

Westwood

STILLWATER BOARD OF EDUCATION

CFB-E1

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: Student Supply Account No: 801

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

We would never carry over funds intentionally. If any funds remain, it means we met all purchase needs for student supplies during the school year. It is never more than 30%.

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	SM
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	SM
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	N/A
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	SM

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

Adoption Date: February 21, 2012

Revision Date(s): 9/10/19, 3/11/25

Page 1 of 4

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/20/26 SITE: WW

ACCOUNT NAME: STUDENT SUPPLY

PURPOSE

To purchase student supplies, field trip and transportation costs, 5th grade graduation supplies, extended learning opportunities for students, student furnishings, student technology and curriculum.

SOURCE(S) OF INCOME

Student supply fee, donations from student supply fee extra money

PLANNED EXPENSES

26-27 Board Approved student supplies, field trip/transportation costs, School Safety License, 5th Grade graduation supplies, extended learning opportunities, student furnishings, student technology, Board Approved curriculum.

SPONSOR NAME

Shelli Myers

SIGNATURE

Shelli Myers

PRINCIPAL/DIRECTOR

Ashley Dobbs

SIGNATURE

Ashley Dobbs

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Signature] DATE: 5/4/26

ACCOUNT NUMBER: 801

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: Student Supply Account No: 801

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>13979.79</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Student Supply Fee</u>	\$ <u>12000</u>	
<u>Donations</u>	\$ <u>2000</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>14000</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>27979.79</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Student Supplies/Furnishings/Curriculum</u>	\$ <u>10000</u>	
<u>Field Trips/Transportation Costs</u>	\$ <u>400</u>	
<u>Extended Learning Opportunities</u>	\$ <u>500</u>	
<u>School Safety Site License</u>	\$ <u>2000</u>	
<u>Student Tech & Curriculum</u>	\$ <u>1000</u>	
<u>5th Grade Gradutation</u>	\$ <u>150</u>	
Total Expenditures:	\$ <u>14050</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>13929.79</u>	\$ _____

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: Courtesy & Donations Account No: 802

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	SM
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	SM
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	N/A
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	SM

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/28/26 SITE: WW

ACCOUNT NAME: Courtesy & Donation 802

PURPOSE

This account it to purchase staff food not related to PD or Meetings, courtesy luncheons, breakfasts and snacks. It is also to purchase staff and student gifts, snacks, utensils, plates and cups, flowers and food for birth/death/illness/wedding/retirement/baby showers.

SOURCE(S) OF INCOME

Private donations from individuals or companies with no dedicated use indicated and Box Top Rebates

PLANNED EXPENSES

Quarterly Meals, foods and drinks not related to PD or meetings, snacks/utensils/plates, gifts for staff and students, flowers/gifts/food for birth/death/illness/wedding/retirement/baby showers.

SPONSOR NAME

Shelli Myers

SIGNATURE

Shelli Myers

PRINCIPAL/DIRECTOR

Ashley Dobbs

SIGNATURE

Ashley Dobbs

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Signature] DATE: 5/4/26

ACCOUNT NUMBER: 802

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: Courtesy & Donations Account No: 802

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>3827.48</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Donations from Families</u>	<u>\$ 100</u>	
<u>Donations from Companies</u>	<u>\$ 100</u>	
<u>Box Tops</u>	<u>\$ 30</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>230</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>4057.48</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Faculty/Staff Meals/Snacks</u>	<u>\$ 2000</u>	
<u>Staff Gifts</u>	<u>\$ 500</u>	
<u>Student Gifts</u>	<u>\$ 700</u>	
<u>Utensils/Cups/Plates</u>	<u>\$ 60</u>	
<u>Bereavement/Wedding/Retirement Food/Gifts</u>	<u>\$ 100</u>	
<u>Holiday Decor</u>	<u>\$ 697.48</u>	
Total Expenditures:	\$ <u>4057.48</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>0</u>	\$ _____

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 26-27 Sponsor Name: Annie Anderson

Name of Activity Fund: Library Account No: 803

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

We would never carry over funds intentionally. If any funds remain, it means we met all purchase needs for the library during the school year. It is never more than 30%.

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	SM
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	SM
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	SM
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	SM

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/21/26 SITE: WW

ACCOUNT NAME: LIBRARY 803

PURPOSE

To purchase library materials and supplies, print resources, digital resources for Faculty/Staff and students, technology devices and accessories, and to purchase book fair supplies.

SOURCE(S) OF INCOME

Book Fair revenue, lost/stolen book replacement costs and donations.

PLANNED EXPENSES

Purchase library materials and supplies, student magazine renewals, professional magazine renewals, Sequoyah books, replacement books, software/online subscriptions, print audio visual resources for faculty/staff and students, tech devices and accessories, as well as book fair supplies and decor.

SPONSOR NAME

Annie Anderson

SIGNATURE

[Handwritten signature]

PRINCIPAL/DIRECTOR

Ashley Dobbs

SIGNATURE

[Handwritten signature]

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Handwritten signature] DATE: 5/4/26

ACCOUNT NUMBER: 803

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27 Sponsor Name: Annie Anderson

Name of Activity Fund: Library Account No: 803

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>1592</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Book Fair Fall of 2026</u>	<u>\$ 2000</u>	
<u>Book Fair Spring of 2027</u>	<u>\$ 5000</u>	
<u>Lost/Replacement Books</u>	<u>\$ 200</u>	
<u>Donations</u>	<u>\$ 150</u>	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>7350</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>8942</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Books/Print Supplies</u>	<u>\$ 3000</u>	
<u>Book Fair Supplies/Decor</u>	<u>\$ 250</u>	
<u>Digital Resources</u>	<u>\$ 2000</u>	
<u>Digital Devices/Accessories</u>	<u>\$ 1000</u>	
<u>Library Supplies/Materials</u>	<u>\$ 1000</u>	
_____	\$ _____	
Total Expenditures:	\$ <u>7250</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>1692</u>	\$ _____

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: 26-27 Sponsor Name: Annie Anderson

Name of Activity Fund: Library Account No: 803

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Scholastic Book Fair Merchandise

PURPOSE OF RAISING FUNDS:

To provide print and digital library resources for Westwood students and to purchase library supplies.

FUNDRAISER DATES: START 9/21/26 END 9/26/26

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. 2000 - EST. EXP. 200 = EST. PROFIT 1800

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: 26-27 Sponsor Name: Annie Anderson

Name of Activity Fund: Library Account No: 803

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Scholastic Book Fair Merchandise

PURPOSE OF RAISING FUNDS:

To provide print and digital library resources for Westwood students and to purchase library supplies.

FUNDRAISER DATES: START 3/8/27 END 3/12/27

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. 5000 - EST. EXP. 300 = EST. PROFIT 4700

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: Staff Professional Development (PD) Food Account No: 804

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue.

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	SM
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	SM
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	N/A
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	SM

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/26/26 SITE: WW

ACCOUNT NAME: Staff Professional Development (PD) Food 804

PURPOSE

To provide food and refreshments and utensils for professional development days, Faculty/Staff Meetings as well as other district approved training, including other sites coming to WW.

SOURCE(S) OF INCOME

PALS allocation, vending machine commissions, donations from individuals or companies.

PLANNED EXPENSES

Faculty/Staff Meetings, PD Day food and other training refreshments

SPONSOR NAME

Shelli Myers

SIGNATURE



PRINCIPAL/DIRECTOR

Ashley Dobbs

SIGNATURE



TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: Carol Boma DATE: 5/4/20

ACCOUNT NUMBER: 804

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: Staff Professional Development (PD) Food Account No: 804

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ _____	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>PALS Commission</u>	<u>\$ 2500</u>	
<u>Parent Donations</u>	<u>\$ 100</u>	
<u>Community Donations</u>	<u>\$ 100</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	<u>\$ 2700</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	<u>\$ 2700</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Faculty Staff MTG Luncheon/Breakfasts/Drinks</u>	<u>\$ 800</u>	
<u>PD Day Food/Drinks</u>	<u>\$ 700</u>	
<u>Utensils/Cups</u>	<u>\$ 75</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	<u>\$ 1575</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	<u>\$ 1125</u>	\$ _____

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 26-27 Sponsor Name: Shelli Myers
 Name of Activity Fund: Special Account No: 807

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

We would never carry funds over intentionally. Any remaining funds means that we met all purchase needs for the building, students, faculty and staff supplies during the school year.

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	SM
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	SM
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	N/A
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	SM

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/28/26

SITE: WW

ACCOUNT NAME: SPECIAL 807

PURPOSE

After school club expenses, cash box startup money, field trip expenses (bus reimbursement, entry fees, meals for students and accompanying sponsor), office and classroom supplies, decor, furniture, kitchen equipment, staff registration, staff per diem, staff hotels, rugs

SOURCE(S) OF INCOME

PALS Allocation, cash box return money, field trip dues, private donations from individual or companies, school pictures commissions, vending commissions, fees from damaged facilities or buildings

PLANNED EXPENSES

After school club expenses, after school club stipends, cash box startup, field trip expenses, meals for students, classroom/office decor and furniture, field trip expenses, registration and hotels for staff trainings.

SPONSOR NAME

Shelli Myers

SIGNATURE

Shelli Myers

PRINCIPAL/DIRECTOR

Ashley Dobbs

SIGNATURE

Ashley Dobbs

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: *Karol Perry*
807

DATE: *5/4/20*

ACCOUNT NUMBER: _____

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: Special Account No: 807

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>18263.67</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>PALS Allocation</u>	<u>\$ 2500</u>	
<u>Private Donations</u>	<u>\$ 50</u>	
<u>Field Trip Dues</u>	<u>\$ 100</u>	
<u>School Picture Commission</u>	<u>\$ 800</u>	
<u>Vending Commission</u>	<u>\$ 100</u>	
<u>Club Dues</u>	<u>\$ 6000</u>	
Total Revenues:	<u>\$ 9550</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>27813.67</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Club Stipends & Expenses</u>	<u>\$ 5000</u>	
<u>Field Trip Dues/Transportation</u>	<u>\$ 500</u>	
<u>Classroom/Office Decor/Furniture</u>	<u>\$ 4000</u>	
<u>Faculty Staff Travel/Hotel for Trainings</u>	<u>\$ 2000</u>	
<u>Faculty Staff Training Registration</u>	<u>\$ 2000</u>	
<u>Office Supplies</u>	<u>\$ 1200</u>	
Total Expenditures:	<u>\$ 14700</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>13113.66</u>	\$ _____

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: SPEF Account No: 839

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	SM
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	SM
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	N/A
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	SM

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 26-27

SITE: WW

ACCOUNT NAME: SPEF 839

PURPOSE

To purchase teacher and student/class items from funds donated by the SPEF grant program.

SOURCE(S) OF INCOME

Grant donations from SPEF.

PLANNED EXPENSES

Teacher/Classroom items, technology accessories, supplies and subscriptions

SPONSOR NAME

Shelli Myers

SIGNATURE

Shelli Myers

PRINCIPAL/DIRECTOR

Ashley Dobbs

SIGNATURE

Ashley Dobbs

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: *Richard B...*
839

DATE: 5/6/20

ACCOUNT NUMBER: _____

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: SPEF Account No: 839

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>1248</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Elite Repeat Grant</u>	\$ <u>1350</u>	
<u>Grade Wide Grant</u>	\$ <u>4749.74</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>6099.74</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>7347.74</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>SPED ROOM NEEDS</u>	\$ <u>500</u>	
<u>GRADE WIDE GRANT</u>	\$ <u>4700</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>5200</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>2147.74</u>	\$ _____

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: PTO (Formerly PTA) Donations Account No: 857

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	SM
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	SM
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	N/A
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	SM

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

RECEIVED APR 30 2026

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/22/26 SITE: WW

ACCOUNT NAME: PTO (FORMERLY PTA) DONATIONS 857

PURPOSE

Overall school support for faculty/staff and students.

SOURCE(S) OF INCOME

Parent and community donations

PLANNED EXPENSES

classroom needs, student needs (technology, field trips and transportation, clothing) office supplies, toner for small Admin printer, lamination film, stipends for after school clubs, playground and outdoor classroom supplies

SPONSOR NAME

Shelli Myers

SIGNATURE

Handwritten signature of Shelli Myers

PRINCIPAL/DIRECTOR

Ashley Dobbs

SIGNATURE

Handwritten signature of Ashley Dobbs

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Handwritten Signature] DATE: 5/4/26

ACCOUNT NUMBER: 857

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: PTO (Formerly PTA) Donations Account No: 857

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>3555.23</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Parent Donations</u>	\$ <u>300</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>300</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>3855.23</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Classroom Items/Technology</u>	\$ <u>500</u>	
<u>Student Needs</u>	\$ <u>100</u>	
<u>Office Supplies/Toner</u>	\$ <u>200</u>	
<u>Field Trip Admissions</u>	\$ <u>100</u>	
<u>Transportation</u>	\$ <u>100</u>	
<u>After School Club Stipends</u>	\$ <u>750</u>	
Total Expenditures:	\$ <u>1750</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>2105.23</u>	\$ _____