



CRETE AIRPORT ADVISORY BOARD MEETING

November 12th, 2025 at 8:15 AM
Crete City Hall, 243 East 13th Street

MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street
Post Office, 1242 Linden Avenue
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

2. Roll Call

Greg Hier: Absent
Kirk Keller: Present
James Dux: Absent
Howard Nitzel: Present
Blaine Spanjer: Present
Present: 3. Absent: 2

Also present: City Administrator Tom Ourada, IT Director Mike Kalkwarf, Airport Manager Samantha Haack **and** City Clerk Nancy Tellez,

3. Items of Business

3.A. September 11th, 2025 Minutes

Kirk Keller motioned to approve the September 11th, 2025 minutes and Howard Nitzel seconded the motion.

Howard Nitzel: Aye, Blaine Spanjer: Aye, Kirk Keller: Aye,

3.B. Discussion on beacon grant

City Administrator Tom Ourada stated that the City of Crete applied for a grant to help pay for a new beacon. Ourada explained that Chris Corr recommended they apply for the beacon and not the mounting pole. Ourada and Corr addressed that with the commission and they approved a 90:10 grant for the beacon. Ourada explained that they hadn't received official confirmation, but they did vote on it.

Airport Advisory Board Chair Blaine Spanjer asked if they needed to take action and Ourada explained that they would vote to approve getting the grant. Ourada explained that they approved \$22,500 or 90% whichever it turns out to be. Ourada explained that the installation is part of the grant.

Kirk Keller motioned to approve getting the beacon grant and Howard Nitzel seconded the motion.

Blaine Spanjer: Aye, Howard Nitzel: Aye, Kirk Keller: Aye,

3.C. Discussion on box hangar grant

City Administrator Tom Ourada explained that there has been discussion with the commission and the NDA in the last few weeks. The discussion included when to start doing things such as the bid letting. The government shut down has changed some things and there will be some decisions to make sometime in December or January. We have 90 days to take a bid or not take a bid and the longer it takes, the more dynamic the bid is on the high end. They are looking at doing a 45-day award.

Ourada stated that everything is on track for the 2026 design.

3.D. Discussion on box hangar heat loan

Airport Advisory Board Chair Blaine Spanjer stated that this is still in process with the state. City Administrator Tom Ourada stated that Chris Corr pointed out that the Crete Municipal Airport is the only airport that is not getting heat. Ourada explained that they are looking at a possible \$50,000 loan that would be paid over 10 years at \$5,000 a year. Ourada stated that this would be predicated on heat costing \$50,000. The heat loan would be in the amount up to \$50,000. Ourada stated that once they get the loan documents, he will get them to the Airport Advisory Board.

3.E. Discussion on Fuel System operations

City Administrator Tom Ourada stated that they lowered the fuel prices and right now they are making about \$0.83 a gallon until the advisory board looks at what they would like going forward. Ourada mentioned that Pat Reed would like to give the managers \$1 a gallon to do full service. Reed had mentioned the airport getting a truck to do the full service. Ourada explained that leasing a truck would cost \$3,000 a month and that doesn't seem sustainable and buying one would be worse. Ourada mentioned that moving forward the Advisory Board would have to think about if they want a truck and this would not be affordable.

Airport Advisory Chair Blaine Spanjer stated that if there was enough demand to make a \$3,000 lease payment that would be one thing but there isn't a big demand and it doesn't make sense. Ourada also asked if the Advisory Board wants to do branded fuel. The Advisory Board agreed that it would be appealing to have advertising.

Airport Manager Samantha Haack provided the members with a fuel pricing sheet. Haack stated that this is a current sheet with delivery and no taxes.

Haack explained that the fuel they got in was 100LL and it cost them \$4.13 a gallon delivered

with taxes. Haack stated that they are currently charging \$4.99 a gallon. Haack explained that AVFuel is who they got the fuel from and who they currently have the card and they can do a branded contract which is 5 years or it doesn't have to be branded. Some of the positives of doing a branded contract would be that the fuel surplus goes in a tank. Phillips 66 is also branded and they don't do uncontracted and theirs has a minimum. Jetted USA is usually pretty cheap on jet fuel. The Advisory Board discussed the different options and decided that the best option is to go with a branded contract with AVFuel with the shortest contract term available.

Howard Nitzel motioned to go with a branded contract with AVFuel with the shortest contract term and Kirk Keller seconded the motion.

Blaine Spanjer: Aye, Howard Nitzel: Aye, Kirk Keller: Aye,

3.F. Discussion on demolition of A row hangars

City Administrator Tom Ourada stated that tenants have been notified that A row hangars will be demolished.

Airport Manager Samantha Haack stated that all of the tenants that have a plane have been moved except one. And that tenant will be moved by the end of the month.

Airport Advisory Board Chair Blaine Spanjer stated that any of the money that is collected from the sale can be directly used for the box hangar.

Discussion was held to set a date to advertise for bids for the removal of A row hangars.

Howard Nitzel motioned to advertise the removal of A row hangars concrete up and Howard Nitzel seconded the motion.

Blaine Spanjer: Aye, Howard Nitzel: Aye, Kirk Keller: Aye,

4. Petitions - Communications - Resident Concerns

5. Officers' Reports

City Administrator Tom Ourada stated that they will discuss the farm bids at next month's meeting.

5.A. Airport Manager Report

6. Adjournment

The meeting adjourned at 9:07 a.m.