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## CRETE AIRPORT ADVISORY BOARD MEETING

January 9<sup>th</sup>, 2025 at 8:15 AM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Greg Hier: Present  
Kirk Keller: Present  
James Dux: Present  
Howard Nitzel: Present  
Blaine Spanjer: Absent  
Present: 4. Absent: 1

Blaine Spanjer arrived at 8:18 a.m.

Also present: City Administrator Tom Ourada, City Attorney Anna Burge, City Clerk Nancy Tellez, IT Director Mike Kalkwarf, GIS Coordinator/IT Emerson Aschoff, Community Assistance Director Marilyn Schacht, Parks & Recreation Director Liz Cody, Office Manager Telisha Carnes, Administrative Assistant Jennifer Valente, Chief of Police Gary Young, Police Captain Pucket, Building Inspector Trent Griffin, and Finance Director Wendy Thomas

Justin and Samantha Haack, and Nick Savener

City Administrator Tom Ourada explained that at the last leadership meeting department heads and leaders were asked to attend other city board and commission meetings to see all the things the City is doing.

### **3. Items of Business**

#### **3.A. December 5th, 2024 Airport Advisory Board Meeting Minutes**

Kirk Keller motioned to approve the minutes and Greg Hier seconded

#### **3.B. Airport Manager Contract**

Airport Advisory Board member Howard Nitzel stated that there were some edits that could be made to the contract. City Attorney Anna Burge noted Nitzel's suggestions and stated that they were not substantive.

Blaine Spanjer motioned to approve the Airport Manager Contract as amended and Greg Hier seconded

### **4. Petitions - Communications - Citizen Concerns**

Nick Savener addressed the Airport Advisory Board members and stated that he lives in Lincoln but has an airport hangar at the Crete Municipal Airport for over 21 years. Savener explained that he has heard people talk about replacing the hangar. Savener stated that he has approached previous Airport Managers about his hangar door needing to be fixed to make it work better. Savener stated that he believes the situation of a new hangar hangar has not been addressed by looking at other possible avenues and also advertising to get the vacant hangars leased. IT Director Mike Kalkwarf stated that he had not discussed Savener's hangar with the previous Airport Manager.

Savener thanked the Airport Advisory Board and stated that he would like someone to reach out to him to notify him of what is going to happen with the hangar he is currently leasing.

Airport Advisory Board Chair Blaine Spanjer explained that the Airport Advisory Board meets monthly, and the meeting is open to the public. The Airport Advisory Board makes recommendations to the City council and then the council acts on the items.

### **5. Officers' Reports**

City Administrator Tom Ourada stated that currently the City of Crete is resubmitting a grant application to possibly have heat in the new hangar. The process would take time. The design would be in 2025 and the construction of the hangar would be in 2026.

Ourada explained that the Airport Advisory Board was waiting for Justin and Samantha Haack to start before moving forward on the hangar leases.

There was discussion on the rules and regulations and if all hangars have to be provided with a fire extinguisher or if that would be the tenants responsibility. Ourada stated that this would be something they will have to look at.

Ourada stated that Justin and Samantha Haack can hire people to do work in the airport and the Advisory Board members have to fill out volunteer forms to be able to do work.

### **5.A. Airport Manager Report**

### **5.B. Crete Fuel YTD**

Airport Advisory Board Chair Blaine Spanjer stated that this is the last year with the fuel agreement, and it would be good to look at the notice requirements.

### **6. Adjournment**

Kirk Keller motioned to adjourn the meeting at 9:03 a.m. and Greg Hier seconded the motion.