

**MEMO**

**To:** The Board of Education  
**From:** Anita Miller, School Activity Fund Clerk *AM*  
**Date:** April 13, 2026  
**Subject:** School Activity Fund Transfers

I am requesting the transfer of \$206.00 from various School Activity Funds to the Refunds & Reimbursement account #942.

The transfer is to reimburse the bus driver's salary, FICA, and mileage for various trips taken during February 2026.

**RECOMMENDATION:** That the Board approves the transfer as presented.

## FEBRUARY ACTIVITY TRIP REPORT 2026

Account Name	Trip ID	Trip Description	Trip Date	Driver	Driving Time	Driver Rate	OT	OT RATE	Total Time	Distance	Total	District Paid Trip?	Within 30 Miles?	Adjusted Mileage	Adjusted Charges
<b>Account Name: 833 - SHS Gifted and Talented</b>															
833 - SHS	AT-02048	HS GT - Mabee-Gerrer Museum	2/24/2026	BLOOM, MEGAN	0.00	\$0.00	0.00	\$0.00	0.00	14	\$14.00	N	Y	0	\$0.00
															\$0.00
<b>Account Name: 834 - SHS Speech/Debate</b>															
834 - SHS	AT-02106	HS S&D - Deer Creek	2/21/2026	BUTLER, KENDRA	0.00	\$0.00	0.00	\$0.00	0.00	128	\$128.00	N	N	98	\$49.00
															\$49.00
<b>Account Name: 837 - SHS FCCLA</b>															
837 - SHS	AT-01995	HS FCCLA - REGS - McAlester	2/4/2026	STANTON, Gayle	0.00	\$0.00	0.00	\$0.00	0.00	185	\$185.00	Y	N	155	\$0.00
															\$0.00
<b>Account Name: 853 - High School Choral</b>															
853 - High	AT-02099	HS CHOIR - Moore	2/21/2026	GRAVES, McKENZIE	0.00	\$0.00	0.00	\$0.00	0.00	81	\$81.00	Y	N	51	\$0.00
853 - High	AT-02225	HS CHOIR - Mustang	2/28/2026	LEWIS, GARY	6.00	\$19.64	0.00	\$0.00	6.00	111	\$228.84	Y	N	81	\$0.00
															\$0.00
<b>Account Name: 882 - Academic Team</b>															
882 -	AT-02001	HS ACAD BOWL - SMS	2/6/2026	BROWN, LUKE	0.00	\$0.00	0.00	\$0.00	0.00	3	\$3.00	N	Y	0	\$0.00
882 -	AT-02002	MS ACAD BOWL - MWC	2/28/2026	GIBSON, SHERRY	2.50	\$20.83	4.25	\$31.25	6.75	66	\$250.89	N	N	36	\$54.00
															\$54.00
<b>Account Name: 888 - SMS E Sports</b>															
888 - SMS E	AT-02039	MS Esports - OKC	2/2/2026	SATAWAKE, DEVIN	0.00	\$0.00	0.00	\$0.00	0.00	86	\$86.00	N	N	56	\$28.00
															\$28.00
<b>Account Name: 915 HM ELEMENTARY ACTIVITY</b>															
915 HM	AT-01983	HM CHOIR - PAAC	2/5/2026	HATHCOCK, CARRIE	0.00	\$0.00	0.00	\$0.00	0.00	9	\$9.00	N	Y	0	\$0.00
															\$0.00
<b>Account Name: 922 JTA</b>															
922 JTA	AT-02028	JTA - OKC Capitol	2/11/2026	POWER, JAMIELYN	5.00	\$13.39	0.00	\$0.00	5.00	80	\$146.95	N	N	50	\$75.00
															\$75.00
														TOTAL	\$206.00

**MEMO**

**To:** The Board of Education  
**From:** Anita Miller, School Activity Fund Clerk <sup>AM</sup>  
**Date:** April 13, 2026  
**Subject:** School Activity Fund Transfers

I am requesting the transfer of \$1,380.00 from the School Activity account #818 (Playoffs) to the School Activity account #819 (AD Contingency).

This transfer is to reimburse AD Contingency for their share of ticket sales for the OSSAA 6A Area Basketball Tournament.

**RECOMMENDATION:** That the Board approves the transfer as presented.



# SHAWNEE ATHLETICS

1001 NORTH KENNEDY | SHAWNEE, OKLAHOMA 74801 | (405) 214-7130

Director of Athletics: Dax Leone

Assistant Director: Julia Holland

Athletic Secretary: Letty Martinez

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## 2026 OSSAA Class 6A Area Basketball

### Financial Report

### Shawnee High School

March 5th - March 7th, 2026

Please transfer **\$720.00** from Student Activity Fund sub-account #818 (playoffs) to Student Activity Fund sub-account #942 (Refunds and Reimbursement). This transfer is to reimburse the District for salaries paid to school employees for working the OSSAA Class 6A Area Basketball Games. **Please cut a check** in the amount of **\$260.00** made payable to OSSAA from Student Activity Fund sub-account #818, PO 60-3533. Please notify me when the check is ready.  
Please transfer **\$1,380.00** from Student Activity Fund sub-account #818 (playoffs) to Student Activity Fund sub-account #819.

Administrator Signature: \_\_\_\_\_

*Julia Holland*

Date: \_\_\_\_\_

*3/9/2026*

**MEMO**

**To:** The Board of Education  
**From:** Anita Miller, School Activity Fund Clerk *AM*  
**Date:** April 13, 2026  
**Subject:** School Activity Fund Transfers

I am requesting the transfer of \$720.00 from the School Activity account #818 (Playoffs) to the School Activity account #942 (Refunds and Reimbursements).

This transfer is to reimburse the District for salaries paid to school employees for working the OSSAA Class 6A Area Basketball Tournament.

**RECOMMENDATION:** That the Board approves the transfer as presented.



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Director of Athletics: Dax Leone

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### Financial Report

### Shawnee High School

March 5th - March 7th, 2026

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Administrator Signature: \_\_\_\_\_

*Julia Holland*

Date: \_\_\_\_\_

*3/9/2026*

**MEMO**

**To:** The Board of Education  
**From:** Anita Miller, School Activity Fund Clerk *AM*  
**Date:** April 13, 2026  
**Subject:** School Activity Fund Transfers

I am requesting the transfer a total of \$400.00 from the School Activity account #818 (Playoffs) to the School Activity account #802 (Boys Basketball)-\$200.00 and #803 (Girls Basketball)- \$200.00.

This transfer is to reimburse Boys/Girls Basketball for cleaning the gym during for the OSSAA 6A Area Basketball Tournament hosted by Shawnee Athletics.

**RECOMMENDATION:** That the Board approves the transfer as presented.



# SHAWNEE ATHLETICS

1001 NORTH KENNEDY | SHAWNEE, OKLAHOMA 74801 | (405) 214-7130

Director of Athletics: Dax Leone

Assistant Director: Julia Holland

Athletic Secretary: Letty Martinez

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## 2026 OSSAA Class 6A Area Basketball

### Financial Report

### Shawnee High School

March 5th - March 7th, 2026

Please transfer **\$720.00** from Student Activity Fund sub-account #818 (playoffs) to Student Activity Fund sub-account #942 (Refunds and Reimbursement). This transfer is to reimburse the District for salaries paid to school employees for working the OSSAA Class 6A Area Basketball Games. Please transfer **\$200.00** from Student Activity Fund sub-account #818 (playoffs) to Student Activity Fund sub-account #802 (Boys Basketball). Please transfer **\$200.00** from Student Activity Fund sub-account #818 (playoffs) to Student Activity Fund sub-account #802 (Girls Basketball).

**Please cut a check** in the amount of **\$260.00** made payable to OSSAA from Student Activity Fund sub-account #818, PO 60-3533. Please notify me when the check is ready.

Please transfer \$1,380.00 from Student Activity Fund sub-account #818 (playoffs) to Student Activity Fund sub-account #819.

Administrator Signature: \_\_\_\_\_

*Julia Holland*

Date: \_\_\_\_\_

*3/27/2026*