

SANGRE

STILLWATER BOARD OF EDUCATION

CFB-E1

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027

Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: Student/Classroom Supplies

Account No: 801

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds \$1000 and 30% of projected revenue:

[Empty box for explanation of activity fund balance]

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 3	

* This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027 SITE: Sangre Ridge

ACCOUNT NAME: 801 Student/Classroom Supplies

PURPOSE

This account is used to purchase supplies for students and teachers and classroom enhancements for student use.

SOURCE(S) OF INCOME

Student supply fees, donations/contributions, field trip collections, grants/scholarships, class supplies, fee/fines/dues, lost/damaged book fees, redeposit of cash box start up cash, reimbursements/refunds/rebates, student payments

PLANNED EXPENSES

student/teacher supply expenses, achievement awards, books, cash-box start up cash, fees/dues, field trip expenses, registrations, reimbursements/refunds, subscriptions, classroom related supplies/materials, technology expenses and tutoring. All approved BOE expenditures.

SPONSOR NAME

Tiffanie Seefeldt

SIGNATURE

Tiffanie Seefeldt

PRINCIPAL/DIRECTOR

Cami Patzkowski

SIGNATURE

Cami Patzkowski

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Signature] DATE: 5/6/20

ACCOUNT NUMBER: 801

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: Student/Classroom Supplies Account No: 801

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>4800.00</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
Allocation from district	\$ <u>10,000.00</u>	
supply deposit from student fees	\$ <u>8,000.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>18,000.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>22,800.00</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
classroom supplies	\$ <u>15,000.00</u>	
field trip expenses	\$ <u>600.00</u>	
co-curricular subscriptions	\$ <u>500.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>16,100.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>6,700.00</u>	\$ _____

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: Student/Classroom Supplies Account No: 801

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

PURPOSE OF RAISING FUNDS:

FUNDRAISER DATES: START _____ END _____

AMOUNT OF MONEY TO BE RAISED:

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027

Sponsor Name: Morganne Clyburn, Dana Cox, Tiffanie S

Name of Activity Fund: Courtesy

Account No : 802

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds \$1000 and 30% of projected revenue:

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 3	

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ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027

SITE: Sangre Ridge

ACCOUNT NAME: Courtesy

PURPOSE

The purpose of this account is to purchase food for teacher luncheons, gifts, supplies, food and refreshments, and sympathy gifts as needed.

SOURCE(S) OF INCOME

dues/fees, donations, All listed BOE approved revenue sources for the 26-27 school year.

PLANNED EXPENSES

Luncheons, supplies, gifts, food, refreshments, sympathy gifts, all listed BOE approved expenditures for the 26-27 school year.

SPONSOR NAME

Morganne Clyburn, Dana Cox, Tiffanie S

SIGNATURE

Tiffanie Seefeldt

PRINCIPAL/DIRECTOR

Cami Patzkowski

SIGNATURE

Cami Patzkowski

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Signature]

DATE: 5/6/26

ACCOUNT NUMBER: 802

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Morganne Clyburn, Dana Cox, Tiffanie S

Name of Activity Fund: Courtesy Account No: 802

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>630.00</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>courtesy dues</u>	\$ <u>2,000.00</u>	
<u>donations</u>	\$ <u>200.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>2200.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>2830.00</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>luncheons</u>	\$ <u>1500.00</u>	
<u>supplies and gifts</u>	\$ <u>1000.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>2500.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>330.00</u>	\$ _____

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027

Sponsor Name: Morganne Clyburn, Dana Cox, Tiffanie S

Name of Activity Fund: Courtesy

Account No: 802

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

PURPOSE OF RAISING FUNDS:

FUNDRAISER DATES: START END

AMOUNT OF MONEY TO BE RAISED:

EST. INC. - EST. EXP. = EST. PROFIT

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Morganne Clyburn

Name of Activity Fund: Library Account No : 803

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds \$1000 and 30% of projected revenue:

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 3	

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ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027

SITE: Sangre Ridge

ACCOUNT NAME: Library

PURPOSE

This account is used for cash box for book fairs, subscriptions, purchase of books, supplies, stem supplies.

SOURCE(S) OF INCOME

library type income: awards/prizes, book fair sales, contest fees, contributions/donations, fees/fines/dues, BOE approved fundraisers, grants/scholarships, merchandise sales, redeposit of cash box start up, registrations/reimbursements/refunds/rebates, rental fees, student payments, ticket sales

PLANNED EXPENSES

library type expenses: awards, advertising, books, cash box start up cash, competition expenses, custodial expenses, equipment/furnitures, fees/dues, fundraising expenses, meeting supplies and refreshments, newspapers, registrations, reimbursements/refunds, rental fees, subscriptions, supplies/materials and technology expenses. All approved BOE expenditures.

SPONSOR NAME

Morganne Clyburn

SIGNATURE

Morganne Clyburn

PRINCIPAL/DIRECTOR

Cami Patzkowski

SIGNATURE

Cami Patzkowski

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: *Karlul Borna*

DATE: *5/6/26*

ACCOUNT NUMBER: *803*

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Morganne Clyburn

Name of Activity Fund: Library Account No: 803

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>4100.00</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
fundraising/book fairs	\$ <u>6500.00</u>	
donations	\$ <u>2000.00</u>	
due/fees/fines	\$ <u>500.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ _____	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>13100.00</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
fundraising expenses/book fair	\$ <u>4000.00</u>	
World Book subscription	\$ <u>1200.00</u>	
Capstone Subscription	\$ <u>1800.00</u>	
books/supplies	\$ <u>4000.00</u>	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>11000.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>2100.00</u>	\$ _____

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Morganne Clyburn

Name of Activity Fund: Library Account No: 803

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Fall book fair: books, toys, supplies sold online and on site

PURPOSE OF RAISING FUNDS:

to use funds to purchase books, supplies and subscriptions

FUNDRAISER DATES: START 8/15/26 END 12/15/26

AMOUNT OF MONEY TO BE RAISED:

EST. INC. 5000 - EST. EXP. 3500.00 = EST. PROFIT 1500.00

SPONSOR SIGNATURE

[Handwritten Signature]

PRINCIPAL AUTHORIZATION

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027

Sponsor Name: Morganne Clyburn

Name of Activity Fund: Library

Account No: 803

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Spring book fair: books, toys, supplies sold online and on site

PURPOSE OF RAISING FUNDS:

to use funds to purchase books, supplies and subscriptions

FUNDRAISER DATES: START 2/1/27 END 5/1/27

AMOUNT OF MONEY TO BE RAISED:

EST. INC. 8,000 - EST. EXP. 5000.00 = EST. PROFIT 3000.00

SPONSOR SIGNATURE

[Handwritten signature]

PRINCIPAL AUTHORIZATION

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSURE

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: Staff Professional Development Food Account No: 804

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds \$1000 and 30% of projected revenue:

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 3	

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ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027 SITE: Sangre Ridge

ACCOUNT NAME: Staff Professional Development Food

PURPOSE

The purpose of this account is to purchase food/snacks/supplies for teacher luncheons, snack carts, food for PD meetings, GE coaching lunches and all other BOE approved expenditures for the 26-27 school year.

SOURCE(S) OF INCOME

donations, picture commission money, PALS distribution, miscellaneous

PLANNED EXPENSES

food and supplies

SPONSOR NAME

Tiffanie Seefeldt

SIGNATURE

Tiffanie Seefeldt

PRINCIPAL/DIRECTOR

Cami Patzkowski

SIGNATURE

Cami Patzkowski

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Signature] DATE: 5/6/26

ACCOUNT NUMBER: 804

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: Staff Professional Development Food Account No: 804

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ 5000.00	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>donations/picture commissions</u>	\$ 1000.00	
<u>PALS redistribution</u>	\$ 1000.00	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ _____	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ 7,000.00	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Food and supplies</u>	\$ 5000.00	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ 5000.00	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ 2000.00	\$ _____

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: Staff Professional Development Food Account No: 804

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

PURPOSE OF RAISING FUNDS:

FUNDRAISER DATES: START _____ END _____

AMOUNT OF MONEY TO BE RAISED:

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: General/Special Activity Account No : 807

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds \$1000 and 30% of projected revenue:

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 3	

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ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027 SITE: Sangre Ridge

ACCOUNT NAME: General/Special Events

PURPOSE

The purpose of this account will be used for purchases for general supplies, office supplies, rewards, student snacks, 12 days of Christmas gifts, decorations and miscellaneous.

SOURCE(S) OF INCOME

Student supply fees, donations, approved revenue sources for 26-27 school year.

PLANNED EXPENSES

approved BOE expenditures for the 26-27 school year, general supplies, office supplies, rewards, birthday snacks, student snacks, 12 days of Christmas gifts, decorations, miscellaneous, after school clubs, cash start up, field trips, furniture, decor, registrations.

SPONSOR NAME

Tiffanie Seefeldt

SIGNATURE

Tiffanie Seefeldt

PRINCIPAL/DIRECTOR

Cami Patzkowski

SIGNATURE

Campatz

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: Karlus [Signature] DATE: 5/6/26

ACCOUNT NUMBER: 807

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: General/Special Activity Account No: 807

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>8800.00</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>picture commissions</u>	\$ <u>4000.00</u>	
<u>donations</u>	\$ <u>200.00</u>	
<u>soda commissions</u>	\$ <u>250.00</u>	
<u>grants</u>	\$ <u>500.00</u>	
<u>PALS</u>	\$ <u>5000.00</u>	
_____	\$ _____	
<u>Total Revenues:</u>	\$ <u>9950.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>18,750.00</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>teacher awards</u>	\$ <u>200.00</u>	
<u>office supplies</u>	\$ <u>4000.00</u>	
<u>12 days of christmas</u>	\$ <u>1000.00</u>	
<u>miscellaneous</u>	\$ <u>2000.00</u>	
_____	\$ _____	
_____	\$ _____	
<u>Total Expenditures:</u>	\$ <u>7200.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>11550.00</u>	\$ _____

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: General/Special Activity Account No: 807

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

PURPOSE OF RAISING FUNDS:

FUNDRAISER DATES: START END

AMOUNT OF MONEY TO BE RAISED:

EST. INC. - EST. EXP. = EST. PROFIT

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027

Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: SPEF

Account No : 839

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds \$1000 and 30% of projected revenue:

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FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	
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ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	
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ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027

SITE: Sangre Ridge

ACCOUNT NAME: SPEF

PURPOSE

The purpose of this account is to purchase supplies, technology, and student supplies from the grant money received from SPEF

SOURCE(S) OF INCOME

SPEF grant money

PLANNED EXPENSES

supplies, technology, student supplies, all boe approved expenditures for the 26-27 school year.

SPONSOR NAME

Tiffanie Seefeldt

SIGNATURE

Tiffanie Seefeldt

PRINCIPAL/DIRECTOR

Cami Patzkowski

SIGNATURE

Cami Patzkowski

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Signature]

DATE: 5/7/20

ACCOUNT NUMBER: 839

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: SPEF Account No: 839

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>378.00</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
Grants	\$ <u>8000.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>8000.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>8378.00</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
grants	\$ <u>8000.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>8000.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>0.00</u>	\$ _____

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Tiffany Seefeldt

Name of Activity Fund: SPEF Account No.: 839

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

PURPOSE OF RAISING FUNDS:

FUNDRAISER DATES: START _____ END _____

AMOUNT OF MONEY TO BE RAISED:

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: Grants Account No: 850

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds \$1000 and 30% of projected revenue:

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 3	

* This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027

SITE: Sangre Ridge

ACCOUNT NAME: Grants

PURPOSE

The purpose of this account is to purchase supplies, technology, food and and student supplies from grant money received.

SOURCE(S) OF INCOME

Grants, donations

PLANNED EXPENSES

supplies, technology, food and student supplies, all listed boe approved expenditures for the 26-27 school year.

SPONSOR NAME

Tiffanie Seefeldt

SIGNATURE

Tiffanie Seefeldt

PRINCIPAL/DIRECTOR

Cami Patzkowski

SIGNATURE

Campatzki

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Signature]

DATE: 5/7/26

ACCOUNT NUMBER: 8500

BOARD OF EDUCATION APPROVAL DATE:

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: Grants Account No: 850

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

PURPOSE OF RAISING FUNDS:

FUNDRAISER DATES: START _____ END _____

AMOUNT OF MONEY TO BE RAISED:

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

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FINANCIAL SECRETARY SIGNATURE

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027

Sponsor Name: Rachel Embree & Beverly Taylor

Name of Activity Fund: Unified Ridgerunners

Account No: TBD

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds \$1000 and 30% of projected revenue:

New account - needs account number after board approval.

PACKET CONTENTS:

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* This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027

SITE: Sangre Ridge

ACCOUNT NAME: Unified Ridgerunners

PURPOSE

The purpose of this account is to support the SPED department for Unified Ridgerunners for Special Olympics.

SOURCE(S) OF INCOME

Donations, Special Olympics of OK

PLANNED EXPENSES

registrations, uniforms, tshirts, equipment, Special Olympics parade, supplies, end of year party, snacks, field trips, entry fees, all boe 26-27 approved expenditures

SPONSOR NAME

Rachel Embree & Beverly Taylor

SIGNATURE

Rachel Embree

PRINCIPAL/DIRECTOR

Cami Patzkowski

SIGNATURE

Cami Patzkowski

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Signature] DATE: 5/7/26

ACCOUNT NUMBER: TBD

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Rachel Embree & Beverly Taylor

Name of Activity Fund: Unified Ridgerunners Account No: _____

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>0</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>donation</u>	\$ <u>500.00</u>	
<u>Special Olympics</u>	\$ <u>1500.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>2000.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>2000.00</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>supplies, equipment, snacks</u>	\$ <u>1500.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>1500.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>500.00</u>	\$ _____

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027

Sponsor Name: Rachel Embree & Beverly Taylor

Name of Activity Fund: Unified Ridgerunners

Account No : _____

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Tshirt fundraiser-online

PURPOSE OF RAISING FUNDS:

To help raise money for the Unified Ridgerunners group to help with costs.

FUNDRAISER DATES: START 8/1/26 END 12/15/26

AMOUNT OF MONEY TO BE RAISED:

EST. INC. 1000.00 - EST. EXP. 0 = EST. PROFIT 1000.00

SPONSOR SIGNATURE

[Handwritten Signature]

PRINCIPAL AUTHORIZATION

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

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