

April 13, 2026

MEMORANDUM

TO: Eligible Recipients of Perkins Secondary
FROM: Lisa Batchelder - Chief Financial Officer
SUBJECT: **FY27 Perkins Allocation and Options Notice**

Your **FY27 Allocation and Options Notice** for the Perkins V: *Strengthening Career and Technical Education for the 21st Century* is attached. Complete and return the **FY27 Allocations and Options Notice** by **April 24, 2026** to notify the ODCTE of your FY27 status.

Some recipients will notice an increase or decrease in funding due to ANY one or more of the following factors:
1) use of the most current version of the 2023 Census data, 2) a reduction in the amount of carryoverfunds available for the allocation formula, and/or 3) changes in the FTE enrollment split (using FY25 CareerTech enrollment) with the local technology center.

Returning the Allocation and Options Form:

Using Adobe Sign, you will be prompted to digitally accept and sign the following document, **FY27 Allocations and Options Notice**. **This form must be completed and signed by April 24, 2026**. If you are unable to sign digitally, please contact your State Perkins Coordinator OR the ODCTE office.

When signing the document, please follow the instructions below:

- If you are the fiscal agent of a technology center cooperative or a secondary consortium, OR are using the funds independently:
 - After reading the Perkins Assurances included with this Allocation and Options Notice form, check the appropriate box to indicate your status on the Allocation and Options page AND type in your consortium name.
 - If your organization is the fiscal agent of a consortium or cooperative, obtain a copy (digital or paper) of the signed Allocations and Options Notice page from every partner school for your files.
- If you are a member of a technology center cooperative or secondary consortium:
 - After reading the Perkins Assurances included with this Allocation and Options Notice form, check the appropriate box to indicate your status on the Allocation and Options Notice AND type in your consortium name.
 - Keep a copy for your files.
 - Send a signed copy of the Allocation and Options Notice form to your fiscal agent immediately.
- If you are **declining** the funds:
 - Check the appropriate box on Step 1 to decline the allocation on the **Allocation and Option Notice**. Then, proceed to Step 3 for signatures.
 - Keep a copy for your files.

Grant Application Information:

The FY27 Perkins online application period opened on March 2, 2026. The deadline for submitting the online application is May 20, 2026. Perkins V grants are on a four-year cycle, allowing schools to complete a budget narrative and the budget only. We are currently on year two of our four-year cycle.

The budgets for a stand-alone school will be updated once we receive your completed Allocation and Option Notice. The total budget for a consortium will be updated only when we receive the signed Allocation and Options Notices from ALL consortium members.

CTIMS

- If you or your staff are new to using CTIMS for the FY27 Perkins application and need a CTIMS login, please send an email to ctimssupport@careertech.ok.gov with the first and last name(s), email address(es), title, and the role the person will hold (local coordinator, local finance, local superintendent/president) so the account(s) can be set up in time to meet the required due date of May 20, 2026.
- Online resources are located at:
<https://oklahoma.gov/careertech/educators/perkins/grant-application-information.html>
- Submit the online application, including ALL required local approvals, no later than May 20, 2026.

FY27 Allocations Timeline

March 2, 2026	Grant Application Worksheet opened in CTIMS
April 24, 2026	Allocation & Options Notice due
May 20, 2026	Grant Application Worksheet due

If you have questions or concerns regarding the FY27 Allocations and Options Notice, please contact the team. ODCTE Federal Legislation Assistance, Perkins

Denise Bethke – State Perkins Coordinator | Email: denise.bethke@careertech.gov | Tel: (405)743-5881
Shelby Sanders – State Perkins Coordinator | Email: shelby.sanders@careertech.ok.gov | (405)743-5576
Jordan Duck – State Perkins Coordinator | Email: jordan.duck@careertech.ok.gov | Tel: (405)743-5401
Hannah Boles - Perkins Financial Analyst | Email: hannah.boles@careertech.ok.gov | Tel: (405)743-5431



ALLOCATION AND OPTIONS NOTICE

Perkins V: *Strengthening Career and Technical Education for the 21st Century*
Secondary School Districts

FY27 Perkins Federal Allocation for

Mid America Technology Center - \$135,557

ALLOCATION: The allocation for FY27 as determined by the formula specified under Perkins V: *Strengthening Career and Technical Education for the 21st Century Act* is shown above. A secondary recipient's allocation must be \$15,000 or more to be eligible to use these funds independently without forming a consortium or entering into a cooperative arrangement. If the amount of a secondary allocation is ***less than \$15,000 and followed by an asterisk***, a recipient may accept the allocation without entering into a cooperative or a consortium.

STEP 1: ACCEPT/DECLINE ALLOCATION

- We will accept the allocation. By accepting, I agree to follow the Assurances included with this form.
- We will decline the allocation. (Skip Step 2 and proceed to Step 3)

STEP 2: OPTION


Only complete this step if allocation is accepted on step 1. Check one of the appropriate boxes for how the allocation will be used. If declining allocation, please skip to Step 3.

- We will use the funds independently.
- We will be the **fiscal agent** of _____ cooperative/consortium.
NOTE: Perkins law states that a fiscal agent of a consortium or cooperative **shall not** sub-grant back to the participating recipients the allocation amount they contributed. Review your budget and planned distribution of funds to consortium members to avoid this possible audit and non-compliance. Contact our office if assistance is needed.
- We will be a **member** of the Mid-America Technology Center cooperative/consortium and will **forward a copy of this completed document to the cooperative/consortium fiscal agent district.**

STEP 3: FISCAL AGENT SIGNATURE

Fiscal agents submitting this Allocation and Options Notice have until 5 P.M. on April 24, 2026 to complete the FY27 Perkins Application. Once you have digitally signed this form, it will be automatically submitted to the ODCTE Federal Legislation Assistance Office. No further action required.

Mike Eubank


Michael Eubank (Apr 14, 2026 13:52:40 CDT)

4/14/26

Print/Type Name of Superintendent

Written or Digital Signature of Superintendent

Date

ODCTE
Federal Legislation Assistance Office
Perkins
1500 West Seventh Avenue Stillwater, OK
74074-4364
Carl.perkins@careertech.ok.gov



OKLAHOMA
CareerTech






FY27 Perkins Allocation Secondary

Final Audit Report

2026-04-14

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"FY27 Perkins Allocation Secondary" History

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