



# Focused

School Photography

Serving Oklahoma and Texas

[www.focused.pics](http://www.focused.pics)

FLYER CODE:

C

[doyce@focused.pics](mailto:doyce@focused.pics)

[anne@focused.pics](mailto:anne@focused.pics)

[info@focused.pics](mailto:info@focused.pics)

[pyper@focused.pics](mailto:pyper@focused.pics)

[caryn@focused.pics](mailto:caryn@focused.pics)

405.509.8580/800.245.8660

School Portrait Agreement | School Year:  2025-26  2026-27  
Check one or both

School: <u>Jefferson Heights</u>			
Address: <u>1521 Wickham Rd</u>		Phone: <u>(918) 224-2028</u>	
City: <u>Sapulpa</u>			
ST: <u>OK</u>	Zip: <u>74066</u>	Ship Attention to: <u>Amber Robertson</u>	
Principal: <u>Gina Ritchie</u>	Email: <u>gritchier@sapulpaok.org</u>		
Secretary: <u>Carla Baghestani</u>	Email: <u>cbaghestani@sapulpaok.org</u>		
Grades: <u>PK-5</u>			
School Colors & Mascot:		# of Classes: <u>16</u>	
Enrollment UC: <u>310</u>	Enrollment SR: <u>—</u>	Sort Cards	Sort Pkg
Fall Date(s): <u>10/9/26</u>	# of Cameras: <u>1</u> <input type="checkbox"/> Shared	<u>T</u>	<u>T</u>
Retake Date: <u>11/13/26</u>	# of Cameras: <u>1</u> <input type="checkbox"/> Shared		
Senior Date(s): <u>—</u>	# of Cameras: <input type="checkbox"/> Shared		
Senior Retake Date: <u>—</u>	# of Cameras: <input type="checkbox"/> Shared		
Senior Grad Date: <u>—</u>	# of Cameras:		
Classroom Group Date: <u>11/13/26</u>	# of cameras: <u>1</u> <input type="checkbox"/> Shared	Grade:	Enrollment:
Spring Date: <u>4/8/27</u>	# of Cameras: <u>1</u> <input type="checkbox"/> Shared	Grade:	Enrollment:
<input type="checkbox"/> Prepay <input checked="" type="checkbox"/> Proof (Photograph everyone)			
UC Grad   <input checked="" type="checkbox"/> UCCG   CG Grad	H&S or 3/4 <u>4/8/27</u> # of Cameras: <u>1</u>	Grade: <u>5</u>	Enrollment: <u>50</u>
Date:			
Sports Date(s):		Photo all or PP	
Activity Date(s):			
Other Date(s):			
Other groups:			

*AK*

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Date

School Official Signature  
Pyper Bauman

Date 2/27/26

Focused School Photography Representative

Senior Information

5<sup>th</sup> Grade UC Grad

# of Seniors: 50	# of Proofs: 1	Sit fee? —	Invoice to school? —	Invoice all or Invoice unpaids
Senior Attire: Boys: Tux Suit Tie color/type:	Girls: Feathers Drape	We provide? Yes		
Gown Color: Red	Cap Color: Red	Tassel Color: Black	Cap on?	Wall Composite? Composite Delivery:
Board Size:	Individual Copy Size: 8x10	Add charges?	Wall Composite Contact:	
<input checked="" type="checkbox"/> UCCG	UC Grad	CG Grad	Yearbook Requirement:	
Grad Attire:	Additional Grad Notes: 5 <sup>th</sup> grade grad group			
Picture Day Coordinator: Carla Baghustame + Amber	Contact email or phone:			
Confirmation contact: " " Phone: Robertson	Contact email: arobertson@sapulpaps.org			
Contact for data: " " Phone:	Contact email:			
ID cards:	*additional charges may apply	ID Card Charge:		
ID card sort:				
Yearbook adviso: Dani McElyea	Phone:	Contact email: dmceleyea@sapulpaps.org		
Administration Software: Powerschool				
Administration Download sent to: Amber	Details on Software:			
Sticky Pictures: Y # sets 1				
Faculty/Staff Photos Digital Download for Personal Use: <input checked="" type="checkbox"/>	Yearbook Company: Focused			
Send Staff/Faculty Images to: Amber	Contact email:			

FERPA allows schools to share student records, with parent contact information with "school officials" (including vendors) without parental consent if: The vendor provides a legitimate education service for the school. The school directly controls how the vendor uses and protects the data. The vendor only uses the data for authorized school purposes.

**Please Note:** In order to issue commission payments, we must receive parent contact information as part of the data provided by the school. Due to rising operational costs and declining parent participation, we kindly ask for your support to communicate directly with student's parents to keep prices low.

Additional charges: Sports and activities photo sessions are invoiced at \$100 per hour.

School Name as it is to appear on all products:

Notes:

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