



Mike Eubank
Superintendent

Denny Prince
Deputy Superintendent

Randy Henderson
Director of Full Time Programs

Malachi Blaxton
Director of Student Services

Dallas Krout
Program Director

Wade Jarlsberg
BIS Director

APPLICATION FOR EMPLOYMENT

Position Applied for: Nursing Instructor Date: 6/2/2022

MID-AMERICA TECHNOLOGY CENTER considers all applicants for employment without regard to race, color, religion, gender, national origin, age or disability, or status as a Vietnam-era or special disabled veteran in accordance with federal law. This includes, but is not limited to admissions, employment, financial aid, and educational services. In addition, MID-AMERICA TECHNOLOGY CENTER complies with applicable state and local laws prohibiting discrimination in employment in every jurisdiction in which it maintains facilities. MID-AMERICA TECHNOLOGY CENTER also provides "reasonable accommodations" to qualified individuals with disabilities, in accordance with the Americans with Disabilities Act and applicable state and local laws. Mike Eubank is the Coordinator of MID-AMERICA TECHNOLOGY CENTER's effort to assure nondiscrimination.

Name Sarah Michelle Raney Social Security Number _____

Address 4521 Northridge Ln City Noble State OK Zip 73068

Phone 405-606-9093 Other Phone(s) N/A E-mail sarahwilkey90@yahoo.com

How did you hear about this opening? newspaper

Have you ever been employed by Mid-America? YES NO If yes, when? _____

State name(s) of any relative(s) in our employ, and your relationship to them: Shelia Wilkey - mother, Amy Wilkey - Aunt,
Kyle Wilkey- brother, Jason Wilkey- Uncle

Are you over the age of 18? YES NO If not, state your age and birth date: _____

Do you want to work (circle one) FULL-TIME PART-TIME If part-time, specify days and hours you can work: _____

Do you want to work on a temporary basis? YES NO If yes, state limitations on when you would be available to work: _____

Date you can begin to work: 2 weeks from hire date Salary desired: negotiable Are you willing to work overtime: YES NO

Are you able to perform the essential functions of the position for which you have applied, with or without reasonable accommodation? YES NO

Have you ever been convicted of a crime? YES NO If yes, state nature of offense, when, where, and nature of the case.*

* A conviction record will not necessarily be a bar to employment. This information will be used for job related purposes and only to the extent permitted by applicable law.

Federal laws require that employers hire only individual who are authorized to be lawfully employed in the United States, in compliance with such laws, all offers of employment are subject to verification of each applicant's identity and employment authorization, and it will be necessary for you to submit such documents as are required by law to verify your identification and employment authorization, upon employment.

Are you authorized to work for all employers in the United States on a full-time basis, or only for your current employer?

All employers Current employer only

RECORD OF EDUCATION

NAME AND ADDRESS OF SCHOOL	COURSE OF STUDY	YEARS COMPLETED	DID YOU GRADUATE?	CERTIFICATE, DIPLOMA, OR DEGREE EARNED
Oklahoma State University - OKC 900 N Portland Ave, OKC, OK 73107	Registered Nursing	2	Yes	Associates Degree(A.A.S) RN licensure
Mid America Technology Center 27438 OK-59, Wayne, Ok 73095	Practical Nursing Program and High school learning in health careers	1 year PN program 1 year health careers student	Yes	LPN graduation LPN Licensure
Lexington High School k-3, 12 Cushing Public Schools grade 3-11 801 E Broadway St. Lexington, Ok 73051	General Education	12	Yes	High School Diploma

MILITARY SERVICE RECORD

Have you ever served in the U.S. Armed Forces? YES NO If Yes, list any job-related duties in the service, including special training that is relevant to the position for which you have applied. _____

SKILLS, LICENSES, and/or Trade/Professional CERTIFICATIONS (that you believe are related to the job for which you are applying, and specifically qualify you to work at MID-AMERICA):

I have my RN-MSL license with the Oklahoma State Board of Nursing as well as a current BLS certification.

MEMBERSHIPS, AWARDS, ADDITIONAL TRAINING

Please list job-related memberships, awards, or training that you believe qualify you for the position for which you are applying. Please do not include any job-related memberships, awards, or training which may tend to indicate the applicant's gender, age, race, national origin, religion, disability, or status as a Vietnam-era or special disabled veteran.

I currently work as a staff Nurse for OU Norman college campus and service the students as well as faculty in a clinic setting. Prior to that I was a nurse supervisor over a clinic staffed with 8 physicians and 22 clinic members. I was responsible for training staff on workflow and checking off on nursing skills for new hires and annually for existing staff. I have had a total of 8 years of experience as a nurse supervisor which I feel is a quality that would benefit me in a teaching position.

ADDITIONAL INFORMATION

Additional information about yourself that you believe would be helpful in appraising your qualifications for the position for which you are applying:

I started my nursing career at Mid America Technology Center as a high school student and continued on to graduate from the Practical Nursing program at MATC. Through my studies and the amazing teachers at MATC, I grew a passion for nursing. I wish to grow my career within your system and provide the same passion for nursing that I was given to the future students of MATC nursing program.

PRIOR WORK HISTORY

(List in order, last or current employer first. Please account for any gaps in your employment.)

DATES FROM/TO:	NAME, ADDRESS AND TELEPHONE NUMBER OF EMPLOYER	PAY RATE BEGINNING /FINAL	SUPERVISOR'S NAME/TITLE	WORK PERFORMED/REASON FOR LEAVING
2021-Present RN FT DAYS	OU Goddard Health Services 620 Elm Ave. Norman, OK 73019	\$59,000 annual salary	Craig Rice, MD Chief Medical Officer	-Staff nurse for clinic that serves the Students and faculty of OU Norman -Injections, Vaccinations, Triage, Assessments, Medication administration, IV administration, Patient education, Travel consultations, Allergy injection administration, TB testing, Respirator Fit testing, EKG -Employee Health Nurse -Applying for position at Vo Tech to have the opportunity to teach nursing students. I have a passion for learning and helping new and current nurses grow in the field of healthcare.
2019-2021 RN FT DAYS	Integris Family Care South 1600 SW 119 th St OKC, OK 73170 405-833-9887	\$25.50/hr. DAYS	Terrie Ivie, clinic manager	-Nurse supervisor, assisted with hiring and corrective actions, staff training and education, inventory and ordering, staffing management, patient care. -Leaving to further my career as a nursing instructor. I have a passion when it comes to training staff and take great pride in patient care and would like the opportunity to teach and inspire future nurses.
2018-2019 RN FT NIGHTS	Integris Southwest Medical Center 4401 S Western Ave, OKC OK 73109	\$28/hr. \$29/hr.	Crystal, clinic manager (phone # N/A - no longer managing here)	-Level 2 NICU patient care and neonatal transitioning nurse - Surgical preparations for C-Sections, assisted with recovery for Labor and Delivery including patients on magnesium therapy. -Newborn Assessments, Vital signs, assist with X-ray, I.V therapy, Oxygen therapy management, feeding tube care -Post-partum patient care, IV therapy, Foley catheter care -Left in search of Day shift and supervising title
2012-2018 LPN FT	Classen Family Care and Urgent Care 2818 Classen Blvd. Norman, OK 73071 405-701-7111	\$22/hr.	Hussein Torbati, PA-C Owner Megan McDaniel, Clinic Manager	-Nursing Supervisor -Triage patients, vital signs, patient call backs, referrals, prior authorizations -Pediatric and adult immunization administration, oral and IV medication administration -EKG, PFT, X-ray tech., urine drug collection, phlebotomy, IV administration, minor procedure set up -Left after receiving RN Licensure for further experience in a Hospital setting.

2010-2012 LPN FT	Immediate Care of Oklahoma 3400 W Tecumseh Rd. Norman, OK 73072 405-307-6900	\$18/hr.	Dr. Kevin Penwell, D.O. Owner of all locations	-Triage patients, vitals, minor procedure set up, specimen collection -Medication administration, IV and IV medication administration -Patient call backs, referrals, EKG, X-Ray tech. -Left for employment at a clinic closer to home and increase in salaryH
2009-2013 LPN FT	Norman Regional Occupational Medicine 724 24 th Ave NW Ste 200 Norman, OK 73069 405-360-6868	\$14/hr.	Sharron Miller, Clinic Manager (no longer managing here)	-Triage patients, X-ray tech., drug/alcohol screening, DOT and regular Physicals, immunization and medication administration, referrals, EKG, spirometer, audio testing -Left for flexible hours to continue education in nursing and increase in salary

REFERENCES

NAME	ADDRESS	TELEPHONE	E-MAIL	TITLE/POSITION
Adrienne Kesinger, MD	1600 SW 119 th St OKC, OK 73170	405-410-2171	N/A	Internal Medicine and Pediatric Physician
Terrie Ivie, LPN	1600 SW 119 th St OKC, OK 73170	405-833-9887	N/A	Clinic Manager at Integris Family Care
Kensley Grissom, RN	N/A	405-255-4412	N/A	Previous Co Worker and close friend, Now working at Noble Public Schools
Olivia Reith, RN	N/A	405-996-0212	N/A	Current Co Worker at OU

PRE-EMPLOYMENT STATEMENT

(Please read carefully and sign the statement below) I understand and agree that:

1. The information that I have provided on this application is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume, or any other materials, or during any interviews, can be justification of refusal of employment, or if employed, termination from MID-AMERICA TECHNOLOGY CENTER's employ. I further certify that I, the undersigned applicant have personally completed this application.

2. Any offer of employment I may receive from MID-AMERICA TECHNOLOGY CENTER is contingent upon my successful completion of MID-AMERICA TECHNOLOGY CENTER's total pre-employment screening process, including MID-AMERICA's receipt of references that it considers satisfactory, and my satisfactory completion of any post-offer pre-employment medical examination that MID-AMERICA TECHNOLOGY CENTER may require. I also agree, if employed, to submit to a medical examination at any time MID-AMERICA TECHNOLOGY CENTER requests, in accordance with any applicant law. I hereby consent to having the results of any post-offer pre-employment or post-employment medical exams I may be required to take disclosed to MID-AMERICA TECHNOLOGY CENTER.

3. I understand that as a condition of employment, I may be required to undergo and successfully pass a screening for alcohol and / or drugs. I also understand and agree that, if employed, I may be required to submit to alcohol or drug screening at any time at the discretion of MID-AMERICA TECHNOLOGY CENTER. I hereby consent to having the results of any such alcohol or drug screening I may be required to undergo disclosed to MID-AMERICA TECHNOLOGY CENTER.

4. I authorize and request that all of my present and former employers and those individuals I have listed as personal references furnish information about my employment record, including a statement of the reason for the termination of my employment, work, performance, abilities, and other qualities pertinent to my qualifications for employment. I further authorize my present and former employers and those individuals I have listed as personal references to disclose to MID-AMERICA TECHNOLOGY CENTER any and all letter, reports and other information pertaining to my employment with them, without giving me prior notice of such disclosure. In addition, I hereby release MID-AMERICA TECHNOLOGY CENTER, my present and former employers and those individuals I have listed as personal references from any and all claims, demands, or liabilities arising out of or in any way related to such investigations or disclosure.

5. In consideration of my employment, I agree to comply with the policies, rules, regulations, and procedures of MID-AMERICA TECHNOLOGY CENTER. I understand nothing contained in this application or conveyed to me during any interview which may be granted is intended to create an employment contract, express or implied, between me and MID-AMERICA TECHNOLOGY CENTER. I further understand that no administrator or representative of MID-AMERICA, other than the Superintendent, subject to the approval of the Board of Education, has any authority to enter into any agreement with me for employment with MID-AMERICA TECHNOLOGY CENTER, and that any such agreement, if any, shall be in writing, signed by the Superintendent and approved by the Board of Education.

6. I understand that if offered employment, I will, as a condition of my employment, be required to submit proof of my identity and legal right to work in the United States on or before my first day of employment.

7. If the position for which I have applied requires driving an automobile or a school bus in the course of work, I understand that I will be required to possess a current, valid, and appropriate Oklahoma drivers license or a school bus license, and I understand that I may be required to provide a copy of my driving record and proof of insurance.

8. I have reviewed the essential job functions of the position applied for, and hereby certify that I am able to do them with or without a reasonable accommodation.

9. In processing my application for employment, I understand that MID-AMERICA TECHNOLOGY CENTER may obtain or have prepared a consumer or investigative report for employment purposes, concerning my prior employment, military record, education, credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, criminal background, or mode of living. I understand that upon written request to MID-AMERICA TECHNOLOGY CENTER, I will be informed whether an investigative consumer report was requested, and given full information as to the nature and scope of this investigation. (I understand that an investigative consumer report is a report in which information concerning my character, general reputation, personal characteristics, or mode of living, is obtained through personal interviews with neighbors, friends or associates with whom I am acquainted.) By signing below, I am authorizing MID-AMERICA TECHNOLOGY CENTER to obtain a consumer or investigative consumer report on me as a part of MID-AMERICA TECHNOLOGY CENTER's pre-employment background screening process. If I am offered employment by MID-AMERICA TECHNOLOGY CENTER, I further authorize MID-AMERICA TECHNOLOGY CENTER to obtain additional consumer reports on me for employment purposes at any time during my employment. By my

signature below, I also acknowledge that MID-AMERICA TECHNOLOGY CENTER has provided me with a summary of my rights under the Federal Fair Credit Reporting Act.

10. I understand that the request for the information above will be used to acquaint MID-AMERICA TECHNOLOGY CENTER with my qualifications for employment, and does not in any way constitute an offer of employment.

My signature below certifies that I have read and understand this Pre-employment Statement and agree to the terms and conditions outlined herein.

Sarah Raney
Printed Name of Applicant

Sarah Raney 6/2/2022
Signature of Applicant Date