? If yes, please describe.

Yes ☐ No ☑ Did the commission/staff consult the Nebraska State Historic Preservation Plan in the development of these planning activities? Please describe.

Public Participation/Public Education

Yes ☑ No ☐ Did the commission/staff conduct or initiate any educational projects, programs, publications, or activities? If yes, please list and describe

One public educational meeting, with subsequent meetings planned to continue to educate and encourage public participation.

Yes ☑ No ☐ Does the commission have a website? If so, what is the address? What documents and other information are available?

https://crete-ne.socs.net

Other Activities

Yes ☐ No ☑ Did the commission/staff forward any Valuation Incentive Program applications to SHPO? If yes, list each property.

Yes ☐ No ☑ Did the commission/staff forward any Nebraska Historic Tax Credit applications to SHPO? If yes, list each property.

Yes ☐ No ☑ Did the commission/staff forward any federal historic tax credit applications to SHPO? If yes, list each property.

Yes ☐ No ☑ Did the commission/staff review and comment on any Federal undertakings (Section 106)? If yes, list how many and identify which Federal program/agency (CDBG, USDA, etc.)

Yes ☐ No ☑ Did the commission/staff review any financial or other incentives for property owners for conformance to historic preservation standards? If yes, please list and explain.

Yes ☐ No ☑ Did the commission/staff review any cases or design review or demolition? If yes, please list and explain.

Local Preservation Issues / Goals

What were the preservation commission's most significant issues discussed, problems encountered, or accomplishments this previous calendar year?

The preservation's main purpose in 2025 was to establish CLG designation and educate the community on the benefits and purposes of the CLG and the historic architecture within Crete.

What are your local historic preservation goals for this current calendar year?

Further educate the public on historic preservation and establish landmarks within Crete Historic Preservation Commission's jurisdiction.

Are there any specific areas or issues where your commission could use greater technical assistance from SHPO?

Grant Development and financial opportunities

In what areas would the commission like to see additional training provided by the SHPO? How would you like to see the training delivered?

Grant Development and educational programming on federal and state components of operating as a CLG.

In what other ways can SHPO better assist the commission?

Grant Development and educational programming on federal and state components of operating as a CLG.