



**POSTED AGENDA**  
**Regular Board of Education Meeting**  
**Ponca City Board Of Education**  
**Ponca City Public Schools**  
**Administration Center, Board Room, 613 East Grand Ave., Ponca City, Oklahoma 74601**  
**Monday, February 10, 2020**  
**6:00 PM**

**1. CALL TO ORDER**

1. **Call Meeting to Order** (*President*)
2. **Flag Salute**
3. **Roll Call** (*Minutes Clerk of the Board*)

**2. PRESENTATIONS AND RECOGNITIONS**

**1. Presentation of the Employee of the Month and Friend of Education Awards**

The President of the Board will preside over presenting the February Employee of the Month and Friend of Education Awards to the following employees.

Certified Employee of the Month .....Nancy VanZant  
Speech Pathologist at Woodlands Elementary  
Support Employee of the Month .....Tammy Robertson  
Title I Teacher Assistant at Woodlands Elementary  
Friend of Education.....First Baptist Church  
Liberty Elementary PIE Partner

**2. Trout Elementary Challenge Students' 9/11 Project** (*Wendy Landes*)

**3. PUBLIC COMMENT**

**1. Comments From the Public**

The Ponca City Public School Board of Education recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in board meetings. The board has established guidelines to govern public participation in board meetings necessary to conduct its meetings and to maintain order. After checking in with the board clerk, individuals or groups wishing to speak during the public comment period must provide the following information, in writing, in order to speak before the board:

- Name and address of the individual
- The agenda action item(s) the individual wishes to address
- The organization the individual represents or is affiliated with, if applicable

Anyone who would like to speak to the board during public comment period of the meeting must check in with the board clerk at least 15 minutes prior to the start of the board meeting. There will be a form available they will need to fill out and return to the board clerk before they can be heard by the board.

Participants must be recognized by the president or other presiding officer and must preface their comments by an announcement of their name and group affiliation, if applicable. Comments of the speaker must relate to an item on the meeting agenda. Generally, participants shall be limited to comment of a maximum of three (3) minutes duration unless altered by the presiding officer, with the approval of the board. All public comments during any one regular meeting shall be limited to no more than fifteen (15) minutes. No participant may speak more than once during a single meeting. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

For more information regarding Speaking Privileges of the Public, please refer to Board Policy 2.4 Speaking Privileges of the Public, that is available at the board meeting, or in the board policy manual located on the district website, [www.pcps.us](http://www.pcps.us), under Board of Education.

#### **4. REPORTS WITH POTENTIAL BOARD DISCUSSION**

##### **1. Building Assessment Reviews (*Trout - Carla Fry*)**

#### **5. SUPERINTENDENT'S REPORT WITH POTENTIAL BOARD DISCUSSION**

##### **1. Legislative Update**

#### **6. CONSENT AGENDA**

Motion required for the approval of the Consent Agenda as printed or as amended. Board members may, however, call for a separate vote on any or all items listed on the Consent Agenda.

##### **1. Agenda with Commentary**

##### **2. Minutes from January 13, 2020 Regular Meeting**

##### **3. Contracts/Agreements under \$10,000**

#### **7. ACTION ITEMS (MOTION REQUIRED)**

##### **1. Consider and Take Action on the Following District Financial Reports:**

A. FY20 Budget Amendments

B. FY20 General Fund 11 Encumbrances #999-#1106 in the amount of \$133,528.80.

C. FY20 Building Fund 21 Encumbrances #63-#65 in the amount of \$9,430.00.

D. FY20 Child Nutrition Fund 22 Encumbrances #113-#120 in the amount of \$223,245.62.

E. LRB 2016 Improvement Bond 30 Encumbrances #4-#5 in the amount of \$357,640.85.

F. 2019 Building Bond 39 Encumbrance #6 in the amount of \$3,465.00.

G. FY20 Gifts and Endowment Fund 81 Encumbrances #67-#69 in the amount of \$3,028.94.

H. Change Order Listing as of February 3, 2020 for Funds 11, 21, 22 and 81.

I. Budget Analysis Reports

J. Bond Fund Reports

K. Booster Club Fundraiser Requests

L. Activity Fund Reports/Requests

M. Treasurer's Reports

N. Ratification & Approval of Payrolls

**2. Board to Consider and Take Action on a Resolution determining the maturities of, and setting a date, time and place for the sale of the \$6,685,000 General Obligation Building Bonds of the School District.**

**3. Consider and Take Action on the Ponca City School District Calendar for the 2020-2021 School Year**

**4. Consider and Take Action on Declaring March 2, 2020 as "Read Across America Day" in Ponca City Public Schools**

**5. Consider and Take Action on School Bus Idling Policy**

**6. Motion and Vote to Convene in Executive Session for the Following Purposes: to Discuss the Possible Termination, Reassignment, Resignation, and Employment of Personnel on the Attached Detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; Discuss the purchase or appraisal of real property [Authority for Executive Session: 25 O.S. Section 307(B) (3)]; and to Discuss Confidential Conversations with the Board's Attorney Concerning Pending Claims and Litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]**

**7. Return to Open Session.**

**8. Recital by Board President that Minutes of Executive Session Were Kept by the Board Minutes Clerk and Will Remain Confidential**

**9. Consider and Take Action on Recommendations for Termination, Reassignment, Resignation, and Employment of Personnel**

**8. NEW BUSINESS**

**9. ADJOURNMENT (Motion required)**

This agenda was posted on the inside of the front east window of the Administration Building located at 613 E. Grand Avenue and on the District's website, [www.pcps.us](http://www.pcps.us), on the 6th day of February, 2020 at 2:00 o'clock PM.

A handwritten signature in blue ink that reads "Kathy Conrad". The signature is written in a cursive, flowing style.

KATHY CONRAD, DEPUTY CLERK  
BOARD OF EDUCATION

<b>CONSENT AGENDA ITEMS</b> <b>(Contracts/Agreements Under \$10,000)</b> <b>Board of Education Meeting - February 10, 2020</b>			
	<b>COMPANY NAME</b>	<b>AMOUNT OF CONTRACT</b>	<b>CONTRACT DATE</b>
1	Advance Door Company	<b>Building Fund</b> \$7,800.00	November 21, 2019
2	Aspen Custom Electronics	<b>Building Fund</b> \$1,000.00	January 16, 2020
3	Catapult Learning	<b>Title I</b> \$900.00	2019-2020
4	CEB/SHL	<b>Project 412</b> \$1,060.90	February 11, 2020- February 10, 2021
5	Century Resources	<b>Activity Fund</b>	February 11, 2020- February 18, 2020
6	City of Ponca City/RecPlex	<b>Activity Fund</b> \$1,125.00	April 18, 2020
7	E.W. Marland Estate Facility	<b>Activity Fund</b> \$2,000.00	April 18, 2020
8	Chandra Freeman	<b>General Fund Special Services</b> \$7,200.00	February 10, 2020- February 10, 2021
9	Jose Hernandez	<b>General Fund Special Services</b> \$4,000.00	January 1, 2020- June 30, 2020

10	ImageNet Consulting	<b>General Fund/ Special Services</b> \$1,422.00	March 27, 2020- March 26, 2021
11	Lifetouch National School Studios	<b>No Cost To District</b>	2020-2021
12	Mascot Media (formerly Five Star Sports)	<b>No Cost To District</b>	February 10, 2020
13	Melody House	<b>Activity Fund</b> ≈\$2,200.00	March 24, 2020
14	Rank One Sport	<b>Activity Fund</b> \$600.00	March 14, 2020- March 13, 2021
15	Renaissance Learning, Inc.	<b>General Fund/ Curriculum</b> \$2,800.00	January 8, 2020
16	Austin Smith	<b>Activity Fund</b> \$1,790.00	April 18, 2020
17	World's Finest Chocolate	<b>Activity Fund</b>	April 1, 2020- April 15, 2020
<b>PONCA CITY PUBLIC SCHOOLS LOGO AND LICENSING AGREEMENT:</b>			
1	City of Ponca City	<b>No Royalty Fee</b>	2020 SY
2	My Cup Runneth Over/Martise Pappan (formerly Hey Batter Batter)	<b>Royalty Fee</b> \$100.00	2020 SY
<b>CORRECTION TO CONTRACT DATE</b>			
1	Tubbesing Solutions LLC	<b>Bond 39</b> \$4,394.00	February 1, 2020- January 31, 2021
<b>RESCINDED CONTRACTS</b>			
1	CEB/SHL	<b>Project 412</b> \$1,000.00	2019-2020

**PONCA CITY SCHOOLS  
PERSONNEL REPORT**

**10-Feb-20**

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PROJ. #</u>	<u>SALARY</u>
<b><u>EMPLOYMENTS</u></b>				
<b><u>CERTIFIED PERSONNEL</u></b>				
Hill, Rachel	2020-21 Certified SLP	2020-20201	000	Salary Schedule
Loch, Leighton	2020-21 Elementary Pool Hire	2020-2021	000	Salary Schedule
<b><u>SUPPORT PERSONNEL</u></b>				
Backhaus, Dennis	Bus Driver Assistant 4.25 hr	1/23/2020	000	Salary Schedule
Bishop, Randal	Title I TA @ West	1/17/2020	000	Salary Schedule
Clardy, Amber	CNP 7.5 @ West	1/13/2020	000	Salary Schedule
Guinn, Connie	CNP 7 @ West	2/10/2020	000	Salary Schedule
Johnson, Nick	Title I TA @ Roosevelt	1/13/2020	000	Salary Schedule
Jones, Tyler	Custodian Sr. High	1/31/2020	000	Salary Schedule
Nelson, Deanna	CNP 7 @ Sr. High	1/23/2020	000	Salary Schedule

**SEPARATIONS**

<b><u>CERTIFIED PERSONNEL</u></b>		
Christy, David	Band Director East Middle resignation	5/19/2020
Dilbeck, Thad	Administrator @ Po-Hi resignation	6/30/2020
Graves, Ali	4th grade Garfield resignation	5/18/2020
Parent, John	Contract Substitute and Lay Coach Termed Employee	1/6/2020

<b><u>SUPPORT PERSONNEL</u></b>		
Bagg, Lisa	Special Ed TA @ Garfield resignation	1/12/2020
Collins, Dustin	Custodian @ Sr. High resigned	1/23/2020
Hall, Shelly	Bus Driver resignation	1/6/2020
Hood, Patsy	Crossing Guard @ West resignation	1/31/2020
Hunt, Michelle	Title VI TA @ Union resignation	1/31/2020
Maples, Peggy	Concert Hall Coordinator	5/15/2020

**CHANGE OF STATUS**

<b><u>CERTIFIED PERSONNEL</u></b>				
Gartside, Donya	40% Tech Coach @ WMS to 40% Teacher @ Sr. High	1/6/2020	000	Salary Schedule
Monks, William	ISD monitor at Sr. High to Certified 10 month	1/6/2020	000	Salary Schedule

<b><u>SUPPORT PERSONNEL</u></b>				
Bailey, Kristi	Special Ed TA @ Trout to Sr. High	1/10/2020	000	Salary Schedule
Bentley, Vicki	Sign Interpreter @ Garfield to Trout	1/10/2020	000	Salary Schedule

**EXTRA DUTY**

<b><u>CERTIFIED PERSONNEL</u></b>				<b><u>NON-CONTRACT DUTY</u></b>
Ladner, Holly	Special Olympics	12/1/2019	054	\$28.98/hr up to 15 hrs
Mbolong, E. Brice	Masters Preparation Stipend	2/1/2020	000	\$1500 One Time
Pratt, Connor	Assistant to full orchestra	1/20/2020	815	\$30.00/hr up to 50 hours
Smith, Heather	Gifted & Talented Academy	3/1/2020	161	\$27.60/hr up to 5 hours
Wyckoff, Jessica	Homebound Teacher for Special Education	2/1/2020	028	\$28.98/hr up tp 6 hrs

<b><u>CERTIFIED PERSONNEL</u></b>				<b><u>CONTRACT DUTY</u></b>
Hill, Rachel	High School Volleyball Assistant Coach	2020/2021	Athletics	TBD
Jenkins, Jayson	Assistant 8th Grade Basketball	1/17/2020	Athletics	\$720.00

<b><u>SUPPORT PERSONNEL</u></b>				<b><u>NON-CONTRACT DUTY</u></b>
Bailey, Kristi	CPR & First Aid Training	2/17/2020	028	reg rate of pay up to 6 hrs
Baker, Derek	CPR & First Aid Training	2/17/2020	028	reg rate of pay up to 6 hrs
Figie, Lynn	Cat Care	1/16/2020	165	reg rate of pay up to 100 hrs
Garcia, Kellie	CPR & First Aid Training	2/17/2020	028	reg rate of pay up to 6 hrs
Hollingsworth, Sarah	Cat Care	1/23/2020	165	reg rate of pay up to 500 hrs
Hopkins, Laura	CPR & First Aid Training	2/17/2020	028	reg rate of pay up to 6 hrs
Vassar, Jordan	CPR & First Aid Training	2/17/2020	028	reg rate of pay up to 6 hrs
Young, Michael	CPR & First Aid Training	2/17/2020	028	reg rate of pay up to 6 hrs

**FOR BOARD APPROVAL  
SUBSTITUTE TEACHERS  
FEBRUARY 2020**

1. Brown, Carol
2. Faulkner, Tomi
3. Miller, Joshua
4. Peterson, Amelia

#=Receiving OTRS Payment

\$=Bachelors

\*=Certified

(CONT)=Contract Sub